

# **THE CORPORATION OF THE CITY OF BELLEVILLE**

## **AGENDA**

**SEPTEMBER 14, 2015**

**5:00 P.M.**

**COUNCIL CHAMBER**

It is noted that there will be a City Council In Camera (closed session) Meeting at 3:00 p.m. At 3:00 p.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. DCS-2015-28 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. DCS-2015-29 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. ECDEV-2015-15 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. CAO-2015-06 regarding litigation or potential litigation (Pursuant to Section 239(2)(e) of the Municipal Act)
- Review of the Regular In Camera Minutes of August 10, 2015 and the Special In Camera Meeting of August 13, 2015.”

**1. CALL TO ORDER****1.1. ATTENDANCE**

His Worship Mayor Christopher	
Councillor Boyce	Councillor McCaw
Councillor Carr	Councillor Miller
Councillor Denyes	Councillor Panciuk
Councillor Graham	Councillor Thompson

**2. MOMENT OF REFLECTION****3. DISCLOSURE OF PECUNIARY INTEREST AND THE  
GENERAL NATURE THEREOF****4. PUBLIC MEETINGS****5. READING AND CONFIRMATION OF MINUTES**

Minutes of the Regular Council Meeting of August 10, 2015, the Special Council Meeting of August 13, 2015, the Regular In Camera Meeting of August 10, 2015 and the Special In Camera Meeting of August 13, 2015

**6. DEPUTATIONS**

- 6.1 Doug Churcher of Welch & Co., the City's Auditors, will make a deputation  
Reports Item 8.a.2 refers

**RESOLUTION**

"THAT the deputation of Doug Churcher of Welch & Co., the City's Auditors, concerning the City of Belleville 2014 Financial Statements, be received and referred to Reports Item 8.a.2."

- 6.2 Judi Gilbert, Executive Director of United Way of Quinte will make a deputation

**RESOLUTION**

"THAT the deputation of Judi Gilbert, Executive Director of United Way of Quinte regarding their annual campaign and the importance of supporting United Way, be received."

- 6.3 Tanya Hill of Hastings Prince Edward Public Health will make a deputation

**RESOLUTION**

"THAT' the deputation of Tanya Hill of Hastings Prince Edward Public Health providing an update on the work of the Healthy Communities Partnership of Hastings and Prince Edward, be received."

- 6.4 Suzanne Quinlan, Director of Operations, Gleaners Food Bank will make a deputation  
Correspondence Item 7.1 refers

**RESOLUTION**

"THAT the deputation of Suzanne Quinlan, Director of Operations, Gleaners Food Bank regarding the Annual City Wide Food Drive on Sunday October 4, 2015 from noon to 5:00 pm. be received and referred to Correspondence Item 7.1."

- 6.5 Vicki Samaras, Organizer for the Terry Fox Run will make a deputation

RESOLUTION

“THAT the deputation of Vicki Samaras, an organizer of the 35<sup>th</sup> Anniversary of the Terry Fox Run being held on Sunday, September 20, 2015, be received.”

**7. CORRESPONDENCE**

- 7.1 Letter from Gleaners Food Bank requesting assistance with their Annual Fall Food Drive  
Deputation 6.4 refers

7-1

RESOLUTION

“THAT the letter from Susanne Quinlan, Director of Operations, Gleaners Food Bank, seeking support for Gleaners Annual Fall Food Drive on Sunday, October 4, 2015 from 12:00 noon to 5:00 p.m. be received; and,

THAT Council approves the requests for assistance as outlined in the letter received from the Gleaners Food Bank.”

- 7.2 Letter from Bill Saunders, CEO of Belleville Chamber of Commerce providing information and requesting assistance with The Flavours of Fall family event in Downtown Belleville on September 26, 2015

7-2

RESOLUTION

“THAT the letter from Bill Saunders, CEO of Belleville Chamber of Commerce providing information about The Flavours of Fall family event in Downtown Belleville on September 26, 2015 be received; and

THAT Council approves the assistance and considerations requested as outlined in their letter of September 1, 2015 and attachment; and

THAT Bridge Street be closed from Pinnacle Street to Front Street between the hours of 7:00 a.m. and 5:00 p.m. on Saturday, September 26, 2015 for The Flavours of Fall family event”

**8. COMMITTEE OF THE WHOLE**

**MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR  
AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS  
AND RESOLUTIONS WITH COUNCILLOR BOYCE IN THE CHAIR**

