

THE CORPORATION OF THE CITY OF BELLEVILLE

AGENDA

JANUARY 28, 2013
4:00 P.M.
COUNCIL CHAMBER

It is noted that there will be a City Council In Camera (closed session) Meeting at 1:00 p.m. At 1:00 p.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. ADCS-2013-01 regarding personal information about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act)
- In Camera Report No. ADCS-2013-02 regarding personal information about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act)
- In Camera Report No. ENG-2013-01 regarding the potential or pending acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- Review of the Regular In Camera Minutes of January 14, 2012.”

1. CALL TO ORDER

1.1. ATTENDANCE

His Worship Mayor Ellis

Councillor Boyce

Councillor Christopher

Councillor Culhane

Councillor Denyes

Councillor Jenkins

Councillor Lafferty

Councillor Miller

Councillor Thompson

2. MOMENT OF PRAYER/MEDITATION

- 2.1 Mr. Matt MacDonald, Acting Director of Corporate Services/Clerk, will offer prayer

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**4. PUBLIC MEETINGS****5. READING AND CONFIRMATION OF MINUTES**

Minutes of the Special Council Meeting of October 30, 2012, Regular Council Meeting of January 14, 2013 and Regular In Camera Meeting of January 14, 2013

6. DEPUTATIONS

- 6.1 Tony Elenis, President & CEO of the Ontario Restaurant Hotel & Motel Association and Murray Chown, Planning Consultant will provide input to Council regarding the current use and future development of drive thru operations in the City
Reports Item 8.a.1 refers
Motion 11.1 refers

RESOLUTION

“THAT the deputation of Tony Elenis, President & CEO of the Ontario Restaurant Hotel & Motel Association and Murray Chown, Planning Consultant providing input to Council regarding the current use and future development of drive thru operations in the City, be received and referred to Reports Item 8.a.1 and Motions 11.1.”

- 6.2 Ruth Ingersoll, Executive Director of Community Development Council of Quinte will inform Council about their Good Food Box program and request assistance

RESOLUTION

“THAT the deputation of Ruth Ingersoll, Executive Director of Community Development Council of Quinte informing Council about their Good Food Box program and requesting assistance, be received.”

- 6.3 Eric Lindenburg will make a deputation to Council regarding the Kinsmen Pool Rehabilitation
Reports Item 8.a.5 refers

RESOLUTION

”THAT the deputation to Council by Eric Lindenburg regarding the Kinsmen Pool Rehabilitation, be received and referred to Reports Item 8.a.5.”

- 6.4 Representatives on behalf of three Bay of Quinte regional organizations: The Bay of Quinte Tourist Council, Quinte Economic Development and the Bay of Quinte Living Council will make a presentation on regional branding

RESOLUTION

“THAT the presentation by representatives on behalf of three Bay of Quinte regional organizations: The Bay of Quinte Tourist Council, Quinte Economic Development and the Bay of Quinte Living Council on regional branding, be received.”

7. CORRESPONDENCE

- 7.1 January 16, 2013 letter from the International Women's Day Committee regarding their 9th Annual Walk on March 8, 2013

RESOLUTION

"THAT the January 16, 2013 letter from the International Women's Day Committee regarding their 9th Annual Walk on March 8, 2013 be received and referred to staff and that Council approve the use of City streets for this event in consultation with staff."

8. COMMITTEE OF THE WHOLE

MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH COUNCILLOR CHRISTOPHER IN THE CHAIR

8. a. REPORTS

The agenda shall include under Reports items that warrant individual attention from Council...

8.a.1 MUNICIPAL APPROACHES TO DRIVE-THROUGH FACILITIES

Special Projects Planner's Report No. PP-2013-09
Deputations Item 6.1 refers
Motions 11.1 refers

8.a.-1**RESOLUTION**

"THAT Special Projects Planner's Report PP-2013-09 – Municipal Approaches to Drive-Through Facilities be received for information."

