

THE CORPORATION OF THE CITY OF BELLEVILLE

AGENDA

2018 CITY OF BELLEVILLE BUDGET MEETING

APRIL 10 & 11, 2018 at 9:00 a.m.
Council Chamber

A Special Council Meeting will be held on Tuesday, Wednesday and Thursday, April 10 and 11, 2018 at 9:00 a.m. in the Council Chamber to discuss the 2018 Budget.

It is noted that there will be a City Council In Camera (closed session) Meeting at 9:00 a.m. At 9:00 a.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. FES-2018-01 regarding personal matters about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act)
- In Camera Report No. DRCCS-2018-06 regarding personal matters about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act)

1. CALL TO ORDER

1.1. ATTENDANCE

His Worship Mayor Christopher	
Councillor Boyce	Councillor McCaw
Councillor Carr	Councillor Miller
Councillor Denyes	Councillor Panciuk
Councillor Graham	Councillor Thompson

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

THE FOLLOWING ITEMS WILL NOT BE DEALT WITH AT THIS MEETING:

2. MOMENT OF PRAYER/MEDITATION
4. PUBLIC MEETINGS
5. READING AND CONFIRMATION OF MINUTES
8. b. CONSENT ITEMS
8. c. COUNCIL INFORMATION MATTERS
9. BY-LAWS
11. MOTIONS
12. NOTICE OF MOTIONS
13. ANNOUNCEMENTS

6. DEPUTATIONS

- 6.1 Trevor Pross, CEO, Belleville Public Library will make a presentation to Council
Correspondence Item 7.4 refers
Operating Issue No. 8-06 refers

RESOLUTION

“THAT the presentation of Trevor Pross, CEO, Belleville Public Library be received and referred to Correspondence Item 7.4 and Operating Issue No. 8-06.”

- 6.2 Belleville Police Services Board Chair, Mayor Christopher, Police Chief Ron Gignac and Deputy Chief Mike Callaghan, will make a presentation to Council with respect to the 2018 Police Budget
Correspondence Item 7.5 refers
Operating Issue No. 8-07 refers

RESOLUTION

“THAT the presentation by Belleville Police Services Board Chair, Mayor Christopher, Police Chief Ron Gignac and Deputy Chief Mike Callaghan, regarding the 2018 Police Budget be received and referred to Correspondence Item 7.5 and Operating Issue No. 8-07.”

7. CORRESPONDENCE

Section 1

7.1 **2018 BAY OF QUINTE REGIONAL MARKETING BOARD**

October 27, 2017 letter from Dug Stevenson, Executive Director, Bay of Quinte Regional Marketing Board
Operating Issue No. 8-02 refers

7-1

RESOLUTION

“THAT the October 27, 2017 letter from Dug Stevenson, Executive Director, Bay of Quinte Regional Marketing Board be received and referred to Operating Issue No. 8-02.”

7.2 **2018 QUINTE WASTE SOLUTIONS BUDGET**

January 29, 2018 letter from Rick Clow, General Manager, Quinte Waste Solutions
Operating Issue No. 8-03 refers

7-2

RESOLUTION

“THAT the January 29, 2018 letter from Rick Clow, General Manager, Quinte Waste Solutions be received and referred to Operating Issue No. 8-03.”

7.3 **2018 QUINTE CONSERVATION BUDGET**

Letter dated January 30, 2018 from Terry Murphy, General Manager, Quinte Conservation
Operating Issue No. 8-04 refers

7-6

RESOLUTION

“THAT the letter dated January 30, 2018 from Terry Murphy, General Manager, Quinte Conservation be received and referred to Operating Issue No. 8-04.”

7.4 **2018 BELLEVILLE PUBLIC LIBRARY BUDGET**

March 16, 2018 letter from Trevor Pross, CEO, Belleville Public Library
Deputations Item 6.1 refers
Operating Issue No. 8-06 refers

7-8

RESOLUTION

“THAT the March 16, 2018 letter from Trevor Pross, CEO re: Belleville Public Library 2018 Budget be received and referred to Operating Issue No. 8-06.”

7.5 **BELLEVILLE POLICE SERVICES BUDGET**

Belleville Police Services Budget
Deputations Item 6.2 refers
Operating Issue No. 8-07 refers

7-17

RESOLUTION

“THAT the Belleville Police Services Budget be received and referred to Operating Issue No. 8-07.”

7.6 **UNIVERSITY HOSPITALS KINGSTON FOUNDATION**

March 26, 2018 letter from Denise Cumming, President & CEO, University Hospitals Kingston Foundation
Operating Issue No. 8.09 refers

7-20

RESOLUTION

“THAT the March 26, 2018 letter from Denise Cumming, President & CEO, University Hospitals Kingston Foundation be received and referred to Operating Issue No. 8-09.”

