

# THE CORPORATION OF THE CITY OF BELLEVILLE

## COUNCIL MEETING AGENDA

SEPTEMBER 9, 2019  
4:00 P.M.  
COUNCIL CHAMBER

It is noted that there will be a City Council In Camera (closed session) Meeting at 3:15 p.m. At 3:15 p.m., City Council will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. DCS-2019-38 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. DCS-2019-39 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- Review of the Regular In Camera Minutes of August 12, 2019 and Special In Camera Minutes of August 26, 2019.”

### 1. CALL TO ORDER

#### 1.1. ATTENDANCE

His Worship Mayor Panciuk  
Councillor Carr  
Councillor Culhane  
Councillor Kelly  
Councillor Malette  
Councillor McCaw  
Councillor Sandison  
Councillor Thompson  
Councillor Williams

### 2. MOMENT OF REFLECTION

#### 2.1 Moment of Reflection

3. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

4. **PUBLIC MEETINGS**

5. **READING AND CONFIRMATION OF MINUTES**

Minutes of the Regular Council Meeting of August 12, 2019, Special Council Meeting of August 26, 2019, Regular In Camera Meeting of August 12, 2019 and Special In Camera Meeting of August 26, 2019

6. **DEPUTATIONS**

6.1 Mayor Panciuk and Fire Chief Mark MacDonald will administer the Firefighter Oath to Mark Pagel, 4<sup>th</sup> Class Firefighter, A Platoon, Belleville Fire Department

6.2 Janet Jarrell, Executive Director, Quinte Arts Council will make a deputation to Council

**RESOLUTION**

“THAT the deputation by Janet Jarrell, Executive Director, Quinte Arts Council regarding the many new exciting things that the QAC is undertaking and reporting on the recent Plein Air Festival, be received.”

6.3 Melissa Wyatt of the Quinte United Way – Youth 2 Youth will make a deputation to Council

**RESOLUTION**

“THAT the deputation by Melissa Wyatt of the Quinte United Way – Youth 2 Youth regarding a Youth Summit they are hosting on September 27<sup>th</sup>, 2019, be received.”

**7. CORRESPONDENCE****8. COMMITTEE OF THE WHOLE**

**MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH COUNCILLOR CARR IN THE CHAIR**

**8. a. REPORTS**

*The agenda shall include under Reports items that warrant individual attention from Council*

**8.a.1 NAMING OF CORPORATE ASSETS POLICY**

Director, Corporate Services/Clerk's Report No. DCS-2019-36

**8.a.-1**

**RESOLUTION**

“THAT pursuant to the Director of Corporate Services/Clerk's Report No. DCS-2019-36 Council approve the 'Naming of Corporate Assets Policy'.”

**8.a.2 CODE OF CONDUCT POLICY – MEMBERS OF COUNCIL & LOCAL BOARDS**

Director, Corporate Services/Clerk's Report No. DCS-2019-37

**8.a.-11**

**RESOLUTION**

“THAT pursuant to the Director of Corporate Services/Clerk's Report No. DCS-2019-37 Council approve the 'Code of Conduct for Members of Council & Local Boards Policy'; and

THAT By-law 2019-48 (Procedural By-law) be amended for Council's consideration.”

8.a.3 **NEW WEBSITE/WORKFLOW MANAGEMENT SYSTEM,  
RFP-IT-2019-01**

Manager of Information Systems' Report No. MIS-2019-01

**8.a.-36**

**RESOLUTION**

"THAT the Request for Proposal submission of eSolutions Group Ltd. be accepted for Website Redesign & Implementation RFP-IT-2019-01 in the amount of \$139,500 plus HST of \$18,135 for a total of \$156,735, this being the most qualified proposal received that meets all requirements; and that the Mayor and City Clerk be authorized to sign the acceptance agreement on behalf of The Corporation of the City of Belleville and that the Clerk be authorized to affix the Corporate Seal."

8.a.4 **FAÇADE IMPROVEMENT PROGRAM – TRANSFER OF  
RESERVE FUNDS**

Principal Planner's Report No. PP-2019-63

**8.a.-41**

**RESOLUTION**

"THAT pursuant to the Principal Planner's Report No. PP-2019-63, the 2019 Façade Improvement Program operating budget be amended with an increase of \$75,000 to be drawn from the Façade Reserve Fund to finance additional applications in 2019."

