

THE CORPORATION OF THE CITY OF BELLEVILLE

AGENDA

**OCTOBER 28, 2013
4:00 P.M.
COUNCIL CHAMBER**

It is noted that there will be a City Council In Camera (closed session) Meeting at 2:30 p.m. At 2:30 p.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. MCRC-2013-03 regarding personal matters about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act)
- In Camera Report No. DRCCS-2013-20 regarding litigation or potential litigation (Pursuant to Section 239(2)(e) of the Municipal Act)
- Review of the Special In Camera Minutes of October 8, 2013, and Regular In Camera Minutes of October 15, 2013.”

1. CALL TO ORDER

1.1. ATTENDANCE

His Worship Mayor Ellis

Councillor Boyce

Councillor Christopher

Councillor Culhane

Councillor Denyes

Councillor Jenkins

Councillor Lafferty

Councillor Miller

Councillor Thompson

2. MOMENT OF PRAYER/MEDITATION

- 2.1 Mr. Matt MacDonald, Acting Director of Corporate Services/Clerk, will offer prayer
- 2.2 Singing of "O Canada" in recognition of Remembrance Day

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**4. PUBLIC MEETINGS****5. READING AND CONFIRMATION OF MINUTES**

Minutes of the Special Council Meeting of October 8, 2013, Regular Council Meeting of October 15, 2013, Special In Camera Meeting of October 8, 2013 and Regular In Camera Meeting of October 15, 2013

6. DEPUTATIONS

- 6.1 Mayor Ellis will make a presentation to the participants of the Mayor of the Week Program

RESOLUTION

"THAT the presentation by Mayor Ellis to the participants of the Mayor of the Week Program:

- Jacob Barnett, Quinte Secondary School
- Jonathan Bartlett, Albert College
- Michael Bolduc, Nicholson Catholic College
- Jenna Forestell, St. Theresa Catholic Secondary School
- Brooke Gilbert, Centennial Secondary School
- Brandon Maracle, Moira Secondary School
- Daniel Perry, Quinte Christian High School, be received."

This program is offered in conjunction with the Rotary Club of Belleville and provides one student from each of the City's secondary schools, the opportunity to meet with Senior Managers of the City and tour the various departmental operations.

- 6.2 Mayor Ellis will make a presentation to Ann Gray, Mayor's Assistant, in recognition of her retirement

RESOLUTION

"THAT the presentation by Mayor Ellis to Ann Gray, Mayor's Assistant, in recognition of her retirement be received."

- 6.3 Bill Durnford, Director, Leadership Philanthropy, University Hospitals Kingston Foundation and Ian Wilson, Chair of the Together We Can campaign will provide Council with an update of development at Kingston's hospitals which was supported by the Together We Can campaign

RESOLUTION

"THAT the deputation of Bill Durnford, Director, Leadership Philanthropy, University Hospitals Kingston Foundation and Ian Wilson, Chair of the Together We Can campaign providing Council with an update of development at Kingston's hospitals which was supported by the Together We Can campaign be received."

- 6.4 Representatives of the Belleville Soccer Community will make a deputation to Council regarding the Dick Ellis Arena

RESOLUTION

"THAT the deputation of Representatives of the Belleville Soccer Community regarding the Dick Ellis Arena, be received."

- 6.5 Bob Clute, Chairman of the Board of Directors and Len Kennedy, Executive Director, of Habitat for Humanity Prince Edward Hastings will make a deputation to Council requesting assistance

RESOLUTION

“THAT the deputation of Bob Clute, Chairman of the Board of Directors and Len Kennedy, Executive Director, of Habitat for Humanity Prince Edward Hastings requesting that Council transfer property on Chown Crescent to Habitat for Humanity, be received.”

- 6.6 Mark Manthei of Quinte’s Mega Flea Market will make a deputation to Council regarding the City’s Business Licensing By-law No. 2006-140, as amended, Schedule “K” Second Hand Goods

RESOLUTION

“THAT the deputation of Mark Manthei of Quinte’s Mega Flea Market regarding the City’s Business Licensing By-law No. 2006-140, as amended, Schedule “K” Second Hand Goods, be received.”

7. CORRESPONDENCE

- 7.1 October 8, 2013 letter from the Belleville & District Chamber of Commerce

7-1

RESOLUTION

“THAT the October 8, 2013 letter from the Belleville & District Chamber of Commerce informing Council of the 2013 Nighttime Santa Claus Parade on Sunday, November 17th and requesting assistance, be received and referred to staff.”

