

THE CORPORATION OF THE CITY OF BELLEVILLE

AGENDA

SEPTEMBER 8, 2014

4:00 P.M.

COUNCIL CHAMBER

It is noted that there will be a City Council In Camera (closed session) Meeting at 2:00 p.m. At 2:00 p.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. DCS-2014-27 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. DCS-2014-28 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. ENG-2014-23 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. ECDEV-2014 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. ECDEV-2014-17 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. DRCCS-2014-06 regarding litigation or potential litigation (Pursuant to Section 239(2)(e) of the Municipal Act)
- In Camera Report No. MHR-2014 regarding personal matters about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act)
- Review of the Regular In Camera Minutes of August 11, 2014.”

1. CALL TO ORDER**1.1. ATTENDANCE**

His Worship Mayor Ellis
Councillor Boyce Councillor Jenkins
Councillor Christopher Councillor Lafferty
Councillor Culhane Councillor Miller
Councillor Denyes Councillor Thompson

2. MOMENT OF PRAYER/MEDITATION

2.1 Mrs. Christine Stewart, Deputy City Clerk, will offer prayer

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**4. PUBLIC MEETINGS****5. READING AND CONFIRMATION OF MINUTES**

Minutes of the Regular Council Meeting of August 11, 2014, Regular In Camera Meeting of August 11, 2014, and Special Council Meeting of September 2, 2014

6. DEPUTATIONS

6.1 Doug Churcher of Welch & Co., the City's Auditors, will be in attendance to speak to Council concerning the City of Belleville 2013 Financial Statements Reports Item 8.a.3 refers

RESOLUTION

“THAT the deputation of Doug Churcher of Welch & Co., the City’s Auditors, concerning the City of Belleville 2013 Financial Statements, be received and referred to Reports Item 8.a.3.”

7. CORRESPONDENCE

- 7.1 Letter from Bill Saunders, CEO of Belleville & District Chamber of Commerce providing information and requesting assistance with The Flavours of Fall family event in Downtown Belleville on October 4, 2014 and 16th Annual Belleville Nighttime Santa Claus Parade on November 16th, 2014

7-1RESOLUTION

“THAT the September 2, 2014 letter from Bill Saunders, CEO of Belleville & District Chamber of Commerce providing information about The Flavours of Fall family event in Downtown Belleville on October 4, 2014 and 16th Annual Belleville Nighttime Santa Claus Parade on November 16th, 2014 be received; and

THAT Council supports the assistance requested as outlined in their letter of September 2, 2014 and attachment; and

THAT Front Street be closed between the hours of 8:00 a.m. and 6:00 p.m. on Saturday, October 4th, 2014 for The Flavours of Fall family event from The Empire Theatre to the north side of the Campbell Street intersection, including Victoria Avenue from Pinnacle Street OR from the south side of Victoria Avenue intersection to Bridge Street, including Campbell Street from Pinnacle Street; dependent on confirmation of the Build Belleville construction schedule.”

8. COMMITTEE OF THE WHOLE

MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH COUNCILLOR LAFFERTY IN THE CHAIR

8. a. REPORTS

The agenda shall include under Reports items that warrant individual attention from Council...

8.a.1 CONTRACT ENG2014-33, BELLEVILLE DOWNTOWN REVITALIZATION & ROAD RECONSTRUCTION

Manager of Engineering/Deputy Director's Report No. ENG-2014-22

8.a.-1

RESOLUTION

“THAT all tender submissions for Contract ENG-2014-33 Belleville Downtown Revitalization and Road Reconstruction, be rejected and Contract ENG2014-33 be cancelled as all tender submissions received exceed the approved budget for this project; and

THAT staff be directed to immediately complete a consultation and project design review process with the Mayor's Taskforce on Downtown and affected stakeholders, to review and potentially modify the project methodology, timelines, business continuity, start dates, design, quality and quantity of finishes in order to achieve a Downtown Revitalization Plan that meets the realistic expectations of the key stakeholders and is within the Council approved budget of twenty-one million dollars.”

