

# *THE CORPORATION OF THE CITY OF BELLEVILLE*

## **AGENDA**

**SEPTEMBER 23, 2013**

**4:00 P.M.**

**COUNCIL CHAMBER**

It is noted that there will be a City Council In Camera (closed session) Meeting at 2:00 p.m. At 2:00 p.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. ECDEV-2013-15 regarding litigation or potential litigation (Pursuant to Section 239(2)(e) of the Municipal Act)
- In Camera Report No. CAO-2013-05 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. EOS-2013 regarding litigation or potential litigation or potential litigation (Pursuant to Section 239(2)(e) of the Municipal Act)
- In Camera Report No. DHR-2013-11 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)
- In Camera Report No. FES-2013-06 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)
- Review of the Regular In Camera Minutes of September 9, 2013.”

**1. CALL TO ORDER****1.1. ATTENDANCE**

His Worship Mayor Ellis

Councillor Boyce

Councillor Christopher

Councillor Culhane

Councillor Denyes

Councillor Jenkins

Councillor Lafferty

Councillor Miller

Councillor Thompson

**2. MOMENT OF PRAYER/MEDITATION**

Mr. Matt MacDonald, Acting Director of Corporate Services/Clerk, will offer prayer

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF****4. PUBLIC MEETINGS****5. READING AND CONFIRMATION OF MINUTES**

Minutes of the Regular Council Meeting of September 9, 2013 and Regular In Camera Meeting of September 9, 2013

**6. DEPUTATIONS**

- 6.1 Bonnie Perrigard, of Highland Shores Children's Aid and Connie Reid of Quinte Children's Foundation will make a deputation to Council regarding Child Abuse Prevention Month

**RESOLUTION**

"THAT the deputation by Bonnie Perrigard of Highland Shores Children's Aid and Connie Reid of Quinte Children's Foundation regarding Child Abuse Prevention Month, be received."

- 6.2 Representatives of the Belleville Professional Fire Fighters Association will make a deputation to Council to kick off their Fire Fighters Care Enough to Wear Pink campaign in support of breast cancer research and awareness

**RESOLUTION**

"THAT the deputation by Representatives of the Belleville Professional Fire Fighters Association to kick off their Fire Fighters Care Enough to Wear Pink campaign in support of breast cancer research and awareness, be received."

**7. CORRESPONDENCE****8. COMMITTEE OF THE WHOLE**

**MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH COUNCILLOR CHRISTOPHER IN THE CHAIR**

**8. a. REPORTS**

*The agenda shall include under Reports items that warrant individual attention from Council...*

**8.a.1 TILLABLE LAND LEASE – PART OF LOTS 15, 16 AND 17, CONCESSION 2, TOWNSHIP OF THURLOW, NOW THE CITY OF BELLEVILLE**

Acting Director of Corporate Services/Clerk's Report No. DCS-2013-22

**8.a-1****RESOLUTION**

“THAT the Request for Proposal submission from Victoria View Poultry Farm be accepted for the lease of tillable land, in the amount of \$33,750.00 plus HST of \$4,387.50 for a total amount of \$38,137.50 annually, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal; and

THAT a by-law to approve and authorize the execution of the lease be prepared for Council's consideration.”

**8.a.2 DISPOSAL OF SURPLUS LAND – 14 HARDER DRIVE (DICK ELLIS ARENA)**

Acting Director of Corporate Services/Clerk's Report No. DCS-2013-23

**8.a-4****RESOLUTION**

“THAT the Request for Proposal submission from the Quinte Bay Gymnastic Club be accepted, subject to finalization of terms and conditions, for the property known as 14 Harder Drive, and that Management be directed to negotiate final terms and conditions for the disposal of this property.”

8.a.3 **STOP SIGNS FOR THE “MCDAVITT” PLAN OF SUBDIVISION**

Development Engineer’s Report No. APS-2013-34

**8.a.7**

**RESOLUTION**

“THAT a by-law to approve and authorize amendments to By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule “P” Through Highways and Schedule “Q” Stop Signs at Intersections, for the McDavitt Plan of Subdivision as outlined in Report No. APS-2013-34, be prepared for Council’s consideration.”