- 7.2 October 7, 2013 letter from The Gleaners Food Bank requesting assistance with the annual CPR Holiday Train

7-3

RESOLUTION

“THAT the October 7, 2013 letter from The Gleaners Food Bank requesting assistance with the annual CPR Holiday Train on Thursday, November 28, 2013 at 1:00 p.m. be received and referred to staff.”

8. COMMITTEE OF THE WHOLE

MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH COUNCILLOR CULHANE IN THE CHAIR

8. a. REPORTS

The agenda shall include under Reports items that warrant individual attention from Council...

8.a.1 BELLEVILLE POLICE SERVICE BOARD REQUEST – IMPLEMENTATION OF A FORTIFICATION BY-LAW

Acting Director of Corporate Services/Clerk’s Report No. DCS-2013-27

8.a.-1

RESOLUTION

“THAT pursuant to the Acting Director of Corporate Services/Clerk’s Report No. DCS-2013-27 Council direct management, as per the request of the Belleville Police Services Board, to proceed with the preparation of a Fortification By-law for Council’s consideration.”

8.a.2 **DISPOSAL OF SURPLUS LAND – 14 HARDER DRIVE
(DICK ELLIS ARENA)**

Acting Director of Corporate Services/Clerk's Report No.
DCS-2013-28

8.a-3

RESOLUTION

“THAT the terms and conditions of the proposal submitted by the Quinte Bay Gymnastic Club as set out in the Acting Director of Corporate Services Report DCS-2013-28 be accepted for the disposal of the property known as 14 Harder Drive, and that the Mayor and City Clerk be authorized to sign the required documentation on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.a.3 **STOP SIGNS FOR SETTLER'S RIDGE SUBDIVISION**

Development Engineer's Report No. APS-2013-37

8.a-5

RESOLUTION

“THAT pursuant to the Development Engineer's Report No. APS-2013-37, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, be prepared for Council's consideration.”

8.a.4 **STOP SIGNS FOR CANNIFF MILL ESTATES SUBDIVISION**

Development Engineer's Report No. APS-2013-38

8.a-9

RESOLUTION

“THAT pursuant to the Development Engineer's Report No. APS-2013-38, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, be prepared for Council's consideration.”

8.a.5 **REQUEST FOR PROPOSAL – ANIMAL CONTROL SERVICES**

Chief Building Official's Report No. CBO-2013-04

8.a.-13

RESOLUTION

“THAT Council not accept any submission resulting from the Request for Proposal – Animal Control Services, Contract No. BLDG 2013-02 – as no submission met the minimum RFP requirements; and

THAT Council direct staff to re-issue the Request for Proposal.”

8.a.6 **REQUEST FOR QUOTATIONS RFQ-ENG2013-30, BRIDGE STREET BRIDGE TEMPORARY REPAIRS**

Project Manager's Report No. ENG-2013-23

8.a.-15

RESOLUTION

“THAT the bid submission from Cruickshank Construction Limited be accepted for the completion of the Bridge Street Bridge Temporary Repairs in the amount of \$36,941.00 plus \$4,802.33 HST for a total dollar amount of \$41,743.33, this being the lowest bid received and that the Mayor and Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal; and

THAT the 2013 Capital Budget be amended to include the remaining \$328,000 funding from the Ministry of Transportation of Ontario 2008 Roads and Bridges grant for the Bridge Street Bridge Repair project for the emergency rehabilitation work, including all engineering investigation and rehabilitation design costs.”

8.a.7 **SMALL, RURAL AND NORTHERN MUNICIPAL
INFRASTRUCTURE FUND CAPITAL PROGRAM**

Director of Finance/Treasurer's Report No. DF-2013-27

8.a.-18

RESOLUTION

“THAT the Council of the City of Belleville approves the submission of the Lower Bridge Street Bridge Rehabilitation project as part of the Small, Rural and Northern Municipal Infrastructure Fund Capital Grant Program; and

THAT the information in the EOI is factually accurate; and

THAT the municipality will have a comprehensive asset management plan that includes all of the information and analysis described in Building Together: Guide for Municipal Asset Management Plans in place by December 31, 2013; and

THAT the comprehensive asset management plan will be publicly available, including online by May 30, 2014; and

THAT the project put forward in this application will be completed by December 31, 2015.”