**8. a. REPORTS**

*The agenda shall include under Reports items that warrant individual  
attention from Council...*

**8.a.1 AMENDMENT TO TRAFFIC BY-LAW NUMBER 12967,  
SCHEDULE “Z-1” COMPULSORY TURNS, BRIDGE  
STREET EAST AND HERCHIMER AVENUE**

Deputy City Clerk’s Report No. DCC-2015-06

**8.a.-1**

**RESOLUTION**

“THAT the Traffic Advisory Committee recommends to the Council of The Corporation of the City of Belleville that a by-law to approve and authorize an amendment to By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule ‘Z-1’ Compulsory Turns at Bridge Street East and Herchimer Avenue as outlined in Report No. DCC-2015-06, be prepared for Council’s consideration.”

**8.a.2 CITY OF BELLEVILLE’S 2014 CONSOLIDATED FINANCIAL  
STATEMENTS**

Director of Finance/Treasurer’s Report No. DF-2015-17  
Deputation 6.1 refers

**8.a.-5**

**RESOLUTION**

“THAT City Council approve the transfer of \$131,389.47 from various Reserve Funds to fund various unfinanced completed Capital Projects listed as Schedule “A”; and

THAT City Council approve the transfer of \$1,979,426.06 to the various Reserve Funds from various Capital Projects listed as Schedule “A”; and

THAT City Council approve the transfer of \$78,994.54 from the Water Capital Fund to Water Reserve Fund for various Water Capital Projects listed as Schedule "B"; and

THAT City Council approve the transfer of \$123,795.03 from the Water Reserve Fund to fund unfinanced completed Capital Projects listed as Schedule "B"; and

THAT City Council approve the City of Belleville's 2014 Consolidated Financial Statements."

8.a.3 **REQUEST FOR PROPOSAL ENG2015-29-CONTRACT ADMINISTRATION FOR THE BAY BRIDGE ROAD CP RAIL OVERPASS RECONSTRUCTION/REHABILITATION OF DUNDAS STREET WEST (COLEMAN STREET TO SIDNEY STREET)**

Manager of Engineering/Deputy Director's Report No. ENG-2015-26

**8.a.-41**

**RESOLUTION**

"THAT the Request for Proposal submission from G.D. Jewell Engineering Inc. be accepted for RFP-ENG2015-29, Contract Administration for the Bay Bridge Road CP Rail Overpass Reconstruction/Rehabilitation of Dundas Street West (Coleman to Sidney Street) in the amount of \$476,822.00 plus \$61,986.86 HST for a total amount of \$538,808.86, this being the lowest and most qualified proposal received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.a.4 **PURCHASE OF ONE NEW ICE RESURFACER**

Facilities Manager's Report No. FM-2015-03

**8.a.-45**

**RESOLUTION**

"THAT pursuant to the Facilities Manager's Report No. FM-2015-03 City Council agrees to waive Section 8, Request for Tenders, of the City's Purchasing By-law Number 2011-101; and,

THAT the quotation from Zamboni Company in the amount of \$95,093.15 (taxes excluded) for the supply of 1 - 2015 Model 526 Zamboni be accepted, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.a.5 **CITIZENS AGAINST RACISM AND DISCRIMINATION COMMITTEE**

Manager of Economic & Strategic Initiatives’ Report No. ECDEV-2015-17

**8.a.-47**

**RESOLUTION**

“THAT City Council establish a Citizens Against Racism and Discrimination Committee and that Councillor \_\_\_\_\_ and Councillor \_\_\_\_\_ be appointed to the committee; and

THAT the Terms of Reference for the Citizens Against Racism and Discrimination Committee be approved.”

8.a.6 **CONTRACT ENG2015-14, BAY BRIDGE ROAD AND CP RAIL OVERPASS AND DUNDAS STREET WEST RECONSTRUCTION**

Senior Project Manager’s Report No. ENG-2015-27

**8.a.-50**

**RESOLUTION**

“THAT the tender submission from Toronto Zenith Contracting Limited be accepted for CONTRACT ENG2015-14, Bay Bridge Road and CP Rail Overpass and Dundas Street West Reconstruction in the amount of \$15,521,316.00 plus \$2,017,771.08 HST for a total dollar amount of \$17,539,087.08, this being the lowest cost tender received and that the Mayor and the City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal; and further

THAT Capital Budget Issue No. 1.003 of the 2015 Capital Budget be amended from \$3,600,000 to \$6,375,000 with funding provided as outlined in Senior Project Manager's Report ENG-2015-27."

