

# THE CORPORATION OF THE CITY OF BELLEVILLE

## AGENDA

**NOVEMBER 14, 2017**

**4:00 P.M.**

**COUNCIL CHAMBER**

It is noted that there will be a City Council In Camera (closed session) Meeting at 3:00 p.m. At 3:00 p.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. DCS-2017-40 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. MHR-2017-11 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)
- Review of the Special In Camera Minutes of October 17, 2017 and Regular In Camera Minutes of October 10, 2017.”

### **1. CALL TO ORDER**

#### **1.1. ATTENDANCE**

His Worship Mayor Christopher

Councillor Boyce

Councillor Carr

Councillor Denyes

Councillor Graham

Councillor McCaw

Councillor Miller

Councillor Panciuk

Councillor Thompson

**2. MOMENT OF REFLECTION**

Moment of Reflection

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF****4. PUBLIC MEETINGS****5. READING AND CONFIRMATION OF MINUTES**

Minutes of the Special Council Meeting of October 17, 2017, Regular Council Meeting of October 23, 2017, Special In Camera Council Meeting of October 17, 2017 and Regular In Camera Meeting Minutes of October 10, 2017

**6. DEPUTATIONS**

- 6.1 Jill Raycroft, CEO, Belleville Chamber of Commerce will make a deputation to Council  
Reports Item 8.a.8 refers

**RESOLUTION**

“THAT the deputation of Jill Raycroft, CEO, Belleville Chamber of Commerce regarding Rogers Hometown Hockey tour event in Belleville to be held February 24 and 25, 2018, be received and referred to Reports Item 8.a.8.”

- 6.2 Erin Rivers, Darren Burke, Michelle Ogden and Jim Pine from County of Hastings will make a deputation to Council

RESOLUTION

“THAT the deputation of County of Hastings staff, Erin Rivers, Director of Community and Human Services, Darren Burke, Manager of Housing, Michelle Ogden, Assistant Manager-Affordable Housing & Partnerships and Jim Pine, CAO, regarding the Home of Good project and affordable housing, be received and referred to staff.”

- 6.3 Kristin Hebden Farrell of Three Oaks Shelter and Services will make a deputation to Council

RESOLUTION

“THAT the deputation to Council by Kristin Hebden Farrell, Training & Education Coordinator for Three Oaks Shelter & Services regarding Domestic Violence Awareness Month (November) and the Purple Tie campaign hosted by them be received.”

- 6.4 Ben Woo from the Berkley B1 fishing series will make a deputation to Council

RESOLUTION

“THAT the deputation to Council by Ben Woo from the Berkley B1 fishing series reporting on the success of the inaugural Belleville Bass B1 tournament be received and referred to the Grant Committee.”

**7. CORRESPONDENCE**

- 7.1 Letter from Gleaners Food Bank  
Consent Item 8.b.7 refers

**7-1****RESOLUTION**

“THAT the November 7, 2017 email from the Gleaners Food Bank requesting a partial closure of Keegan Parkway for the CPR Holiday Train on November 28, 2017, be received and referred to Consent Item 8.b.7.”

**8. COMMITTEE OF THE WHOLE**

**MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH COUNCILLOR THOMPSON IN THE CHAIR**

**8. a. REPORTS**

*The agenda shall include under Reports items that warrant individual attention from Council*

**8.a.1 DOWNTOWN PARKING COMMITTEE, SUMMARY OF RECOMMENDATIONS**

Deputy City Clerk’s Report No. DCC-2017-17

**8.a-1****RESOLUTION**

“THAT Council approve, in principal, the recommendations outlined in Appendix A attached to Report No. DCC-2017-17; and

THAT the Terms of Reference of the Downtown Parking Committee be amended to extend the mandate of the Committee to the end of the term of Council.”

8.a.2 **AMENDMENT TO TRAFFIC BY-LAW NUMBER 12967  
REPLACEMENT OF TEMPORARY STOP SIGNS WITH  
PERMANENT TRAFFIC SIGNALS AT BRIDGE STREET  
EAST AND FRONT STREET**

Senior Project Manager's Report No. ENG-2017-29

**8.a-5**

**RESOLUTION**

"THAT a by-law to approve and authorize an amendment to By-law Number 12967 being a By-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville for the replacement of the stop signs at the Bridge Street East and Front Street intersection with traffic signals as outlined in Report Number ENG-2017-29, be prepared for Council's consideration."