8.a.8 **TEMPORARY GRANT STAFF – COLLECTION STORAGE
TECHNICIAN**

Curator's Report No. RCCSC-2013-02

8.a.-24

RESOLUTION

“THAT pursuant to Report No. RCCSC-2013-02, City Council hereby support the application under the Museums Assistance Program in the amount of \$43,259 to employ a Temporary Collection Storage Technician in order to re-house artifacts displaced during renovations in the artifact storage area.

AND THAT Council authorize \$17,917 of the 2014 - 2015 Operating Budget funds, contingent on receiving \$17,917 matching funds from the Department of Canadian Heritage for the re-storage project.”

8.a.9 **ROOF REPLACEMENT TENDER – QUINTE SPORTS & WELLNESS CENTRE**

Director, Recreation, Culture & Community Services' Report No. DRCCS-2013-19

8.a.-26

RESOLUTION

“THAT the tender submission from French Bros. Roofing (Belleville) Inc. be accepted for the Roof Replacement at the Multiplex – Quinte Sports & Wellness Centre Contract No. RCCS-2013-11 in the amount of \$514,514.00 plus \$66,886.82 HST for a total of \$581,400.82, this being the lowest tender received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.a.10 **BAY OF QUINTE LOGO**

Manager, Economic & Strategic Initiatives' Report No. ECDEV-2013-18

8.a.-29

RESOLUTION

“THAT the Manager of Economic and Strategic Initiatives Report ECDEV-2013-18 regarding the addition of the Bay of Quinte logo to specific City communications be received, and further that staff be directed to revise the City's logo policy to allow the addition of the Bay of Quinte Logo.”

8.a.11 **TENDER AWARD AND TOTAL FUNDING LIMIT FOR THE NEW FIRE HALL/HEADQUARTERS AND EMERGENCY OPERATIONS CENTRE**

Director, Fire & Emergency Services' Report No. FES-2013-08

8.a.31

RESOLUTION

“THAT Council approve the total project funding of \$7,400,000.00, for the New Fire Station Headquarters at Station Street and staff be directed to work with the Architect and Builder to design a facility that will not exceed the total funding approved.” and further;

“THAT the Tender submission from Mirtren Contractors Limited for the construction of a new Fire Hall/Headquarters and Emergency Operations Centre located on Station Street be accepted in the amount of \$5,626,000 plus \$731,380 for a total tender bid of \$6,357,380, this being the lowest tender bid received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8. b. CONSENT ITEMS

Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.

RESOLUTION

“THAT the following Agenda items be approved with the exception of Item(s) _____.”

8.b.1 PROGRESS REPORT FOR IP PHONES AND NETWORK UPGRADES

Manager, Information Systems’ Report No. MIS-2013-02

8.b.-1

RESOLUTION

“THAT Manager, Information Systems Report No. MIS-2013-02, Progress Report for IP Phones and Network Upgrades, be received.”

8.b.2 AMENDED RESOLUTIONS – 180 HAIG ROAD, 37 WILKIE STREET, CITY OF BELLEVILLE MUNICIPAL SUPPORT FOR ROOFTOP SOLAR SYSTEMS IN THE CITY OF BELLEVILLE

Manager of Policy Planning’s Report No. PP-2013-35

8.b.-5

RESOLUTIONS

"THAT Council of the Corporation of the City of Belleville approves the recommendation of the Belleville Planning Advisory Committee to endorse the construction and operation of rooftop solar photovoltaic panels under the Ontario Feed-In Tariff Program as identified in Report No. PP-2013-35."

- and –

180 Haig Road:

"WHEREAS SPN LP 4 (the "Applicant") proposes to construct and operate a rooftop solar project (the "Project") on 180 Haig Road, Belleville, Ontario (the "Lands") in the City of Belleville under the Province's FIT Program;

AND WHEREAS the Applicant has requested that Council of The Corporation of the City of Belleville indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS, pursuant to the FIT Rules, Version 3.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT Council of The Corporation of the City of Belleville supports the construction and operation of the Project on the Lands. This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project or any other purpose."

- and –

37 Wilkie Street

"WHEREAS SPN LP 4 (the "Applicant") proposes to construct and operate a rooftop solar project (the "Project") on 37 Wilkie Street, Belleville, Ontario (the "Lands") in the City of Belleville under the Province's FIT Program;

AND WHEREAS the Applicant has requested that Council of The Corporation of the City of Belleville indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS, pursuant to the FIT Rules, Version 3.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT Council of The Corporation of the City of Belleville supports the construction and operation of the Project on the Lands. This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project or any other purpose."