8.a.4 **TAX ADJUSTMENTS UNDER SECTION 357 AND 358 OF THE MUNICIPAL ACT**

Manager of Revenue & Taxation’s Report No. MRT-2013-13

**8.a.-11**

**RESOLUTION**

“THAT there be no reduction or refund of taxes for the 2011 and 2012 taxation years for Roll Number: 1208 020 065 02300 under provisions of Section 357/358 of the Municipal Act.”

8.a.5 **DEVELOPMENT CHARGES RESERVE FUNDS**

Director of Finance/Treasurer’s Report No. DF-2013-26

**8.a.-15**

**RESOLUTION**

“THAT the Director of Finance/Treasurer’s Report No. DF-2013-26, Development Charges Reserve Funds, be received.”

8.a.6 **SECONDARY CLARIFIER AND PIPING IMPROVEMENTS  
AT THE BELLEVILLE POLLUTION CONTROL PLANT**

Director, Environmental & Operational Services' Report No.  
EOS-2013-26

**8.a.-18**

**RESOLUTION**

“THAT pursuant to the Director of Environmental and Operational Services Report No. EOS-2013-26 concerning Secondary Clarifier and Piping Improvements at the Belleville Pollution Control Plant, Council approve that the Ontario Clean Water Agency add the secondary clarifier and piping improvements at the Belleville Pollution Control Plant to their 2013 Capital Maintenance Improvements program under their Agreement for Services with the City at an overall cost not to exceed \$477,000.”

8.a.7 **TERMS OF REFERENCE AND MEMBERSHIP OF AN “AGE  
FRIENDLY COMMUNITIES” COMMITTEE**

Manager of Economic & Strategic Initiatives' Report No.  
ECDEV-2013-14

**8.a.-21**

**RESOLUTION**

“THAT the Manager of Economic and Strategic Initiatives' Report ECDEV-2013-14 regarding the creation of an Age Friendly Communities Committee be received; and further

THAT Council approve the draft terms of reference and membership proposal as attached to Report ECDEV-2013-14; and further

THAT Councillor \_\_\_\_\_ be appointed as the representative to this Committee.”

8. b. **CONSENT ITEMS**

*Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

RESOLUTION

“THAT the following Agenda items be approved with the exception of Item(s) \_\_\_\_\_.”

8.b.1 **ENCROACHMENT AGREEMENT FOR 257 NORTH FRONT STREET**

Project Manager’s Report No. ENG-2013-21

**8.b.-1**

RESOLUTION

“THAT a by-law to approve and authorize an Encroachment Agreement (pertaining to 257 North Front Street) between The Corporation of the City of Belleville and S&A (Belleville) Investment Limited pursuant to Parts II and III of The Municipal Act, 2001, be prepared for Council’s consideration.”

8.b.2 **DEDICATION OF ROAD WIDENING, PART 3 ON PLAN 21R-12773, 216 FOXTON ROAD**

Manager, Approvals Section’s Report No. APS-2013-33

**8.b.-5**

RESOLUTION

“THAT a by-law to designate and dedicate Part 3 on Plan 21R-12773, City of Belleville, as part of a public highway and to name same Foxton Road, be prepared for Council’s consideration.”

8.b.3 **INVESTMENT POLICY – QUARTERLY REPORT**

Tangible Capital Asset Accounting Coordinator’s Report No. TAC-2013-04

**8.b.-9**

RESOLUTION

“THAT the Tangible Capital Asset Accounting Coordinator’s Report No. TAC-2013-04 (Investment Policy – Quarterly Report), be received.”

8.b.4 **JANITORIAL AND RELATED SERVICES, CONTRACT PERIOD: OCTOBER 1, 2013 TO SEPTEMBER 30, 2015**

Director of Finance/Treasurer's Report No. DF-2013-25

**8.b.-12**

**RESOLUTION**

"THAT the bid submission from Glacier Maintenance Inc. be accepted for the Janitorial and Related Services for the Contract Period: October 1, 2013 to September 30, 2015, at Belleville City Hall, Public Works Yards, Belleville Transit, 400 Coleman Street and 181, 183B and 185 Pinnacle Street, in the amount of \$1,971.00 per month plus \$256.23 HST for a total amount of \$2,227.23 per month, this being the lowest qualified bid received and that the Mayor and Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.b.5 **MUNICIPAL BY-LAW ENFORCEMENT OFFICERS**

September 11, 2013 request for the appointment of Municipal By-law Enforcement Officers for Loyalist College parking lots

**RESOLUTION**

"THAT a by-law to appoint Municipal By-law Enforcement Officers for Loyalist College parking lots, be prepared for Council's consideration."