7.7 **HASTINGS COUNTY BUDGETS**

- a) Provincial Offenses
- b) Hastings/Quinte 911
- c) Hastings/Quinte Emergency Medical Services (EMS)
- d) County of Hastings Community & Human Services
- e) Hastings Manor
- f) Centennial Manor

7-27

7-28

7-29

7-31

7-32

7-33

RESOLUTION

“THAT the Hastings County Budgets be received and referred as follows: Provincial Offenses to Operating Issue No. 9-01; Hastings/Quinte 911 to Operating Issue No. 8-05; Hastings/Quinte EMS to Operating Issue No. 9-02; County of Hastings Community & Human Services to Operating Issues No. 9-03 & 9-04; Hastings Manor to Operating Issue No. 9-05; Centennial Manor to Operating Issue No. 9-06.”

7.8 **2018 MPAC’S FUNDING REQUIREMENTS**

December 14, 2017 letter from Municipal Property Assessment Corporation (MPAC)
Operating Issue No. 9-07 refers

7-34

RESOLUTION

“THAT the December 14, 2017 letter from Municipal Property Assessment Corporation (MPAC) be received and referred to Operating Issue No. 9-07.”

7.9 **2018 HEALTH UNIT BUDGET AND MUNICIPAL LEVY ASSESSMENT**

February 23, 2018 letter from Valerie Dunham, Director of Administration
Operating Issue No. 9-08 refers

7-38

RESOLUTION

“THAT the February 23, 2018 letter from Valerie Dunham, Director of Administration be received and referred to Operating Issue No. 9-08.”

8. COMMITTEE OF THE WHOLE

MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH HIS WORSHIP MAYOR CHRISTOPHER IN THE CHAIR

8. a. REPORTS

The agenda shall include under Reports items that warrant individual attention from Council...

8.a.1 **2018 OPERATING BUDGET PRESENTATION**

Director of Finance/Treasurer’s Presentation

8.a.-1

RESOLUTION

“THAT the Director of Finance/Treasurer’s 2018 Operating Budget Presentation, be received.”

8.a.2 **ASSET MANAGEMENT PLAN UPDATE**

TCA Accounting Coordinator’s Report No. TAC-2018-04
Issue No. 1-02 refers

8.a.-27

RESOLUTION

“THAT the Tangible Capital Asset Accounting Coordinator’s Report No. TAC-2018-04 regarding the Asset Management Plan Update be received, and referred to Operating Issue #1-02.”

8.a.3 **NEW POSITION – INFORMATION SYSTEMS – SENIOR PROJECT SUPERVISOR**

Manager of Information Systems’ Report No. MIS-2018-02
Issue No. 4-01 refers

8.a.-30

RESOLUTION

“THAT pursuant to the Manager of Information Systems’ Report No. MIS-2018-02, a Senior Project Supervisor position be approved in the Corporate Services Department – Information Systems Section and referred to Issue No. 4-01.”

8.a.4 **INFORMATION SYSTEMS – ON CALL PROTOCOL**

Manager of Information Systems’ Report No. MIS-2018-03
Issue No. 4-02 refers

8.a.-32

RESOLUTION

“THAT pursuant to the Manager of Information Systems’ Report No. MIS-2018-03, Council approves an On Call protocol within the Corporate Services Department – Information Systems Section and referred to Issue 4-02.”

8.a.5 PROPOSED ENGINEER IN TRAINING POSITION

Director, Engineering & Development Services' Report No.
DEDS-2018-01
Issue No. 4-03 refers

8.a.-34**RESOLUTION**

"THAT pursuant to the Director of Engineering & Development Services' Report No. DEDS-2018-01, an Engineer in Training position be approved within the Engineering & Development Services Department and referred to Issue 4-03."

**8.a.6 OPERATING BUDGET ISSUE #4-04, FULL-TIME
CUSTOMER SERVICE REPRESENTATIVE**

General Manager, Environmental Services/General Manager
of Transportation & Operations Services' Report No.
ES/T&OS-2018-01
Issue No. 4-04 refers

8.a.-36**RESOLUTION**

"THAT pursuant to the General Manager of Environmental Services and General Manager Transportation and Operations Services' Report No. ES/T&OS-2018-01, that a full-time Customer Service Representative position be approved for the Departments of Transportation and Operations Services and Environmental Services, and referred to Issue No.4-04."

8.a.7 **RCCS 2018 OPERATING BUDGET – SERVICE LEVEL CHALLENGES**

Director, Recreation, Culture & Community Service' Report No. DRCCS-2018-05
Issue No. 4-05 refers

8.a.-38

RESOLUTION

“THAT pursuant to the Director of Recreation, Culture & Community Services' Report No. DRCCS-2018-05 one full-time Facilities Building Maintenance position be approved in the Recreation, Culture and Community Services Department and referred to Issue 4-05.”

8.a.8 **GLANMORE NATIONAL HISTORIC SITE OF CANADA PROPOSED SERVICE LEVEL ADJUSTMENT**

Director, Recreation, Culture & Community Service' Report No. DRCCS-2018-04
Issue No. 4-06 refers

8.a.-49

RESOLUTION

“THAT pursuant to the Director of Recreation, Culture & Community Services' Report No. DRCCS-2018-04 one full-time Exhibit Coordinator position be approved in the Recreation, Culture and Community Services Department's Glanmore National Historic Site of Canada and referred to Issue 4-06.”