8.a.2 **AMENDMENT OF SCHEDULE “B”, SCHEDULE “D” AND SCHEDULE “F” TO BY-LAW NO. 2010-10 FEES & CHARGES**

Director of Finance/Treasurer’s Report No. DF-2013-08

8.a.-3

RESOLUTION

“THAT a by-law to amend Schedule ‘B’, Schedule ‘D’ and Schedule ‘F’ to By-law No. 2010-10 being a by-law to establish Fees and Charges, be prepared for Council’s consideration.”

8.a.3 **CITY OF BELLEVILLE HEALTH AND SAFETY POLICY**

Safety, Wellness, Labour Relations Administrator’s Report No. SWLR-2013-02

8.a.-15

RESOLUTION

“THAT the City of Belleville Health and Safety Policy dated January 28, 2013, be approved.”

8.a.4 **STABILIZATION OF PLASTER CEILING IN BREAKFAST ROOM AT GLANMORE NATIONAL HISTORIC SITE/HISTORIC PLASTER CONSERVATION SERVICES**

Recreation, Culture & Community Services’ Curator’s Report No. RCCSC-2013-01

8.a.-18

RESOLUTION

“THAT Section 8, Requests for Tender, of the City’s Purchasing By-law Number 2011-101 be waived; and

THAT the sole source purchase from Historic Plaster Conservation Services be accepted for the protection, consolidation, and restoration of the plaster ceiling in the breakfast room of Glanmore National Historic Site in the amount of \$44,000 plus \$5,720 HST for a total of \$49,720, and that the Mayor and Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.a.5 **KINSMEN COMMUNITY CENTRE POOL, WADING POOL
AND PARK REHABILITATION PROJECT – GRANT
FUNDING OPPORTUNITY**

Director, Recreation, Culture & Community Services' Report
No. DRCCS-2013-04
Deputations Item 6.3 refers

8.a.-20

RESOLUTION

“THAT Council direct staff to prepare and submit a funding application through the Eastern Ontario Development Program (EODP) for Rehabilitation of the Existing Pool at the Kinsmen Community Park; Rehabilitation of the Wading Pool into a Splash Pad at the Kinsmen Community Park; and Rehabilitation of the Playground at the Kinsmen Community Centre and Park;

AND THAT subject to the EODP application being approved, Council hereby approves that the City's share of the project be funded from the Recreation Facilities Reserve Fund as set out in the Director of Recreation, Culture & Community Services Report No. DRCCS-2013- 04.”

OR

“THAT Council direct staff to prepare and submit a funding application through the Eastern Ontario Development Program (EODP) for Rehabilitation of the Existing Pool at the Kinsmen Community Park; Rehabilitation of the Wading Pool into a Splash Pad at the Kinsmen Community Park;

AND THAT subject to the EODP application being approved, Council hereby approves that the City's share of the project be funded from the Recreation Facilities Reserve Fund as set out in the Director of Recreation, Culture & Community Services Report No. DRCCS-2013- 04.”

8.a.6 **BELLEVILLE MUNICIPAL MARINA OPERATIONS –
OPERATIONS & MANAGEMENT PLAN REVISIONS
2013-2015**

Director of Recreation, Culture & Community Services' Report
No. DRCCS-2013-03

8.a.-53

RESOLUTION

“THAT Council direct staff to implement the first phase of the 2013-2015 Business Plan financial schedules and harbour operation considerations as outlined in Report No. DRCCS-2013-03; and

THAT Council direct staff to prepare an amendment to the 2013 Fees and Charges By-law for Council's consideration at their Council meeting in February 2013.”

8.a.7 **AWARD OF REQUEST FOR PROPOSAL FOR THE
SUPPLY AND DELIVERY OF ONE (1) 2012 MODEL ALL
WHEEL DRIVE, RUBBER TIRE INTEGRAL BACKHOE
LOADER WITH EXTENDABLE BACKHOE**

Director, Environmental & Operational Services' Report No.
EOS-2013-02

8.a.-62

RESOLUTION

“THAT the Request for Proposal submission from Strongco Case Division for the Supply and Delivery of One (1) 2012 Model All Wheel Drive, Rubber Tire Integral Backhoe Loader with Extendable Backhoe be accepted in the amount of \$81,000.00 plus HST of \$10,530.00 for a total amount of \$91,530.00 this being the lowest cost Request for Proposal received that met all specifications and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal; and

THAT the additional funding required to complete the purchase be transferred from the Water Rates Reserve Fund.”