8.a.5 **REQUEST FOR PROPOSAL TO COMPLETE UPDATE OF  
THE REVIEW AND CONSOLIDATION OF THE CITY OF  
BELLEVILLE'S THREE (3) COMPREHENSIVE ZONING BY-  
LAWS**

Manager of Policy Planning's Report No. PP-2019-60

**8.a.-43**

**RESOLUTION**

"THAT the Proposal submission from Dillon Consulting Limited be accepted for Consulting Planning Services for the undertaking of the Review and Consolidation of the City of Belleville's Three (3) Comprehensive Zoning By-laws in the cost amount of \$159,770 plus \$20,770.10 HST for a total

dollar amount of \$180,540.10, this being the most qualified proposal received and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.a.6 **CONTRACT NO. TOS-2019-21 RE ZWICKS PARK  
PARKING LOT PAVING**

General Manager, Transportation & Operations Services’  
Report No. GMTOS-2019-20

**8.a.-48**

**RESOLUTION**

“THAT the request for tender from Fitzgibbon Construction Limited be accepted for Contract No. TOS-2019-21 re Zwicks Park Parking Lot Paving in the amount of \$236,381.40 plus \$30,729.58 HST, for a total of \$267,110.98, this being the lowest cost tender received, and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and the City Clerk be authorized to affix the Corporate Seal; and

THAT the 2019 Capital Budget Item 19-1.058 Parking Lot and Trail Paving be increased by \$65,000, for a total amount of \$265,000.00, to be funded from the Capital Levy Reserve Account.”

8.a.7 **HUMANE WILDLIFE CONFLICT POLICY/TRAPPING OF  
NUISANCE ANIMALS**

General Manager, Transportation & Operations Services’  
Report No. GMTOS-2019-19

**8.a.-58**

**RESOLUTION**

“THAT pursuant to the General Manager of Transportation and Operations Services’ Report No. GMTOS-2019-19, Council approve the Humane Wildlife Conflict Policy/Trapping of Nuisance Animals.”

8.a.8 **RECREATION SUBSIDY/FEE ASSISTANCE PROGRAM**

Recreation Program Supervisor's Report No. RPS-2019-03

**8.a.-62**

RESOLUTION

"THAT pursuant to the Recreation Program Supervisor's Report No. RPS-2019-03 that the 'Recreation Program Subsidy/Fee Assistance Policy', as amended, be approved."

8. b. **CONSENT ITEMS**

*Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

"THAT the following Agenda items be approved with the exception of Item(s) \_\_\_\_\_."

8.b.1 **PRIMARY CARE TASK TEAM UPDATE**

Chief Administrative Officer's Report No. CAO-2019-03

**8.b.-1**

RESOLUTION

"THAT the Chief Administrative Officer's Report No. CAO-2019-03, Primary Care Task Team Update, be received."

8.b.2 **RECOMMENDATION REPORT, PROPOSED AMENDMENT TO ZONING BY-LAW NUMBER 10245, AS AMENDED, 260 & 262 DUNDAS STREET EAST, CITY OF BELLEVILLE, COUNTY OF HASTINGS  
FILE NUMBER: B-77-1086  
APPLICANT/OWNER: JAMES MCMAHON DENTISTRY PROFESSIONAL CORPORATION  
AGENT: TASKFORCE ENGINEERING INC.**

Principal Planner's Report No. PP-2019-58

**B-63**

RESOLUTION

1. "THAT the Planning Advisory Committee recommends the following to City Council:

THAT Application B-77-1086 to amend Zoning By-law 10245, as amended, regarding 260-262 Dundas Street East, City of Belleville, County of Hastings, be APPROVED as follows:

THAT Zoning By-law 10245, as amended, be amended by rezoning the subject lands from Residential Second Density (R2-3) Zone and Highway Commercial (C3-1) Zone to Highway Commercial (C3-58) Zone with special provisions to reduce the front yard setback to 7.5 metres and also permit uses listed under the Non-Retail Commercial (C5) Zone.”

2. “THAT a by-law amending Zoning By-law Number 10245, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings, be prepared for Council’s consideration.”