8.a.3 **OPERATION AND MAINTENANCE SERVICE AGREEMENT  
FOR THE BELLEVILLE POLLUTION CONTROL PLANT  
AND THE JANE FORRESTER PARK PRE-TREATMENT  
FACILITY**

General Manager, Environmental Services' Report No. GMES-2017-01

**8.a-8**

**RESOLUTION**

"THAT pre-budget approval for the 2018 operating budget year be authorized for the Operation and Maintenance Service Agreement for the Belleville Pollution Control Plant and the Jane Forrester Park Pre-treatment Facility in the total amount of \$3,162,109.00; and

THAT Section 8, Request for Tender of the City's Purchasing By-law Number 2011-101 be waived; and

THAT the submission from the Ontario Clean Water Agency be accepted for the Operation and Maintenance of the Belleville Pollution Control Plant and the Jane Forrester Park Pre-treatment Facility in the amount of \$3,162,109.00 for the First Year, and \$3,162,109.00 plus CPI adjustment and insurance maintenance in Year Two through to Year Five, on a cumulative basis; and

THAT a by-law to approve and authorize an Agreement with the Ontario Clean Water Agency be prepared for Council's consideration."

8.a.4 **INTERSECTION SIGNALIZATION – SOUTH ENTRANCE  
QSWC**

General Manager, Transportation & Operation's Report No. GMT&O-2017-01

**8.a.-48**

**RESOLUTION**

"THAT pursuant to General Manager of Transportation and Operations Report No. GMT&O-2017-01 that the installation of traffic signals at the south entrance of the Quinte Sports & Wellness Centre be approved; and

THAT a by-law to approve and authorize an amendment to By-law Number 12967, being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule 'T' Traffic Control Systems Signal Lights, as outlined in Report No. GMT&O-2017-01 be prepared for Council's consideration."

8.a.5 **PROVISION OF EMERGENCY/FIRE DISPATCH SERVICES**

Deputy Fire Chief's Report No. FES-2017-03

**8.a.-50**

**RESOLUTION**

"THAT Section 8, Request for Tender, of the City's Purchasing By-law Number 2011-101 be waived; and

THAT the quote from CriSys Limited be accepted for the provisions of hardware and software for Fire Dispatch, in the amount of \$35,400.00 plus \$4,600.00 HST, for a total amount of \$40,000.00 and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.a.6 **REQUEST FOR PROPOSAL TO COMPLETE UPDATE OF  
THE CITY OF BELLEVILLE OFFICIAL PLAN**

Director, Engineering & Development Services' Report No.  
DE&DS-2017-05

8.a.-52

RESOLUTION

"THAT the Request for Proposal submission from Watson & Associates Economists Ltd. and Dillon Consulting Ltd. be accepted for Consulting Services for the undertaking of a Review of the Official Plan in the cost amount of \$74,000.00 plus \$9,620.00 HST for a total dollar of \$83,620.00, this being the most qualified proposal received and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.a.7 **EMERGENCY MANAGEMENT PROGRAM COMMITTEE**

Director of Fire & Emergency Services/Fire Chief's Report No.  
FES-2017-04

8.a.-55

RESOLUTION

"THAT pursuant to the Fire Chief's Report No. FES-2017-04 the Terms of Reference as Amended and the Incident Management System as the Response system/process to be used to provide a coordinated, early response to an emergency, using the resources available, in order to protect the health, safety, welfare and property of the inhabitants of the emergency area, be approved."

8.a.8 **ROGERS HOMETOWN HOCKEY – LETTER OF  
AGREEMENT**

Director, Recreation, Culture & Community Services' Report  
No. DRCCS-2017-07  
Deputation 6.1 refers

8.a.-62

RESOLUTION

“THAT a by-law to approve and authorize the execution of a Letter of Agreement between The Corporation of the City of Belleville and Rogers Media Inc. Re: Hometown Hockey be prepared for Council’s consideration;

AND THAT pre-budget approval in the amount of \$50,000, from the 2018 Operating Budget be approved for the Rogers Hometown Hockey event to be held on February 24 and 25, 2018.”