8.a.8 **WASTE MANAGEMENT CURBSIDE COLLECTION/
DISPOSAL/PROCESSING TENDER**

Director, Environmental & Operational Services' Report No.
EOS-2013-04

8.a.-64

RESOLUTION

“THAT as detailed in the Director, Environmental & Operational Services' Report No. EOS-2013-04, the tender submission from Matrec Inc. be accepted for the provision of waste management services including curbside collection and disposal/processing of the collected material for the City of Belleville including garbage, organics, small/large bulky items and downtown cardboard pickup, at their applicable submitted unit prices, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal; and

THAT the City of Belleville provide a curbside organics collection and processing program for all residents in both urban and rural areas and that Council provide pre-budget approval for a 2013 Operating Budget issue in the amount of \$550,000 for the purchase of green bins, kitchen catchers and the provision of an educational program for organics.”

8. b. **CONSENT ITEMS**

Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.

RESOLUTION

“THAT the following Agenda items be approved with the exception of Item(s) _____.”

8.b.1 **WATERFRONT PROPERTY LEASE – RICHARD LANGE**

Property Manager's Report No. PM-2013-05

8.b.-1**RESOLUTION**

“THAT a by-law to approve and authorize the execution of a lease agreement dated the 1st day of October 2012, between The Corporation of the City of Belleville and Richard Vagn Lange for use of waterfront property for the property known as parts 3, 4, 5 and 9 of 21R-5424, located at 46 South Front Street in the City of Belleville, be prepared for Council's consideration.”

8.b.2 **ELEVATOR UPGRADE TENDER – CITY HALL**

Property Manager's Report No. PM-2013-04

8.b.-5**RESOLUTION**

“THAT Council not accept any tender price resulting from the call to tender – Elevator Upgrade, City Hall - as all bids were over the allotted budget; and,

THAT Council direct staff to re-tender with an amended project scope that will meet accessibility and modernization requirements.”

8.b.3 **CONSTRUCTION ACTIVITY HIGHLIGHTS 2012**

Chief Building Official's Report No. CBO-2013-01

8.b.-7**RESOLUTION**

“THAT the Chief Building Official's report CBO-2013-01 Re: Construction Activity Highlights 2012, be received.”

8.b.4 **AGREEMENT WITH CN AND VIA FOR MAINTENANCE COSTS RELATED TO THE THIRD TRACK/RAIL PROJECT AND AIRPORT PARKWAY**

Director, Environmental & Operational Services' Report No. EOS-2013-03

8.b.-9

RESOLUTION

"THAT pursuant to the Director of Environmental & Operational Services' Report No. Director Environmental & Operational Services-2013-03, a by-law to approve and authorize an agreement with CN and VIA for Maintenance Costs related to the Third Track/Rail Project and Airport Parkway be prepared for Council's consideration."

8.b.5 **AWARD OF REQUEST FOR PROPOSAL FOR THE SUPPLY AND DELIVERY OF ONE (1) CURRENT MODEL YEAR ONE (1) TON HEAVY DUTY REGULAR CAB TRUCK WITH ALUMINIUM SERVICE BODY**

Director, Environmental & Operational Services' Report No. EOS-2013-01

8.b.-13

RESOLUTION

"THAT the Request for Proposal from Forbes Ford Sales Ltd. for the Supply and Delivery of One (1) Current Model Year 1 Ton Heavy Duty Regular Cab Truck with Aluminum Body be accepted in the amount of \$38, 818.00 plus HST of \$5,046.34 for a total amount of \$43,864.34 this being the lowest cost Request for Proposal received that met all specifications and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.b.6 **CITY-WIDE DEVELOPMENT CHARGES**

Director of Finance/Treasurer's Report No. DF-2013-07

8.b.-15**RESOLUTION**

"THAT the Director of Finance/Treasurer's Report No. DF-2013-07, City-Wide Development Charges, be received."

8.b.7 **MUNICIPAL BY-LAW ENFORCEMENT OFFICERS**

January 21, 2013 letter from Securitas Canada

8.b.-18**RESOLUTION**

"THAT by-laws appointing Municipal By-law Enforcement Officers for Securitas Canada for the purpose of enforcing By-laws Numbered 12967 and 9457 at several locations in the City of Belleville, be prepared for Council's consideration."