8.a.9 **OPERATING BUDGET ISSUE #4-07 PARKS FULL-TIME
EQUIPMENT OPERATOR**

Manager, Parks & Open Spaces' Report No. P&OS-2018-01
Issue No. 4-07 refers

8.a.-52

RESOLUTION

“THAT pursuant to the Manager of Parks and Open Spaces' Report No. P&OS-2018-01, that a full-time Parks Equipment Operator position be approved in the Department of Transportation and Operations Services – Parks and Open Spaces Section, and that the Casual Staff Complement be reduced on an Annual Basis by 0.5 Full Time Equivalentents, and referred to Issue No.4-07.”

8.a.10 **DOWNTOWN DEVELOPMENT CO-ORDINATOR**

Manager, Economic & Strategic Initiatives' Report No.
ECDEV-2018-07
Issue No. 4-08 refers

8.a.-55

RESOLUTION

“THAT pursuant to the Manager of Economic and Strategic Initiatives' Report No. ECDEV-2018-07, a Downtown Development Co-ordinator position be approved for a two year contract period and referred to Issue 4-08.”

8.a.11 **OPERATING BUDGET ISSUE #5-14, SEASONAL
COMMUNITY HISTORICAL TROLLEY BUS SERVICE**

Manager, Transit Operations' Report No. MT-2018-03
Issue No. 5-14 refers

8.a.-57

RESOLUTION

“THAT pursuant to the Manager of Transit Operations' Report No. MT-2018-03 re Seasonal Community Historical Trolley Bus Service, Council approve the development of a Seasonal Historical Trolley bus within the Belleville Transit fleet for the 2018/2019 season at the cost of \$31,550.00, and refer to Issue 5-14.”

8.a.12 **OPERATING BUDGET ISSUE #5-15, PARK AND RIDE SHUTTLE BUSING**

Manager, Transit Operations' Report No. MT-2018-04
Issue No. 5-15 refers

8.a.-65

RESOLUTION

“THAT pursuant to the Manager of Transit Operations' Report No. MT-2018-04 re Park and Ride Shuttle Busing 2018/2019 Season, Council approve funding for the Park and Ride Shuttle Busing for the 2018/2019 season at the cost of \$36,575.00, and refer to Issue 5-15.”

8.a.13 **2018 DRAFT SUMMARY BASE BUDGET ADJUSTMENTS**

2018 Draft Summary of Base Budget Adjustments

[Section 2](#)

RESOLUTION

“THAT the 2018 Draft Summary of Base Budget Adjustments be approved.”

8.a.14 **2018 DRAFT OPERATING BUDGET ISSUES SUMMARY**

2018 Draft Operating Budget Issues and Issues Summary

[Section 3](#)

RESOLUTION

“THAT the 2018 Draft Operating Budget Issues 1-01 to 9-08 be approved as amended.”

8.a.15 **2018 DRAFT OPERATING BUDGET DETAIL**

2018 Draft Operating Budget Detail

[Section 4](#)

RESOLUTION

“THAT 2018 Draft Operating Budget Detail be approved.”

8.a.16 **2018 DRAFT BASE BUDGET – PARKING SERVICES**

2018 Draft Base Budget – Parking Services

[Section 5](#)

RESOLUTION

“THAT the draft 2018 Parking Services Base Budget be approved.”

8.a.17 **2018 DRAFT OPERATING BUDGET DETAIL – PARKING SERVICES**

2018 Draft Operating Budget Detail – Parking Services

[Section 5](#)

RESOLUTION

“THAT the 2018 Draft Operating Budget Detail Parking Services be approved.”

8.a.18 **2018 DRAFT OPERATING BUDGET – WATER – BASE BUDGET ADJUSTMENTS**

2018 Draft Operating Budget – Water – Base Budget Adjustments

[Section 5](#)

RESOLUTION

“THAT the 2018 Draft Operating Budget – Water – Base Budget Adjustments be approved.”

8.a.19 **2018 DRAFT OPERATING BUDGET – WATER – DETAIL**

2018 Draft Operating Budget – Water – Detail

[Section 5](#)

RESOLUTION

“THAT the 2018 Draft Operating Budget – Water – Detail be approved.”

8.a.20 **2018 DRAFT OPERATING BUDGET – WASTEWATER –
BASE BUDGET ADJUSTMENTS**

2018 Draft Operating Budget – Wastewater – Base Budget
Adjustments

[Section 5](#)

RESOLUTION

“THAT the 2018 Draft Operating Budget – Wastewater –
Base Budget Adjustments be approved.”

8.a.21 **2018 DRAFT OPERATING BUDGET – WASTEWATER –
DETAIL**

2018 Draft Operating Budget – Wastewater – Detail

[Section 5](#)

RESOLUTION

“THAT the 2018 Draft Operating Budget – Wastewater –
Detail be approved.”

8. d. **RISE AND REPORT**

10. **NEW BUSINESS**

14. **CONFIRMATORY BY-LAW**

“THAT By-law Number 2018-48, a by-law to confirm the proceedings of
Council at its meeting held on April 10th and 11th, 2018, be read a first,
second and third time and finally passed this 11th day of April, 2018.”

15. **ADJOURNMENT**