8.b.3 **FAÇADE IMPROVEMENT PROGRAM – PROPOSED GRANT ALLOCATION FOR 293 FRONT STREET, BELLEVILLE, ONTARIO**

Principal Planner’s Report No. PP-2019-61

**8.b.-3**

**RESOLUTION**

“THAT the Grant allocation for 293 Front Street recommended by the Façade Improvement Committee as set out in Report PP-2019-61, Façade Improvement Program – Proposed Grant Allocation for 293 Front Street, Belleville, Ontario be approved, subject to the requirements of the Façade Improvement Committee; and

THAT the Mayor and City Clerk be authorized to sign the Commitment Agreement with the Grant recipient on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.b.4 **FAÇADE IMPROVEMENT PROGRAM – PROPOSED  
GRANT ALLOCATION FOR 200 FRONT STREET,  
BELLEVILLE, ONTARIO**

Principal Planner's Report No. PP-2019-62

**8.b.-9**

**RESOLUTION**

“THAT the Grant allocation for 200 Front Street recommended by the Façade Improvement Committee as set out in Report PP-2019-62, Façade Improvement Program – Proposed Grant Allocation for 200 Front Street, Belleville, Ontario be approved, subject to the requirements of the Façade Improvement Committee; and

THAT the Mayor and City Clerk be authorized to sign the Commitment Agreement with the Grant recipient on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.b.5 **ACCEPTANCE OF UNDERGROUND AND WATER  
SERVICES, CANNIFF MILL ESTATES SUBDIVISION –  
PHASE 8, OWNER: JOHN RUSSELL SCOTT, LORRAINE  
FLORENCE SCOTT, WILLEM JAN DOEF AND ANNE DOEF**

Development Technologist's Report No. APS-2019-30

**8.b.-17**

**RESOLUTION**

“THAT a by-law to approve and authorize the acceptance of certain underground and water City services in Phase 8 of Canniff Mill Estates Subdivision be prepared for Council's consideration.”



- 8.b.6 **PART LOT CONTROL EXEMPTION, 34-40 SOUTH JOHN STREET, PART LOT 1 E/S CHURCH STREET, GOVERNMENT PLAN, LOT 15 AND PART LOT 16, REGISTERED PLAN NO. 17, OWNER: COBBLESTONE HOMES QUINTE INC., FILE NO. B 52/17**

Manager of Approval's Report No. APS-2019-31

**8.b.-20**

**RESOLUTION**

"THAT a by-law to exempt 34-40 South John Street – Part Lot 1 E/S Church Street, Government Plan, Lot 15 and Part Lot 16, Registered Plan No. 17, City of Belleville, County of Hastings, from the provisions of Section 50(5) of the Planning Act, for a period of 12 months, be prepared for Council's consideration."

- 8.b.7 **ROAD DEDICATION – 183 THRASHER ROAD, PART 3, PLAN 21R-16351, FORMER TOWNSHIP OF THURLOW, NOW CITY OF BELLEVILLE**

Manager of Approval's Report No. APS-2019-32

**8.b.-24**

**RESOLUTION**

"THAT a by-law to designate and dedicate Part 3 on Plan 21R-16351, City of Belleville, as part of a public highway and to name same Thrasher Road be prepared for Council's consideration."

- 8.b.8 **CITY OF BELLEVILLE GRANT COMMITTEE**

Director of Finance/Treasurer's Report No. DF-2019-26

**8.b.-28**

**RESOLUTION**

"THAT Council approve the recommendations of the Grant Committee for those applications outlined in the Director of Finance/Treasurer's Report No. DF-2019-26, City of Belleville Grant Committee."

8.b.9 **QUINTE HUMANE SOCIETY – FUNDING OPTIONS FOR  
NEW FACILITY CAPITAL CAMPAIGN**

Director of Finance/Treasurer's Report No. DF-2019-27

**8.b.-32**

**RESOLUTION**

“THAT the Director of Finance/Treasurer's Report No. DF-2019-27, Quinte Humane Society – Funding Options for New Facility Capital Campaign, be received.”

8.b.10 **INVESTMENT POLICY – QUARTERLY REPORT**

Accounting Coordinator's Report No. AC-2019-04

**8.b.-37**

**RESOLUTION**

“THAT the Accounting Coordinator's Report No. AC-2019-04 (Investment Policy – Quarterly Report), be received.”