8.a.2 PROJECT UPDATE; OPEN STREETS AND CULTURE DAYS, SATURDAY SEPTEMBER 27, 2014

Director of Environmental & Operational Services' Report No. DE&OS-2014-10

8.a.-8

RESOLUTION

“THAT pursuant to the Director of Environmental and Operational Services Report No. DE&OS-2014-10, Council endorse a road closure of downtown on Saturday, September 27, 2014 from 7:00am to 5:00pm to support the Open Streets and Culture Days partnership, and that staff proceed with the road closure of Front Street, south of the Riverside Parking lot north entrance, to north of Market Street, including Bridge Street and sections of Victoria Avenue and Campbell Street.”

8.a.3 **CITY OF BELLEVILLE’S 2013 CONSOLIDATED FINANCIAL STATEMENTS**

Director of Finance/Treasurer’s Report No. DF-2014-11
Deputation 6.1 refers

8.a.-10

RESOLUTION

“THAT City Council approve the transfer of \$1,333,913.53 from the various Reserve Funds to fund various unfinanced completed capital projects listed as Schedule “A”; and

THAT City Council approve the transfer of \$4,500,935.03 to the various Reserve Funds from various Capital Projects listed as Schedule “A”; and

THAT City Council approve the transfer of \$7,582,930.07 from the Water Capital Fund to Water Reserve Fund for various Water Capital Projects listed as Schedule “B”; and

THAT City Council approve the transfer of \$171,532.44 from the Water Reserve Fund to fund unfinanced completed Capital Projects listed as Schedule “B”; and

THAT City Council approve the City of Belleville’s 2013 Consolidated Financial Statements.”

8.a.4 **ONTARIO COMMUNITY INFRASTRUCTURE FUND (OCIF)
APPLICATION BASED COMPONENT; AND SMALL
COMMUNITIES FUND (SCF)**

Director of Finance/Treasurer's Report No. DF-2014-10

8.a.-13

RESOLUTION

"THAT the Director of Finance/Treasurer's Report No. DF-2014-10, be received; and

THAT staff forward Expressions of Interest to the OCIF and SCF Funding Programs by September 19, 2014."

8.a.5 **2014 CITY-WIDE DEVELOPMENT CHARGE**

Director of Finance/Treasurer's Report No. DF-2014-12

8.a.-17

RESOLUTION

"THAT pursuant to the Director of Finance/Treasurer's Report No. DF-2014-12, regarding the 2014 City-Wide Development Charge, Council approves the 2014 Development Charge Background Study for City-Wide Development Charges; and

THAT City Council approves the 2014 City-Wide Development Charges per Schedule "B" of the Development Charge Background Study (Schedule "A" to this report); and

THAT Council determines that no further public meetings are required on this matter; and

THAT in accordance with the provisions set out in the Director of Finance/Treasurer's Report No. DF-2014-12, a by-law to approve the 2014 City-Wide Development Charges be prepared for Council's consideration."

8.a.6 **APPOINTMENT OF AUDITORS, FISCAL YEARS 2014 AND 2015**

Director of Finance/Treasurer's Report No. DF-2014-09

8.a.-20

RESOLUTION

"THAT Council waive Section 6(b) of Purchasing By-law 2011-101 – Professional Services; and

THAT a by-law to appoint Welch LLP – Chartered Accountants, Auditors for the Fiscal Years 2014 and 2015 be prepared for Council's consideration."

8.a.7 **BELLEVILLE AND DISTRICT CHAMBER OF COMMERCE RE: 2015 SPECIAL EVENTS AND VISITOR SERVICES**

Manager, Economic & Strategic Initiatives' Report No. ECDEV-2014-15

8.a.-22

RESOLUTION

"THAT pursuant to the Manager of Economic and Strategic Initiatives Report No. ECDEV-2014-15, that Council approves the amendments to the Special Events and Visitor Services Agreements with the Belleville and District Chamber of Commerce, and that a by-law authorizing execution of the amending agreement be prepared for Council's consideration."

8. b. CONSENT ITEMS

Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.

“THAT the following Agenda items be approved with the exception of Item(s) _____.”