**8. b. CONSENT ITEMS**

*Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

“THAT the following Agenda items be approved with the exception of Item(s) \_\_\_\_\_.”

- 8.b.1 **PROPOSED AMENDMENT TO ZONING BY-LAW NUMBER 3014, AS AMENDED – 130 & 132 LYWOOD STREET, FORMERLY IN THE TOWNSHIP OF THURLOW, NOW IN THE CITY OF BELLEVILLE, COUNTY OF HASTINGS  
FILE NUMBER: B-77-1033  
APPLICANT: JOHN ROYLE  
OWNER: BELLEVILLE COMMUNITY DEVELOPMENTS LIMITED**
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Manager of Policy Planning’s Report No. PP-2017-53

**B-4**

RESOLUTION

"THAT the Belleville Planning Advisory Committee recommends to the Council of The Corporation of the City of Belleville that the application to amend Zoning By-Law Number 3014, as amended, for 130 and 132 Lywood Street, formerly in the Township of Thurlow, now the City of Belleville, County of Hastings, be APPROVED as follows:



1. That Zoning By-law Number 3014, as amended, be amended by amending the provisions of the 'R2-14 – Low Density Residential Type 2' zone to permit minimum interior side yards of 1.2 metres and to recognize 16 metres of lot frontage for a duplex dwelling.”
2. “THAT a by-law amending Zoning By-law Number 3014 being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings, be prepared for Council’s consideration.”

8.b.2 **ACCEPTANCE OF ABOVEGROUND SERVICES, HERITAGE PARK SUBDIVISION – PHASE 2, OWNER: GCL DEVELOPMENTS LTD. AND HASTINGS ENTERPRISES INC.**

Development Technologist’s Report No. APS-2017-46

8.b.-1

RESOLUTION

“THAT a by-law to approve and authorize the acceptance of certain aboveground City services in Phase 2 of the Heritage Park Subdivision be prepared for Council’s consideration.”

8.b.3 **EXECUTION OF SUBDIVISION AGREEMENT, FINAL APPROVAL OF PLAN OF SUBDIVISION, HERITAGE PARK SUBDIVISION – PHASE 5, PART OF PARK LOTS 2 AND 3, REGISTERED PLAN NO. 124, FORMERLY TOWNSHIP OF THURLOW, NOW CITY OF BELLEVILLE, OWNER: GCL DEVELOPMENTS LTD./HASTINGS ENTERPRISES INC., FILES: ER-92/12T-06503**

Development Engineer’s Report No. APS-2017-47

8.b.-4

RESOLUTION

“THAT a by-law to approve and authorize the execution of a Subdivision Agreement between GCL Developments Ltd./Hastings Enterprises Inc. and The Corporation of the City of Belleville for Phase 5 of the Heritage Park Subdivision be prepared for Council’s consideration, but that the respective Agreement and related documentation not be signed until

such time as the Manager of Approvals advises that the Owners have satisfied all City requirements; and,

THAT the Heritage Park Phase 5 Plan of Subdivision (File No. ER-92/12T-06503) for the lands identified as Part of Park Lots 2 and 3, Registered Plan No. 124, formerly Township of Thurlow, now the City of Belleville, County of Hastings, be granted final approval; and

THAT the Manager of Approvals be authorized to stamp and sign the final plans provided that the Owners have satisfied all City requirements and the surveyor's subdivision plans are satisfactory to Approvals staff."

8.b.4 **CITY OF BELLEVILLE GRANT COMMITTEE**

Director of Finance/Treasurer's Report No. DF-2017-39

**8.b.-9**

**RESOLUTION**

"THAT Council approve the recommendations of the Grant Committee for the applications outlined in the Director of Finance/Treasurer's Report No. DF-2017-39, City of Belleville Grant Committee."

8.b.5 **2018 INTERIM TAX LEVY**

Manager of Revenue & Taxation's Report No. MRT-2017-12

**8.b.-12**

**RESOLUTION**

"THAT a by-law to provide for the implementation and collection of a 2018 Interim Tax Levy, be prepared for Council's consideration."

8.b.6 **MULTI RESIDENTIAL TAX RATIO**

Manager of Revenue & Taxation's Report No. MRT-2017-13

**8.b.-14**

**RESOLUTION**

"THAT the Manager of Revenue and Taxation's Report No. MRT-2017-13, Multi Residential Tax Ratio, be received."

