



## MAYOR'S IMPLEMENTATION TEAM

# Minutes

**Thursday, October 13, 2016  
7:30 A.M. - Build Belleville Project Centre  
116 Pinnacle Street**

A meeting of the City of Belleville Mayor's Implementation Team Committee was held on the above date, commencing at the hour of 7:30 a.m.

Members Present: Mayor Christopher  
Councillor Garnet Thompson  
Councillor Jack Miller  
Councillor Kelly McCaw

Staff Support Present: Ray Ford, Deputy Director/ Manager of Engineering  
Mark Fluhrer, Director of Recreation,  
Culture & Community Services  
Dana Barnett, Capital Projects Coordinator

Regrets: Rod Bovay, Director of Engineering & Development

1) Declaration of Pecuniary Interest & the General Nature Thereof

None noted.

2) Confirmation of Minutes

Moved by Councillor Garnet Thompson  
Seconded by Councillor Jack Miller

**“THAT the minutes of the June 30, 2016 Mayor's  
Implementation Team be approved.”**

- CARRIED -

### 3) Staff Reports

#### a) **City Centre Revitalization and Redevelopment Project - Phase 3 Implementation: Draft Report No. BB-ENG-2016-08**

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Staff provided a summary of the draft report to Council regarding the implementation of Phase 3 of the City Centre Revitalisation and Redevelopment Project. The Deputy Director/ Manager of Engineering reviewed the options outlined in the Draft Report and advised that, in order to provide cost certainty and to minimize traffic and general disruptions to the downtown, staff are recommending the following that Phase 3 of the City Centre Revitalization and Redevelopment Project proceed as a single construction contract with the project to be constructed over two years.”

- Councillors made inquiries about financing and allocation of costs and also potential funding sources. Staff advised that majority of work is above ground will and review all grant options and reserves from other projects, to offset funding from tax revenue.

Moved by Councillor Jack Miller  
Seconded by Councillor Garnet Thompson

**“THAT Draft Report No. BB-ENG-2016-08 City Centre Revitalization and Redevelopment Project Phase 3 implementation be received and forwarded to 2017 Budget.”**

- CARRIED -

#### b) **Mineral Road and Maitland Drive Reconstruction and Servicing Extensions. Construction Estimates: Draft Report No. ENG-2016-18**

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Staff provided a summary of the draft report to Council regarding the Mineral Road and Maitland Drive Reconstruction and Servicing Extensions project. The Deputy Director/ Manager of Engineering advised that the estimated cost of \$10,275,000 for these projects was developed in 2012/2013, based on information from the 2010 Development Charges Study. Project details and plans have evolved since that time resulting in additional expenditures of \$1,750,000, bringing the estimated total cost to \$11,155,000. To address this shortfall, staff is recommending the following that the project budget for Mineral Road and Maitland Drive Reconstructions (Build Belleville Items 2.21 and 2.22) be amended to include \$1,750,000.00 for additional funding through long term debt.

- Mayor Christopher expressed concern at the length of time it takes for Environmental Assessments to be made, resulting in potential cost increases. Staff advised that the EA process is prescribed by the Province.
- Councillor Miller asked about costs and need for sidewalks on one of both sides of Maitland Drive. Subsequent discussion resulted in request for staff to provide costs for sidewalk on south side of Maitland.
- Discussion occurred around cost breakdown (i.e. Development Charges vs other funding sources). Request for staff to explore possible funding options.