- 8.b.1 **PROPOSED AMENDMENT TO ZONING BY-LAW NUMBER 10245, AS AMENDED – 41 DUSSEK STREET, CITY OF BELLEVILLE, COUNTY OF HASTINGS
FILE NUMBER: B-77-966
APPLICANT/OWNER: VIRGINIA LAWSON
AGENT: RFA PLANNING CONSULTANT INC.**

Manager of Policy Planning’s Report No. PP-2014-27

B-4

RESOLUTION

1. “THAT the Belleville Planning Advisory Committee recommends to the Council of The Corporation of the City of Belleville that the application to amend the City’s Zoning By-law Number 10245, as amended, for 41 Dussek Street, City of Belleville, County of Hastings, be APPROVED as follows:

THAT Zoning By-law Number 10245, as amended, be amended by rezoning the subject land from ‘M1 – Restricted Industrial’ to a special ‘M1’ zone with an ‘h’ holding symbol to permit a portion of the existing building to be occupied as a dwelling unit accessory to the principal light manufacturing use. The ‘h’ symbol requires the filing of a Record of Site Condition before residential development is permitted to occur.”

2. “THAT a by-law amending Zoning By-law Number 10245, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings, be prepared for Council’s consideration.”

8.b.2 **COMMEMORATIVE PLAQUE FOR WHARF STREET
DEBATING CLUB SITE, 34 SOUTH FRONT STREET,
BELLEVILLE, ONTARIO**

Special Projects Planner's Report No. PP-2014-28

8.b.-1

RESOLUTION

"THAT the wording and design for the proposed Wharf Street Debating Club plaque as presented in Report PP-2014-28 be approved; and

THAT staff be directed to proceed with the procurement and installation of the plaque."

8.b.3 **ANALYSIS OF INSTALLATION OF TRAFFIC SIGNALS AT
THE INTERSECTION OF WALLBRIDGE LOYALIST ROAD
AND HAMILTON ROAD**

Manager of Transportation's Report No. DEOS-2014-08

8.b.-4

RESOLUTION

"THAT the City of Belleville Not partner with the City of Quinte West in the installation of Traffic Signals at the intersection of Wallbridge Loyalist Road and Hamilton Road and that management be directed to inform the City of Quinte West accordingly."

8.b.4 **PURCHASE OF DEMO UNIT 2014 CONTOUR AREA
ROTARY RIDING MOWER WITH SUN CANOPY FOR
PARKS & OPEN SPACES**

Manager of Transportation's Report No. EOS-2014-12

8.b.-7

RESOLUTION

"THAT the request for proposal submission from Turf Care Products Ltd. be accepted for the supply and delivery of one (1) DEMO 2014 contour area rotary riding mower with sun canopy, in the amount of \$68,686.86, plus \$8,929.29 HST for a total amount of \$77,616.15 this being the lowest proposal received, and that the Mayor and City Clerk be authorized to

sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal."

8.b.5 **PROJECT UPDATE; CHP (COMBINED HEATING AND POWER) PLANT**

Director of Environmental & Operational Services' Report No. DE&OS-2014-13

8.b.-9

RESOLUTION

"THAT the Director of Environmental and Operational Services Department Report No. DE&OS-2014-13 regarding Project Update; CHP (Combined Heating and Power) Plant, be received."

8.b.6 **TRANSIT TERMINAL CONCESSION CONTRACT**

Manager/Planner of Transit's Report No. DE&OS-2014-11

8.b.-11

RESOLUTION

"THAT the proposal submission from 1566943 Ont. Ltd. (Hasan Berber) be accepted for the operation of the Transit Terminal Concession at 165 Pinnacle Street subject to the terms and conditions set out in the Request for Proposal, this being the only proposal received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal; and

THAT a by-law to approve and authorize an agreement, with Hassan Berber for the operation of the Transit Terminal Concession at 165 Pinnacle Street, be prepared for Council's consideration."

8.b.7 **AMENDMENT TO TRAFFIC BY-LAW NUMBER 12967,
SCHEDULE "P" THROUGH HIGHWAYS, SCHEDULE "Q"
STOP SIGNS AT INTERSECTIONS**

Manager of Transportation's Report No. DE&OS-2014-09

8.b.-13

RESOLUTION

"THAT a by-law to approve and authorize an amendment to By-law Number 12967 being a by-law to regulate traffic within the corporate limits of The Corporation of the City of Belleville, Schedule 'P' Through Highways and Schedule 'Q' Stop Signs At Intersections, be prepared for Council's consideration."