8.b.6 **MUNICIPAL BY-LAW ENFORCEMENT OFFICERS**

September 10, 2013 request for the appointment of Municipal By-law Enforcement Officers for Studio 237 Hair Salon parking lot, Victoria Avenue

**RESOLUTION**

"THAT a by-law to appoint Municipal By-law Enforcement Officers for Studio 237 Hair Salon parking lot, Victoria Avenue, be prepared for Council's consideration."

**8. c. COUNCIL INFORMATION MATTERS**

*Council may adopt Information Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

**RESOLUTION**

“THAT the following Agenda items be received save and except Item(s) \_\_\_\_\_.”

**8.c.1 LOW-COST RABIES VACCINATION CLINICS OCTOBER 5, 2013**

September 3, 2013 letter from Hastings & Prince Edward Counties Health Unit

**8.c.-1****8.c.2 BUILDING SECTION MONTH END REPORT**

Report Period August 2013

**8.c.-3****8.c.3 REQUEST SUPPORT OF THE FOLLOWING LETTERS/RESOLUTIONS****a) Provincial Ban of Flying Lanterns**

September 18, 2013 resolution from the City of Kenora

**8.c.-7****8.c.4 ITEMS RECEIVED IN THE CORPORATE SERVICES DEPARTMENT THAT MAY BE OF INTEREST TO CITY COUNCIL/STAFF**

- Minutes of Centre & South Hastings Waste Services Board Meeting of July 15, 2013

**8. d. RISE AND REPORT**

**9. BY-LAWS**

*Following the first and second reading of by-laws, Members may debate any by-law under consideration...*

**9. a. FIRST READING OF BY-LAWS**

2013-164, a by-law to approve and authorize the acceptance of certain underground City Services and Water Services in the Valleyview Court Subdivision in the City of Belleville

**9.a-1**

2013-165, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville (Parking & Stopping Parking Meter Zones)

**9.a-2**

2013-166, a by-law to approve and authorize an Encroachment Agreement (pertaining to 257 North Front Street) between The Corporation of the City of Belleville and S&A (Belleville) Investment Limited pursuant to Parts II and III of The Municipal Act, 2001

**9.a-3**

2013-167, a by-law to designate and dedicate Part 3 on Plan 21R-12773, City of Belleville, as part of a public highway and to name same Foxton Road

**9.a-7**

2013-168, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises known as Loyalist College on Wallbridge-Loyalist Road

**9.a-9**

2013-169, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises known as Studio 237 (9 Victoria Avenue)

**9.a-11**

2013-170, a by-law to amend Schedule "G" to By-law Number 2010-10 being a by-law to provide for fees and charges under the Municipal Act

**9.a-12**

**9. b. SECOND READING OF BY-LAWS AND DISCUSSION**

2013-164	2013-168
2013-165	2013-169
2013-166	2013-170
2013-167	

**9. c. THIRD READING OF BY-LAWS**

2013-164, a by-Law to approve and authorize the acceptance of certain underground City Services and Water Services in the Valleyview Court Subdivision in the City of Belleville

2013-165, a by-law to amend By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville

2013-166, a by-law to approve and authorize an Encroachment Agreement (pertaining to 257 North Front Street) between The Corporation of the City of Belleville and S&A (Belleville) Investment Limited pursuant to Parts II and III of The Municipal Act, 2001

2013-167, a by-law to designate and dedicate Part 3 on Plan 21R-12773, City of Belleville, as part of a public highway and to name same Foxton Road

2013-168, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises known as Loyalist College on Wallbridge-Loyalist Road

2013-169, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises known as Studio 237 (9 Victoria Avenue)

2013-170, a by-law to amend Schedule "G" to By-law Number 2010-10 being a by-law to provide for fees and charges under the Municipal Act

**10. NEW BUSINESS****11. MOTIONS****12. NOTICE OF MOTIONS****13. ANNOUNCEMENTS****14. CONFIRMATORY BY-LAW**

“THAT By-law Number 2013-171, a by-law to confirm the proceedings of Council at its meeting held on September 23<sup>rd</sup>, 2013, be read a first, second and third time and finally passed this 23<sup>rd</sup> day of September, 2013.”

**14-1****15. ADJOURNMENT**