8.b.7 **CPR HOLIDAY TRAIN NOVEMBER 28, 2017 AND THE GLEANERS FOOD BANK**

Correspondence Item 7.1 refers

**RESOLUTION**

“THAT the request from the Gleaners Food Bank contained in their email of November 7, 2017 for the closure of Keegan Parkway between Herchimer Avenue and Foster Avenue from 8:00 a.m. to 10:00 a.m. on November 28, 2017 for the CPR Holiday Train be approved.”

8.b.8 **TEMPORARY NOISE PERMIT APPLICATION UNDER BY-LAW NUMBER 2011-180**

Temporary Noise Permit Application from Canadian Cancer Society Hastings-Prince Edward & Brighton

**8.b.-16**

**RESOLUTION**

“THAT the application for the issuance of a Temporary Noise Permit and waiver of fees under By-law Number 2011-180 from the Canadian Cancer Society Hastings-Prince Edward & Brighton allowing the Relay for Life fundraising event to have music at Mary Ann Sills Park on June 16, 2018 until 11:00 p.m. be approved.”

8. c. **COUNCIL INFORMATION MATTERS**

*Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

“THAT the following Agenda items be received save and except Item(s) \_\_\_\_\_.”

8.c.1 **2018 COUNCIL & PAC MEETING DATES**

Schedule of 2018 Council and Planning Advisory Committee Meeting Dates

**8.c.-1**

- 8.c.2 **CITY COUNCIL PLANNING ADVISORY COMMITTEE PUBLIC MEETING MINUTES**  
 Planning Advisory Committee Secretary's November 7, 2017 report in connection with the Public Meeting Minutes dated October 2, 2017 **8.c.-2**
- 8.c.3 **BUILDING SECTION MONTH END REPORT**  
 Report Period: October 2017 **8.c.-3**
- 8.c.4 **REQUEST SUPPORT OF THE FOLLOWING LETTERS/RESOLUTIONS**
- a) **Government of Ontario be Urged to Create a Provincial Flood Insurance Program**  
 October 10, 2017 resolution from Town of Lakeshore **8.c.-7**
- b) **Provincial Government Urged to Amend Proposed Bill 148 Fair Workplaces, Better Jobs Act, 2017 to Exempt Municipal and Local Board Employees Required to be On Call; Volunteer Firefighters for Matching Pay to Full-time; Specific Reference that Act Does Not Override Other Statutory Obligations of Municipal Governments**  
 November 1, 2017 letter from County of Hastings **8.c.-9**  
 October 13, 2017 resolution from Township of North Frontenac **8.c.-11**  
 November 7, 2017 resolution from Township of Sioux Narrows-Nestor Falls **8.c.-12**
- c) **Request that MPAC Conduct a Review on the Effects of the Tax Class Shift from Farm Land to Residential; Act Immediately on Applications for Reconsideration; Advise Municipalities Prior to Future Tax Class Shifts or Corrections; Province Review Regulation 282/98 under the Assessment Act in Respect of Non-Tillage Acres Tax Classification**  
 October 17, 2017 resolution from Municipal of Morris-Turnberry **8.c.-13**

8.c.5 **ITEMS RECEIVED IN THE CORPORATE SERVICES DEPARTMENT THAT MAY BE OF INTEREST TO CITY COUNCIL/STAFF**

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- City Council Planning Committee Minutes dated October 2, 2017
- Planning Advisory Committee Minutes dated October 2, 2017

8. d. **RISE AND REPORT**

9. **BY-LAWS**

*Following the first and second reading of by-laws, Members may debate any by-law under consideration...*

9. a. **FIRST READING OF BY-LAWS**

2017-196, a by-law to amend By-law No. 2006-55 (The Sign By-law) to regulate the size, number and placement of election signs on public property

**9.a-1**

2017-197, a by-law to amend By-law Number 2009-209 being a bylaw to establish rates and procedures for water and wastewater

**9.a-3**

2017-198, a by-law to appoint the Chair of the Emergency Management Program Committee and a designation of an Alternate Community Emergency Management Coordinator (CEMC) and Alternate Emergency Management Program Coordinator (EMPC) for The Corporation of the City of Belleville