Moved by Councillor Jack Miller

Seconded by Councillor Garnet Thompson

**“THAT Draft Report No. ENG-2016-18 Mineral Road and Maitland Drive Reconstruction and Servicing Extensions – Project Budget Estimate be received and forwarded to 2017 Budget and that staff look at various options to reduce costs and various funding options.”**

- CARRIED –

**c) Build Belleville Projects/ Financial Summary – October 2016**

Staff provided an update on Build Belleville projects and advised that the full report can be found as part of the MIT Agenda package on the website at [buildbelleville.ca](http://buildbelleville.ca). Areas of the report that were discussed include the following:

- The Bay Bridge Road / Dundas Street West Rehabilitation project
  - Traffic is gradually being transitioned on to the new Bay Bridge structure. Demolition of the old structure commences the week of October 17.
  - Activities are occurring on site such as fencing installation, gateway feature construction, sidewalk construction, median construction and multi-use pathway work as the contractor works toward the substantial completion deadline in November.
- Herchimer Avenue Reconstruction
  - The design is sufficiently advanced so as to be able to host a Public Information Centre for the project. With construction planned for 2017 a PIC date in late November / early December will be selected. A Notice will be issued when a date has been confirmed.
- Mineral Road / Maitland Drive
  - Construction period has been updated, now winter 2016-Spring 2018
- Foxboro Bridge Rehabilitation

- Design issues have been encountered that preclude the design from being finalized and the project proceeding to construction. Construction timeline status remains noted as “unknown” to reflect current state of the project.
- A Public Information Centre (PIC) will take place upon resolution of outstanding design issues and prior to construction.
- Grass Boulevard Reconstruction
  - Tender was awarded to 1610617 Ontario Ltd. (operating as BuildAll). Work started in October.
- North East Industrial Park Road and Sidewalk Upgrades
  - The tender for the road work was awarded to Coco Paving Inc. in the amount of \$2,641,000.00 (not including HST) for the asphalt paving work.
  - The road work commenced in September with the contractor completing ditching works, subdrainage and culvert replacements. Paving operations are scheduled to begin in late October.
  - Work continues on finalizing the sidewalk and pathway design.
- CCRR Phase 2
  - Phase 2, Stage 4 is currently underway with Victoria Avenue closed to through traffic as work progresses there; and with work continuing on Front Street to complete sidewalks and landscaping.
  - Installation of Veridian, Cogeco and streetlight infrastructure is ongoing on Victoria.
  - The City hired a new Capital Projects Coordinator who is working closely with the BDIA to maintain business continuity and communicate with stakeholders in the downtown.
  - In early October, the project team met with property owners on Bridge Street East to review the street design in Phase 3, for Bridge Street East.

Moved by Councillor Kelly McCaw

Seconded by Councillor Garnet Thompson

**“THAT item 3c be received and forwarded to Council.”**

- CARRIED -

#### 4) Updates

- Date for Public Information Centre (PIC) for Herchimer Avenue Reconstruction. – Possible PIC dates were discussed. Staff will select a date further into the month of November that will not conflict with other events.
- Feedback from Bridge St East Information Session – Staff briefed the MIT regarding discussions with property owners on Bridge Street East. These owners were interested in what Bridge Street East will look like when construction is completed and are supportive of a plaza type of finish that can be blocked off for events.

#### 5) New Business

- a) Financial Summary - The Mayor requested a detailed economic package of information be prepared for Capital Budget. The information should include projects completed, approved budgets, remaining funds, debt summary, etc.
- b) Victoria Avenue (change in traffic direction) – An enquiry was raised about converting Victoria Avenue from a two-way to a one-way configuration (travelling west) between Front Street and Pinnacle Street. After discussion, it was decided that initial feedback from stakeholders on Victoria Avenue should be gathered and brought back to next MIT meeting.

Moved by Councillor Jack Miller

Seconded by Councillor Garnet Thompson

**“THAT staff be directed to organize a meeting with Victoria Avenue property owners to discuss one-way traffic on Victoria Avenue between Front Street and Pinnacle Street.”**

#### 6) Next Meeting

Scheduled for Wednesday, November 16, 2015.

#### 7) Adjournment

Moved by Councillor Garnet Thompson

Seconded by Councillor Jack Miller

**“THAT the meeting be adjourned at 8:32 a.m.”**

- CARRIED -