8. b. **CONSENT ITEMS**

*Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

"THAT the following Agenda items be approved with the exception of Item(s) \_\_\_\_\_."

8.b.1 **PURCHASE OF A 4X4 WHEEL DRIVE PICK UP TRUCK**

Manager of Transportation & Fleet Services' Report No. MT&FS-2015-25

**8.b.-1**

**RESOLUTION**

"THAT the Request for Proposal from Benton Fry Ford for supply and delivery of a 2016 4X4 wheel drive pickup truck be accepted in the amount of \$37,397.19 plus \$4,861.63 HST, for a total amount of \$42,258.83, this being the lowest proposal received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.b.2 **NEW BUILDING CANADA FUND – SMALL COMMUNITIES FUND AGREEMENT**

Director of Finance/Treasurer's Report No. DF-2015-15

**8.b.-3**

**RESOLUTION**

"THAT a by-law to approve and authorize an Agreement dated September 14, 2015 between Her Majesty the Queen in Right of Ontario, represented by the Minister of Agriculture, Food and Rural Affairs (the "Province") and The Corporation of the City of Belleville (the "Recipient") relating to funding provided under the New Building Canada Fund (NBCF) – Small



Communities Fund (SCF) Agreement (the “Agreement”), as referenced in the Director of Finance/Treasurer’s Report No. DF-2015-15, New Building Canada Fund – Small Communities Fund Agreement, be prepared for Council’s consideration.”

8.b.3 **INVESTMENT POLICY – QUARTERLY REPORT**

Tangible Capital Asset Accounting Coordinator’s Report No. TAC-2015-03

**8.b.-5**

**RESOLUTION**

“THAT the Tangible Capital Asset Accounting Coordinator’s Report No. TAC-2015-03 (Investment Policy – Quarterly Report) be received.”

8.b.4 **REQUEST FOR PROPOSAL ENG2015-35-CONSULTING SERVICES FOR DETAIL DESIGN OF NORTH EAST INDUSTRIAL PARK ROADWAY UPGRADES, BELLEVILLE, ONTARIO**

Project Manager’s (Build Belleville) Report No. ENG-2015-25

**8.b.-8**

**RESOLUTION**

“THAT the Request for Proposal submission from Candevcon Limited be accepted for RFP-ENG2015-35, Consulting Services for Detail Design of North East Industrial Park Roadway Upgrades, Belleville, Ontario in the amount of \$122,183.00 plus \$15,883.79 HST for a total amount of \$138,066.79, this being the lowest and most qualified proposal received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

- 8.b.5 **PROPOSED AMENDMENT TO ZONING BY-LAW  
NUMBER 3014, AS AMENDED – CANNIFTON ROAD  
NORTH, TOWNSHIP OF THURLOW, NOW IN THE CITY OF  
BELLEVILLE, COUNTY OF HASTINGS  
FILE NUMBER: B-77-986  
APPLICANT: PAUL STINSON  
OWNER: PAUL STINSON BUILDER LTD.  
AGENT: WATSON LAND SURVEYORS LTD.**

Manager of Policy Planning's Report No. PP-2015-29

**B-6**

**RESOLUTION**

1. "THAT the Belleville Planning Advisory Committee recommends to the Council of The Corporation of the City of Belleville that the application to amend Zoning By-law Number 3014, as amended, for the property described as Part of Lots 30, 31 and 32, RP No. 66, former Township of Thurlow, now in the City of Belleville, County of Hastings, be APPROVED as follows:

THAT Zoning by-law Number 3014, as amended, be amended by rezoning the subject lands from 'D – Development' to 'RR – Rural Residential'."

2. "THAT a by-law amending Zoning By-law Number 3014, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings, be prepared for Council's consideration."