**9.a-4**

2017-199, a by-law to appoint the Chief Building Official, Deputy Chief Building Official and certain Inspectors of The Corporation of the City of Belleville as Inspectors and Municipal Law Enforcement Officers for the purpose of enforcing the Ontario Building Code and certain By-laws of the City of Belleville and appointment of Property Standards Officers

**9.a-6**

2017-200, a by-law amending Zoning By-law Number 3014 being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings

**9.a-9**

2017-201, a by-law to approve and authorize the acceptance of certain aboveground City Services in Phase 2 of the Heritage Park Subdivision

**9.a-11**

**Starting  
Page No.**

2017-202, a by-law to approve and authorize the execution of a Subdivision Agreement between GCL Developments Ltd./Hastings Enterprises Inc. and The Corporation of the City of Belleville for Phase 5 of the Heritage Park Subdivision

**9.a.-12**

2017-203, a by-law to provide for the implementation and collection of an interim tax levy for 2018

**9.a.-13**

2017-204, a by-law to authorize the purchase of certain lands by The Corporation of the City of Belleville from Glen Henry Cockins

**9.a.-16**

2017-205, a by-law to authorize the purchase of certain lands by The Corporation of the City of Belleville from Eleanor Walt

**9.a.-18**

2017-206, a by-law to authorize the purchase of certain lands by The Corporation of the City of Belleville from Sarah Bertolino and Marco Bertolino

**9.a.-20**

2017-207, a by-law to approve and authorize an amendment to By-law Number 12967 being a By-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule "T" Traffic Control Systems Signal Lights (replacement of stop signs at Bridge Street East and Front Street intersection with traffic signals)

**9.a.-22**

**9. b. SECOND READING OF BY-LAWS AND DISCUSSION**

2017-196	2017-203
2017-197	2017-204
2017-198	2017-205
2017-199	2017-206
2017-200	2017-207
2017-201	
2017-202	

**9. c. THIRD READING OF BY-LAWS**

2017-196, a by-law to amend By-law No. 2006-55 (The Sign By-law) to regulate the size, number and placement of election signs on public property

2017-197, a by-law to amend By-law Number 2009-209 being a bylaw to establish rates and procedures for water and wastewater

2017-198, a by-law to appoint the Chair of the Emergency Management Program Committee and a designation of an Alternate Community Emergency Management Coordinator (CEMC) and Alternate Emergency Management Program Coordinator (EMPC) for The Corporation of the City of Belleville

2017-199, a by-law to appoint the Chief Building Official, Deputy Chief Building Official and certain Inspectors of The Corporation of the City of Belleville as Inspectors and Municipal Law Enforcement Officers for the purpose of enforcing the Ontario Building Code and certain By-laws of the City of Belleville and appointment of Property Standards Officers

2017-200, a by-law amending Zoning By-law Number 3014 being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings

2017-201, a by-law to approve and authorize the acceptance of certain aboveground City Services in Phase 2 of the Heritage Park Subdivision

2017-202, a by-law to approve and authorize the execution of a Subdivision Agreement between GCL Developments Ltd./Hastings Enterprises Inc. and The Corporation of the City of Belleville for Phase 5 of the Heritage Park Subdivision

2017-203, a by-law to provide for the implementation and collection of an interim tax levy for 2018

2017-204, a by-law to authorize the purchase of certain lands by The Corporation of the City of Belleville from Glen Henry Cockins

2017-205, a by-law to authorize the purchase of certain lands by The Corporation of the City of Belleville from Eleanor Walt

2017-206, a by-law to authorize the purchase of certain lands by The Corporation of the City of Belleville from Sarah Bertolino and Marco Bertolino

2017-207, a by-law to approve and authorize an amendment to By-law Number 12967 being a By-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule "T" Traffic Control Systems Signal Lights (replacement of stop signs at Bridge Street East and Front Street intersection with traffic signals)

## **10. NEW BUSINESS**

**11. MOTIONS****12. NOTICE OF MOTIONS****13. ANNOUNCEMENTS****14. CONFIRMATORY BY-LAW**

“THAT By-law Number 2017-208, a by-law to confirm the proceedings of Council at its meeting held on November 14, 2017, be read a first, second and third time and finally passed this 14<sup>th</sup> day of November, 2017.”

**14-1****15. ADJOURNMENT**