



Accessibility Advisory Committee Meeting

Minutes

Tuesday June 18, 2019

12:30 p.m, Gym Meeting Room, 1st floor Q.S.W.C.

Attendance

Members present:

Councillor Garnet Thompson
Councillor Sean Kelly
Councillor Kelly McCaw
Mr. Bryan Cuerrier
Mr. David Globe
Mr. Don Carr
Ms. Jennifer McTavish
Ms. Karen Kitchen

Ms. Patricia Russel

Staff Present:

Ms. Sarah Collins, Accessibility
Coordinator
Ms. Jennifer Stitt, Recording
Secretary

Absent:

(none)

Order of Business

1. Call to order

Councillor Thompson called the meeting to order at 12:35 p.m.

2. Attendance

Above

3. Disclosures of pecuniary interests and the general nature thereof

None

4. Approval of meeting minutes

Minutes of the B.A.A.C meeting held on May 21, 2019 had been circulated.

Moved by Coucillor Kelly

Seconded by Jennifer McTavish

“That the Minutes of the B.A.A.C meeting of May 21, 2019 be approved.”

- Carried -

5. Correspondence

There was no correspondence at this meeting.

6. Deputations

There were no deputations at this meeting.

7. Items for discussion

7.1. Property Standards By-law Review Follow up

Sarah relayed that she had conversations Ted Marecak, Chief Building Official, and our municipal By-law Officers regarding the Committee’s concerns and suggestions about the Property Standards By-law. Based on these conversations, research about practices in other municipalities, and feedback from this Committee, Sarah presented proposed revisions to achieve the Committee’s goal to improve clarity and have enforceable accessibility property standards. The Committee had also reviewed the Parking section of the Traffic By-Law and agreed there should be updates made to this as well.

Moved by Pat Russell

Seconded by David Globe

“THAT the recommendations for revisions to the Property Standards By-law be moved forward, and sent to City Council for review and approval.”

“THAT the recommendations for updates to the Traffic By-Law regarding accessible parking be drafted by Sarah and sent to the Traffic Advisory Committee for review.”

- Carried -

7.2. Purchasing By-law and Procurement Checklist

There is concern that many departments are not aware of their accessibility requirements when purchasing or awarding contracts. The Chair, Councillor Thompson, and Sarah discussed procurement By-law and procedures, and asked that members look at them in greater detail in their own time and report back with

any recommendations they have. The goal is to develop a process to support staff awareness and ensure we are meeting our responsibility for accessible procurement. Sarah reviewed a draft procurement check-list document to start discussions on how we can support accessibility in this process.

7.3. Facility and Site Reviews with Functional Accessibility Checklist

Committee will move ahead with functional accessibility site evaluations. If any Committee members have a stronger interest in a particular site or facility they should let Sarah know. Otherwise Sarah will select a location and proposed date and time, and members can sign up based on their availability. For time and efficiency, it was suggested a maximum of 3 members per visit.

8. New business

Karen voiced concerns regarding Belleville Transit and the Mobility Bus service. More specifically, that there are many challenges faced by residents with disabilities in booking rides at times that are appropriate for the purpose of their trip and that there is no flexibility in scheduling. It was discussed that this Committee should initiate a public survey to gather feedback and information regarding the Mobility Bus service, and then make specific recommendations to the Transit Committee.

Councillor Kelly questioned, “where we are at” as a City in terms of Accessibility. In addition to a Mobility Bus survey, it was also proposed that a survey go out to residents asking their opinion on the level of accessibility in our community. Councillor Kelly Suggested hosting a “town hall” meeting to invite the public to come in with questions, suggestions, or concerns.

9. Next meeting

To be determined

10. Adjournment

Moved by Don Carr

Seconded by Pat Russell

“That the B.A.A.C meeting be adjourned.”

- Carried -