- 8.b.6 **PROPOSED AMENDMENT TO ZONING BY-LAW  
NUMBER 2076-80, AS AMENDED – PARTS 1 AND 2, PLAN  
21R-11782, PART OF LOT 31, CONCESSION BROKEN  
FRONT, FORMER TOWNSHIP OF SIDNEY, NOW IN THE  
CITY OF BELLEVILLE, COUNTY OF HASTINGS  
FILE NUMBER: B-77-987  
APPLICANT: QUINTE HUMANE SOCIETY CORPORATION  
OWNER: CIBC c/o BRIAN KNUDSEN  
AGENT: EKORT REALTY LTD., c/o JAMIE TROKE**

Manager of Policy Planning's Report No. PP-2015-30

**B-11**

RESOLUTION

1. "THAT the Belleville Planning Advisory Committee recommends to the Council of The Corporation of the City of Belleville that the application to amend the City's Zoning By-law Number 2076-80, as amended, for Parts 1 and 2, Plan 21R-11782, Part of Lot 31, Concession Broken Front, former Township of Sidney, Now in the City of Belleville, County of Hastings, be APPROVED as follows:

THAT Zoning By-law Number 2076-80, as amended, be amended by rezoning the subject lands from 'CH-9 – Highway Commercial' to a modified CH zone by adding a 'Humane Society' as a permitted use."

2. "THAT a by-law amending Zoning By-law Number 2076-80, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings, be prepared for Council's consideration."

- 8.b.7 **AMENDED DRAFT PLAN CONDITIONS, SAND CHERRY SUBDIVISION, PART OF LOTS 3 & 4, REGISTRAR'S COMPILED PLAN 1819, CITY OF BELLEVILLE (PALMER ROAD)**  
**OWNER: STORMIN DEVELOPMENT CORP.**  
**AGENT: McINTOSH PERRY CONSULTING ENGINEERS LTD.**
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Manager, Approvals Section's Report No. APS-2015-29

**B-16**

RESOLUTION

"THAT the Belleville Planning Advisory Committee recommends the following to Belleville City Council:

THAT approval of the Sand Cherry Draft Plan of Subdivision (File: 12T-150001), be granted subject to the draft plan conditions outlined in APPENDIX I attached to the Manager of Approvals' Report No. APS-2015-29."

8.b.8 **FAÇADE IMPROVEMENT PROGRAM – PROPOSED  
GRANT ALLOCATIONS FOR 112 FRONT STREET AND  
279-281 FRONT STREET, BELLEVILLE, ONTARIO**

Special Projects Planner's Report No. PP-2015-32

**8.b.-13**

**RESOLUTION**

1. "THAT the Grant allocation for 112 Front Street recommended by the Façade Improvement Committee as set out in Special Projects Planner's Report PP-2015-32, Façade Improvement Program – Proposed Grant Allocations for 112 Front Street and 279-281 Front Street, Belleville, Ontario be approved, subject to the requirements of the Façade Improvement Committee."
2. "THAT the Grant allocation for 279-281 Front Street recommended by the Façade Improvement Committee as set out in Special Projects Planner's Report PP-2015-32, Façade Improvement Program – Proposed Grant Allocations for 112 Front Street and 279-281 Front Street, Belleville, Ontario be approved, subject to the requirements of the Façade Improvement Committee."
3. "THAT the Mayor and City Clerk be authorized to sign the Commitment Agreements with the Grant recipients on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.b.9 **LOYALIST COLLEGE BUS SHELTER**

Manager/Planner's Report No. M/PTS-2015-07

**8.b.-18**

**RESOLUTION**

"THAT pursuant to the Manager/Planner of Transit Services Report No. M/PTS-2015-07 re Loyalist College Bus Shelter Replacement, that a by-law to approve and authorize an agreement with Loyalist College for funding up to \$25,000 towards the Loyalist College Bus Shelter Replacement Project, be prepared for Council's consideration."

- 8.b. **EXECUTION OF SUBDIVISION AGREEMENT, FINAL APPROVAL OF PLAN OF SUBDIVISION, POTTER'S CREEK - WEST SUBDIVISION, PART 1, PLAN 21R-1013, PARTS OF LOTS 32 & 33, CONCESSION 1 AND PARTS OF LOTS 32 & 33, BROKEN FRONT CONCESSION, FORMERLY TOWNSHIP OF SIDNEY, NOW CITY OF BELLEVILLE (RIDGEWAY PLACE); OWNER: POTTERS CREEK DEVELOPMENTS INC., FILES: ER-74 / 12T-13501**

Manager of Approvals Section's Report No. APS-2015-32

**8.b.-20**

**RESOLUTION**

"THAT a by-law to approve and authorize the execution of a Subdivision Agreement for the Potters Creek – West subdivision between Potters Creek Developments Inc. and The Corporation of the City of Belleville, be prepared for Council's consideration, but that the respective Agreement and related documentation not be signed until such time as the Manager of Approvals advises that the Owners have satisfied all City requirements; and,

That the Potter's Creek - West Plan of Subdivision (File No. 12T-13501) for the lands identified as Part 1, Plan 21R-1013, Parts of Lots 32 & 33, Concession 1 and Parts of Lots 32 & 33, Broken Front Concession formerly Township of Sidney, now the City of Belleville, County of Hastings, be granted final approval; and

That the Manager of Approvals be authorized to stamp and sign the final plans provided that the Owners have satisfied all City requirements and the surveyor's subdivision plans are satisfactory to Approvals staff."