8.b.8 **MUNICIPAL BY-LAW ENFORCEMENT OFFICERS**

January 23, 2013 letter from Frontier Security Services

8.b.-19**RESOLUTION**

"THAT a by-law appointing Municipal By-law Enforcement Officers for Frontier Security Services for the purpose of enforcing By-laws Numbered 12967 and 9457 at 173 Dundas Street East, in the City of Belleville, be prepared for Council's consideration."

8. c. **COUNCIL INFORMATION MATTERS**

Council may adopt Information Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.

RESOLUTION

"THAT the following Agenda items be received save and except Item(s) _____."

8.c.1 **ITEMS RECEIVED IN THE CORPORATE SERVICES DEPARTMENT THAT MAY BE OF INTEREST TO CITY COUNCIL/STAFF**

- Quinte Waste Solutions December 10, 2012 Board Meeting Minutes

8. d. **RISE AND REPORT**

9. **BY-LAWS**

Following the first and second reading of by-laws, Members may debate any by-law under consideration...

9. a. **FIRST READING OF BY-LAWS**

2013-14, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part III, Section 3 (Parking of Vehicles on Private Property) of By-law Number 12967 and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises owned and/or operated by the Hastings County Housing Programs Branch (Securitas Canada)

9.a.-1

2013-15, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part III, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises known as West Park Townhomes (12-24 Tracey Park Drive) (Securitas Canada)

9.a.-5

2013-16, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part III, Section 3 (Parking of Vehicles on Private Property) of By-law Number 12967, as they affect the area of land and premises owned and/or operated by Canlight Property Management and Royal Property Management (Securitas Canada)

9.a.-7

2013-17, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part III, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises owned and/or operated by Royal Property Management – Hastings Condominium Corporation #7 (201-215 North Park Street, North Park Villa Townhouses) (Securitas Canada)

9.a.-10

2013-18, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing Part III, Section 3 (parking of vehicles on private property) of By-law Number 12967, as they affect the area of land and premises known as 173 Dundas Street East (Frontier Security)

9.a.-12

2013-19, a by-law to approve and authorize the execution of a Lease Agreement between The Corporation of the City of Belleville and Richard Vagn Lange

9.a.-14

2013-20, a by-law to amend By-law Number 2010-10 being a by-law to provide for Fees and Charges and to consolidate certain by-laws related to Fees and Charges under The Municipal Act

9.a.-31

9. b. SECOND READING OF BY-LAWS AND DISCUSSION

2013-14	2013-18
2013-15	2013-19
2013-16	2013-20
2013-17	

9. c. THIRD READING OF BY-LAWS

2013-14, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and part III, Section 3 (Parking of Vehicles on Private Property) of By-law Number 12967 and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises owned and/or operated by the Hastings County Housing Programs Branch (Securitas Canada)

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2013-18, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing Part III, Section 3 (parking of vehicles on private property) of By-law Number 12967, as they affect the area of land and premises known as 173 Dundas Street East (Frontier Security)

2013-19, a by-law to approve and authorize the execution of a Lease Agreement between The Corporation of the City of Belleville and Richard Vagn Lange

2013-20, a by-law to amend By-law Number 2010-10 being a by-law to provide for Fees and Charges and to consolidate certain by-laws related to fees and charges under The Municipal Act

10. NEW BUSINESS

11. MOTIONS

Deputations Item 6.1 refers
Reports Item 8.a.1 refers

Moved by Councillor Culhane
Seconded by _____

“THAT all proposals for new or additional drive-through facilities require final approval through the Planning Advisory Committee and the Traffic Advisory Committee, prior to installation.”

12. NOTICE OF MOTIONS

13. ANNOUNCEMENTS

14. CONFIRMATORY BY-LAW

“THAT By-law Number 2013-21, a by-law to confirm the proceedings of Council at its meeting held on January 28th, 2013, be read a first, second and third time and finally passed this 28th day of January, 2013.”

14-1

15. ADJOURNMENT