

The Corporation of the City of Belleville

Application for Property Tax Rebate for the Year 2017

Application to Registered Charities in Leased or Rented Premises by-Law Number 2003-179

Instructions:

1. The Charity should complete parts A, B and C of this form
2. The Charity should request the Landlord to complete Section 2; Parts D, E and F of this form
3. After all parts indicated above are completed, the Charity should mail the completed application to:
The Corporation of the City of Belleville
Taxation Services
169 Front Street
Belleville, ON K8N 2Y8
4. **The deadline for submission of 2017 applications is February 28, 2018**

Applications may also be dropped off at the Reception Counter at City Hall - 169 Front Street

Part A: Identification

Application Date;

Name of Registered Charity

Charitable Registration Number

Applicant must submit a copy of designation letter provided by Revenue Canada

Name of Contact

Mailing Address

Telephone Number

Postal Code

Part B: Taxes Payable by Charity

1. Annual property tax payable for the year 2017, including, if applicable, any adjustment under Bill 140.

(This amount must be confirmed by the Landlord in \$ **"A"**)

The rebate can only be made with respect to eligible charities that pay taxes on properties they occupy in one of the commercial or industrial classes of property within the City of Belleville. The rate of rebate set by the Corporation of the city of Belleville is 40%. Taxes on property assessed as residential or multi-residential are NOT applicable.

2. If "A" above is for a time period other than the full calendar year, specify the time period below: FROM: TO:

Part C: Certification

I certify that the foregoing information is true, correct and complete

Signature of Officer of Organization

Name of Officer

Title of Officer

Date:

Personal information on this form is collected under the authority of the Municipal Act 2001, SO 2001, c.25 and will be used to process your Property Tax Rebate application. Questions about the collection of this personal information only, should be directed to the Manager of Revenue and Taxation, City of Belleville Taxation department, 169 Front Street, Belleville, ON K8V 2Y8 Phone 613-967-3243

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Section 2
Landlord / Property Owner Declaration
Application to Registered Charities in Leased or Rented Premises

In order to verify the annual 2017 taxes that will be charged to the registered charity by the property owner, the registered charity must have the landlord complete parts D, E and F below.

Part D: Landlord Identification

Name of Landlord/Owner _____

Mailing Address _____

Telephone Number Postal Code

Assessment Roll number of the property where the charity is located 1208-

Property Occupied by Registered Charity
(Municipal Address)
Please include unit number, floor level and/
or sketch to clearly identify location _____

Square footage occupied by Charity _____ Total Square Footage of Building _____

Part E: 2017 Tax Allocated to Registered Charity

Amount of 2017 Commercial and/or Industrial Taxes allocated to Registered Charity, including Business Improvement Area Charges. (Residential class taxes as NOT eligible for the "Charity Rebate")

\$ "D"

If the amount in "D" is for a time period other than the full calendar year 2017, specify time period below:
From: To:

Portion of 2017 phase-in-adjustment, if any, allocated to registered charity and reflected in "D" above.
\$ "E"

Please indicate the method used to allocate taxes to the registered charity (Use separate page if necessary)

Part F: Landlord Certification I certify that the information here is true, correct and complete.

Signature of Landlord/Owner _____

Name of Landlord/Owner _____

Print Form

Clear Form

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