



## MAYOR'S IMPLEMENTATION TEAM

### Minutes

**Thursday, January 22, 2015  
7:30AM – 9:00AM  
Build Belleville Project Centre  
116 Pinnacle Street**

A meeting of the City of Belleville Mayor's Implementation Team Committee was held on the above date, commencing at the hour of 7:30 a.m.

Members Present: Mayor Christopher  
Councillor Jack Miller  
Councillor Garnet Thompson

Staff Support Present: Mark Fluhrer, Director of Recreation, Culture & Community Services  
Ray Ford, Deputy Director/ Manager of Engineering  
Elisha Purchase, Build Belleville Projects Coordinator

Staff Absent: Rod Bovay, Director of Engineering & Development

1) Declaration of Pecuniary Interest & the General Nature Thereof

There were no disclosures of pecuniary interest brought forward at this time.

2) Confirmation of Minutes

Moved by Councillor Miller  
Seconded by Councillor Thompson

**“THAT the minutes of the January 15, 2015 Mayor's Implementation Team be approved.”**

- CARRIED -

3) Communications Update

a. Website Review

- Build Belleville website will be re-launched during the week of January 26, 2015.
- Website will be updated daily by Build Belleville Projects Coordinator and appropriate staff as required.

- Weekly updates will continue to be provided to MIT Committee, as well as monthly reports to Council.

Moved by Councillor Garnet Thompson  
Seconded by Councillor Jack Miller

**“THAT the update regarding communications and the Build Belleville website provided by Mark Fluhrer, Director of Recreation, Culture & Community Services, be received.”**

- CARRIED -

4) Build Belleville Projects Update

a. Review of Project Descriptions/ Fact Sheet

- A Build Belleville Projects Summary report was provided to the committee. A summary and status report for all 22 projects was reviewed and discussed.

Moved by Councillor Jack Miller  
Seconded by Councillor Garnet Thompson

**“THAT the Build Belleville Projects Update provided by Ray Ford, Deputy Director/ Manager of Engineering, be received.”**

- CARRIED -

5) Build Belleville Projects Field Trip

- A field trip has been scheduled for January 27, 2015.
- Members of staff and Council appointed to the MIT Committee will take part to become more familiar with each project site.

Moved by Councillor Garnet Thompson  
Seconded by Councillor Jack Miller

**“THAT the Build Belleville Projects Field Trip update provided by Mark Fluhrer, Director of Recreation, Culture & Community Services, be received.”**

- CARRIED -

6) Public Information Centre

a) Sidney Street Corridor Projects – No. 2

- A verbal presentation was made including draft designs pertaining to this project.
- Project #2 Tracey/ Sidney Intersection and Project #4 Bell/ Sidney Intersection will be reviewed and presented as a single corridor project. The intersections are closely spaced and therefore cannot be looked at in isolation.

- The Environmental Assessment process will continue on both intersections as one project.
- Comments are being reviewed and finalized from the October 2014 PIC. The next PIC for the Sidney Street Corridor Projects is tentatively booked for February 4, 2015.

Moved by Councillor Jack Miller  
Seconded by Councillor Garnet Thompson

**“THAT the Public Information Centre verbal report and presentation provided by Ray Ford, Deputy Director/ Manager of Engineering, be received.”**

- CARRIED -

7) Old Business

a. Environmental Assessment (EA) Process

- A visual was provided outlining 5 phases of a Municipal Class EA Process.
- The purpose of presenting this information was to illustrate the complexities of an EA process.
- A detailed review will be provided by staff during a future meeting. A mock project will be designed to walk the committee through each step and thoroughly describe the EA process.
- Due to the complexities of this process, 5 years of pre-planning are encouraged for complex projects in municipal operations.

Moved by Councillor Jack Miller  
Seconded by Councillor Garnet Thompson

**“THAT the information illustrating the Municipal Class EA Process by Ray Ford, Deputy Director/ Manager of Engineering, be received.”**

- CARRIED -

8) New Business

a. Pre-tender Notice – Project 15 City Centre Revitalization

- Mark Fluhrer explained the benefits of a pre-tender notice and how this information will be circulated to a wide network of commercial and construction industry associations.

b. Mayor’s Task Force

- Councillor Miller questioned how the transition would be taking place from the Mayor’s Task Force to the new Mayor’s Implementation Team.

- Staff reassured that dialogue will continue as the transition takes place between key stakeholders.
- Next key step will be a stakeholder meeting to discuss and finalize a Business Continuity Plan. This plan will accommodate business and marketing during phase one construction of the City Centre Revitalization project.

Moved by Councillor Garnet Thompson  
Seconded by Councillor Jack Miller

**“THAT the Public Information Centre verbal report and presentation provided by Ray Ford, Deputy Director/ Manager of Engineering, be received.”**

- CARRIED -

9) In Camera Business

Moved by Councillor Garnet Thompson  
Seconded by Councillor Jack Miller

**“THAT the committee enter into In Camera session at 8:35 a.m. to consider the following items, pursuant to Section 239 of the Municipal Act:**

- a. a proposed or pending acquisition or disposition of land by the municipality or local board;
- b. a proposed or pending acquisition or disposition of land by the municipality or local board;
- c. litigation or potential litigation, affecting the municipality or local board.”

- CARRIED -

- A two minute recess was called for questions from the public.

10) Adjournment

Moved by Mayor Christopher  
Seconded by Councillor Garnet Thompson

**“THAT the meeting be adjourned at 9:10 a.m. MIT Committee to meet again on January 29, 2015 at 7:30 a.m. at the Build Belleville Project Centre.”**

- CARRIED -