8.b.3 **FAÇADE IMPROVEMENT PROGRAM – PROPOSED GRANT ALLOCATION FOR 288 FRONT STREET, BELLEVILLE, ONTARIO**

Special Projects Planner's Report No. PP-2013-34

8.b.-7

RESOLUTION

"THAT the Grant allocation recommended by the Façade Improvement Committee as set out in Special Projects Planner's Report PP-2013-34, Façade Improvement Program – Proposed Grant Allocation for 288 Front Street, Belleville, Ontario be approved, subject to the requirements of the Façade Improvement Committee; and

THAT the Mayor and City Clerk be authorized to sign the Commitment Agreement with the Grant recipient on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.b.4 **DEDICATION OF ROAD WIDENING, PART 1 ON PLAN
21R-24074, NORTH FRONT STREET
DEDICATION OF ROAD WIDENING, PART 5 ON PLAN
21R-24074, NORTH PARK STREET**

Development Technologist's Report No. APS-2013-39

8.b.-9

RESOLUTIONS

"THAT a by-law to designate and dedicate Part 1 on Plan 21R-24074, City of Belleville, as part of a public highway and to name same North Front Street, be prepared for Council's consideration."

"THAT a by-law to designate and dedicate Part 5 on Plan 21R-24074, City of Belleville, as part of a public highway and to name same North Park Street, be prepared for Council's consideration."

8.b.5 **INVESTMENT POLICY – QUARTERLY REPORT**

Tangible Capital Asset Accounting Coordinator's Report No. TAC-2013-05

8.b.-13

RESOLUTION

"THAT the Tangible Capital Asset Accounting Coordinator's Report No. TAC-2013-05 (Investment Policy – Quarterly Report), be received."

8.b.6 **2012 MUNICIPAL PERFORMANCE MEASUREMENT PROGRAM**

Tangible Capital Asset Accounting Coordinator's Report No. TAC-2013-06

8.b.-16

RESOLUTION

"THAT the Tangible Capital Asset Accounting Coordinator's Report No. TAC-2013-06 (2012 Municipal Performance Measurement Program), be received."

8.b.7 FOSTER WARD PARKING LOT

Property Manager's Report No. RCCS-PM-2013-05

8.b.-36**RESOLUTION**

"THAT the tender submission from 1610617 Ontario Ltd. o/a Buildall be accepted for the supply and install of an asphalt drive and parking lot in the amount of \$57,648.33 plus \$7,494.28 HST for a total of \$65,142.61, this being the lowest tender received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8. c. COUNCIL INFORMATION MATTERS

Council may adopt Information Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.

8. d. RISE AND REPORT**9. BY-LAWS**

Following the first and second reading of by-laws, Members may debate any by-law under consideration...

9. a. FIRST READING OF BY-LAWS

2013-189, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville (stop signs – Settlers Ridge Subdivision)

9.a.-1

2013-190, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville (stop signs – Canniff Mill Estates Subdivision)

9.a.-3

2013-191, a by-law to designate and dedicate Part 1 on Plan 21R-24074, City of Belleville, as part of a public highway and to name same North Front Street

9.a.-5

2013-192, a by-law to designate and dedicate Part 5 on Plan 21R-24074, City of Belleville, as part of a public highway and to name same North Park Street

9.a.-7

9. b. SECOND READING OF BY-LAWS AND DISCUSSION

- 2013-189
- 2013-190
- 2013-191
- 2013-192

9. c. THIRD READING OF BY-LAWS

2013-189, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville (stop signs – Settlers Ridge Subdivision)

2013-190, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville (stop signs – Canniff Mills Subdivision)

2013-191, a by-law to designate and dedicate Part 1 on Plan 21R-24074, City of Belleville, as part of a public highway and to name same North Front Street

2013-192, a by-law to designate and dedicate Part 1 on Plan 21R-24074, City of Belleville, as part of a public highway and to name same North Park Street

10. NEW BUSINESS

11. MOTIONS

12. NOTICE OF MOTIONS**13. ANNOUNCEMENTS****14. CONFIRMATORY BY-LAW**

“THAT By-law Number 2013-193, a by-law to confirm the proceedings of Council at its meeting held on October 28, 2013, be read a first, second and third time and finally passed this 28th day of October, 2013.”

14-1**15. ADJOURNMENT**