8.b.8 **INVESTMENT POLICY – QUARTERLY REPORT**

Tangible Capital Asset Accounting Coordinator's Report No. TAC-2014-04

8.b.-17

RESOLUTION

"THAT the Tangible Capital Asset Accounting Coordinator's Report No. TAC-2014-04 (Investment Policy – Quarterly Report), be received."

8.b.9 **FIT 3.0 CONTRACT OFFER - UPDATE**

Director of Recreation, Culture & Community Services' Report No. DRCCS-2014-07

8.b.-20

RESOLUTION

"THAT by-laws to approve and authorize the execution of agreements with Ontario Power Authority under the FIT Program for Solar Rooftop Installations at (1) Gerry O'Connor Water Treatment Plant, 2 Sidney Street and (2) Neil Britton Building, 459 Sidney Street, be prepared for Council's consideration."

8.b.10 **MUNICIPAL BY-LAW ENFORCEMENT OFFICER**

Request for the appointment of a Municipal By-law Enforcement Officer for 10 Acre Truck Stop – 902 Wallbridge-Loyalist Road

RESOLUTION

“THAT a by-law to appoint a Municipal By-law Enforcement Officer for 10 Acre Truck Stop – 902 Wallbridge-Loyalist Road, be prepared for Council's consideration.”

8. c. **COUNCIL INFORMATION MATTERS**

Council may adopt Information Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.

“THAT the following Agenda items be received save and except Item(s) _____.”

8.c.1 **CITY COUNCIL PLANNING ADVISORY COMMITTEE PUBLIC MEETING MINUTES**

Planning Advisory Committee Secretary’s September 3, 2014 report in connection with the Public Meeting Minutes dated August 5, 2014

8.c.-1

8.c.2 **BUILDING SECTION MONTH END REPORT**

Report Period: July 2014

8.c.-2

8.c.3 **ITEMS RECEIVED IN THE CORPORATE SERVICES DEPARTMENT THAT MAY BE OF INTEREST TO CITY COUNCIL/STAFF**

- City Council Planning Committee Minutes dated August 5, 2014
- Planning Advisory Committee Minutes dated August 5, 2014
- Quinte Waste Solutions Board Meeting Minutes dated July 14, 2014

8. d. RISE AND REPORT**9. BY-LAWS**

Following the first and second reading of by-laws, Members may debate any by-law under consideration...

9. a. FIRST READING OF BY-LAWS

2014-139, a by-law to approve and authorize the execution of a Grant of Easement to The Corporation of the City of Belleville from Albert College

9.a.-1

2014-140, a by-law to establish uniform development charges for The Corporation of the City of Belleville

9.a.-3

2014-141, a by-law amending Zoning By-law Number 10245, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (41 Dussek Street)

9.a.-24

2014-142, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises known as 10 Acre Truckstop (902 Wallbridge Loyalist Road)

9.a.-26

2014-143, a by-Law to rescind By-Law Number 2007-121, being a by-law to approve and authorize the execution of a Medical Services Agreement dated the 25th day of June 2007 between The Corporation of the City Of Belleville and Kyle Lansdell

9.a.-28**9. b. SECOND READING OF BY-LAWS AND DISCUSSION**

2014-139
2014-140
2014-141
2014-142
2014-143

9. c. THIRD READING OF BY-LAWS

2014-139, a by-law to approve and authorize the execution of a Grant of Easement to The Corporation of the City of Belleville from Albert College

2014-140, a by-law to establish uniform development charges for The Corporation of the City of Belleville

2014-141, a by-law amending Zoning By-law Number 10245, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (41 Dussek Street)

2014-142, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the area of land and premises known as 10 Acre Truckstop (902 Wallbridge Loyalist Road)

2014-143, a by-Law to rescind By-Law Number 2007-121, being A by-law to approve and authorize the execution of a Medical Services Agreement dated the 25th day of June 2007 between The Corporation of the City Of Belleville and Kyle Lansdell

10. NEW BUSINESS**11. MOTIONS****12. NOTICE OF MOTIONS****13. ANNOUNCEMENTS****14. CONFIRMATORY BY-LAW**

“THAT By-law Number 2014-144, a by-law to confirm the proceedings of Council at its meeting held on September 8, 2014, be read a first, second and third time and finally passed this 8th day of September, 2014.”

15. ADJOURNMENT