



Accessibility Advisory Committee Meeting

Minutes

Tuesday May 21, 2019

11:00 a.m Gym Meeting Room, 1st floor Q.S.W.C.

Attendance

Members present:

Councillor Garnet Thompson

Councillor Sean Kelly

Mr. Bryan Cuerrier

Mr. David Globe

Mr. Don Carr

Ms. Jennifer McTavish

Staff Present:

Ms. Sarah Collins, Accessibility
Coordinator

Ms. Jennifer Stitt, Recording
Secretary

Absent:

Councillor Kelly McCaw

Order of Business

1. Call to order

Councillor Kelly called the meeting to order at 11:00 a.m.

2. Attendance

Above

3. Disclosures of pecuniary interests and the general nature thereof

None

4. Approval of meeting minutes

Minutes of the B.A.A.C meeting held on April 23, 2019 had been circulated.

Moved by Don Carr
Seconded by Pat Russell

“That the Minutes of the B.A.A.C meeting of April 21st, 2019 be approved.”

- Carried -

5. Correspondence

There was no correspondence at this meeting.

6. Deputations

There were no deputations at this meeting.

7. Items for discussion

7.1. Committee Training Recap

Sarah went over information and procedures about sitting on the Accessibility Committee with the members. Sarah covered areas such as the mandate, main goals, definitions, governing bodies, and general A.O.D.A training. Members were reminded the importance of staying on task and sticking to Agenda items, as time is limited. General meeting procedures were reviewed. Councillor Kelly suggested having a ‘round table’ a couple of times a year in which members of the public can attend and speak about concerns, raise questions, and provide feedback and updates about how the city is doing in relation to accessibility.

7.2. Review of Parking By-Law and snow removal from accessible parking spots

The Committee reviewed the by-laws pertaining to parking and property standards. Some discussion took place over whether the by-laws were specific enough to ensure property and parking lots are barrier free. Councillor Thompson asked committee to go over the by-laws in further detail and provide suggestions on how to improve the wording of the by-laws to Sarah by next week. It was also suggested that Sarah ask Ted Marecek to attend a B.A.A.C meeting to go over the by-laws and answer any questions or concerns the committee may have.

7.3. Accessibility Culture Campaign

Sarah is putting together an idea for an Accessibility Campaign to increase knowledge and awareness about accessibility and inclusion, and demonstrate the City’s commitment. Sarah is working on a proposal containing goals, activities, and

budget that she will present to Matt MacDonald. If approved, the proposal will be sent to City Council for final review and approval. Sarah's goal is to put accessibility in the public eye. As an example the city could adopt 1 week a year to Accessibility Awareness week, and host various events such as an accessible movie viewing during the week.

8. New business

None

9. Next meeting

Next meeting of the B.A.A.C will take place on Tuesday June 18, 2019 at 12:00 p.m in the gym meeting room at the Quinte Sports and Wellness Center.

10. Adjournment

Moved by Don Carr
Seconded by Councillor Kelly

“That the B.A.A.C meeting be adjourned.”

- Carried -