**8. c. COUNCIL INFORMATION MATTERS**

*Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

“THAT the following Agenda items be received save and except Item(s) \_\_\_\_\_.”

**8.c.1 CITY COUNCIL PLANNING ADVISORY COMMITTEE PUBLIC MEETING MINUTES**

Planning Advisory Committee Secretary's September 9, 2015 report in connection with the Public Meeting Minutes dated August 4, 2015

**8.c.-1****8.c.2 BUILDING SECTION MONTH END REPORTS**

Report Periods July, 2015 and August 2015

**8.c.-2****8.c.3 LOW-COST RABIES VACCINATION CLINICS OCTOBER 3, 2015**

Notification from Hastings & Prince Edward Counties Health Unit regarding Rabies Vaccination Clinics October 3, 2015

**8.c.-10****8.c.4 ITEMS RECEIVED IN THE CORPORATE SERVICES DEPARTMENT THAT MAY BE OF INTEREST TO CITY COUNCIL/STAFF**

- City Council Planning Committee Minutes dated August 4, 2015
- Planning Advisory Committee Minutes dated August 4, 2015

**8. d. RISE AND REPORT**

**9. BY-LAWS**

*Following the first and second reading of by-laws, Members may debate any by-law under consideration...*

**9. a. FIRST READING OF BY-LAWS**

2015-160, a by-law to approve and authorize the execution of a Funding Agreement dated the 14<sup>th</sup> day of September, 2015 between Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (OMAFRA) and The Corporation of the City of Belleville for funding under the New Building Canada Fund (NBCF) – Small Communities Fund (SCF) for an Infrastructure Project, Dundas Street West Rehabilitation from Coleman Street to Sidney Street, between the City of Belleville and Ontario

**9.a.-1**

2015-161, a by-law to amend By-law Number 2010-10 being a by-law to provide for fees and charges and to consolidate certain by-laws related to fees and charges under the Municipal Act

**9.a.-48**

2015-162, a by-law to approve and authorize an amendment to By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule “Z-1” Compulsory Turns at Bridge Street East and Herchimer Avenue

2015-163, a by-law amending Zoning By-law Number 3014, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (Cannifton Rd. N.)

**9.a.-50**

2015-164, a by-law amending Zoning By-law Number 2076-80, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (Humane Society)

**9.a.-53****9. b. SECOND READING OF BY-LAWS AND DISCUSSION**

2015-160  
2015-161  
2015-162  
2015-163  
2015-164

**9. c. THIRD READING OF BY-LAWS**

2015-160, a by-law to approve and authorize the execution of a Funding Agreement dated the 14<sup>th</sup> day of September, 2015 between Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (OMAFRA) and The Corporation of the City of Belleville for funding under the New Building Canada Fund (NBCF) – Small Communities Fund (SCF) for an Infrastructure Project, Dundas Street West Rehabilitation from Coleman Street to Sidney Street, between the City of Belleville and Ontario

2015-161, a by-law to amend By-law Number 2010-10 being a by-law to provide for fees and charges and to consolidate certain by-laws related to fees and charges under the Municipal Act

2015-162, a by-law to approve and authorize an amendment to By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule “Z-1” Compulsory Turns at Bridge Street East and Herchimer Avenue

2015-163, a by-law amending Zoning By-law Number 3014, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (Cannifton Rd. N.)

2015-164, a by-law amending Zoning By-law Number 2076-80, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (Humane Society)

**10. NEW BUSINESS****11. MOTIONS****12. NOTICE OF MOTIONS****13. ANNOUNCEMENTS**



**14. CONFIRMATORY BY-LAW**

“THAT By-law Number 2015-165 a by-law to confirm the proceedings of Council at its meeting held on September 14, 2015, be read a first, second and third time and finally passed this 14th day of September, 2015.”

**14-1****15. ADJOURNMENT**