8.b.11 **CONNECTING LINKS PROGRAM CONTRIBUTION  
AGREEMENT – NORTH FRONT STREET – SAGONASKA  
BRIDGE REHABILITATION - CONSTRUCTION**

Accounting Coordinator's Report No. AC-2019-05

**8.b.-40**

**RESOLUTION**

“THAT a by-law to approve and authorize a Letter of Agreement, dated September 9, 2019, between Her Majesty the Queen in right of Ontario, represented by the Minister of Transportation (the “Ministry”) and the City of Belleville (the “Municipality”) related to Funding Provided by the Province of Ontario (the “Province”) to the Municipality under the Connecting Links Program (this “Transfer Payment Agreement”), as referenced in the Accounting Coordinator's Report No. AC-2019-05, Connecting Links Program Contribution Agreement, be prepared for Council's consideration.”

8.b.12 **CONTRACT NO. TOS-2019-13 RE RENOVATIONS OF 165  
PINNACLE STREET, TRANSIT TERMINAL BUILDING**

Manager, Transit Services' Report No. MT-2019-09

**8.b.-42**

**RESOLUTION**

“THAT the request for proposal submission from Tom Belch and Sons Building Contractors Limited be accepted for Contract No. TOS-2019-13 re Renovation of 165 Pinnacle Street Transit Bus Terminal Building in the amount of \$296,544.00 plus \$38,550.72 HST, for a total amount of \$335,094.72, this being the only qualified bid received, and that the Mayor and the City Clerk be authorized to sign the Acceptance Agreement on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.b.13 **ROOF REPLACEMENT AND/OR MODIFICATIONS –  
VARIOUS LOCATIONS**

Acting Property Manager's Report No. APM-2019-03

**8.b.-47**

**RESOLUTION**

“THAT the Tender submission from Dafoe Roofing Ltd. be accepted for the roofing at 256 Pinnacle Street in the amount of \$32,175.00 plus \$4,182.75 HST for a total amount of \$36,357.75 and 179–185 Pinnacle Street in the amount of \$171,220.00 plus \$22,258.60 HST for a total amount of \$193,478.60 for a combined total amount of \$229,836.35 this being the lowest and most qualified tender received and that the Mayor and City Clerk be authorized to sign the Acceptance Agreement on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal; and

THAT the Tender submission from Absolute General Contracting be accepted for the roofing at 10 Bay Bridge Drive in the amount of \$26,700.00 plus \$3,471.00 HST for a total amount of \$30,171.00 and roofing walkway systems at 60 Bettes Street in the amount of \$33,700.00 plus \$4,381.00 HST for a total amount of \$38,081.00 for a combined total amount of \$68,252.00 this being the lowest and most qualified tender received and that the Mayor and City Clerk be authorized to

sign the Acceptance Agreement on behalf of the Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal.”

8.b.14 **THE FLAVOURS OF FALL**

Belleville Chamber of Commerce request for assistance with The Flavours of Fall Family Festival in Downtown Belleville on September 28, 2019

**8.b.-51**

**RESOLUTION**

“THAT the assistance required and special considerations requested, including waiver of fees, as outlined by the Belleville Chamber of Commerce in their Request for Assistance with the 12<sup>th</sup> Annual Flavours of Fall Family Festival being held Saturday, September 28, 2019, be approved and referred to staff for consultation.”

8.b.15 **MUNICIPAL BY-LAW ENFORCEMENT OFFICERS**

Request from Quinte Healthcare Belleville General

**RESOLUTION**

“THAT a by-law to appoint Municipal By-law Enforcement Officers for Quinte Healthcare Belleville General, 111 Bay Drive, 1 First Street and 2 Second Street [Patrolled by G4S Secure Services (Canada) Ltd.] be prepared for Council’s consideration.”

8. c. **COUNCIL INFORMATION MATTERS**

*Council may adopt Consent Items by one motion, but prior to consideration of such motion, Members may request that specific items be removed from consideration under such motion and Council shall consider such items individually.*

“THAT the following Agenda items be received save and except Item(s) \_\_\_\_\_.”

8.c.1 **CITY COUNCIL PLANNING ADVISORY COMMITTEE  
PUBLIC MEETING MINUTES**

Planning Advisory Committee Secretary's September 4, 2019 report in connection with the Public Meeting Minutes dated August 6, 2019

8.c.-1

8.c.2 **ITEMS RECEIVED IN THE CORPORATE SERVICES  
DEPARTMENT THAT MAY BE OF INTEREST TO CITY  
COUNCIL/STAFF**

- City Council Planning Committee Minutes dated August 6, 2019
- Planning Advisory Committee Minutes dated August 6, 2019

8. d. **RISE AND REPORT**

9. **BY-LAWS**

*Following the first and second reading of by-laws, Members may debate any by-law under consideration...*

9. a. **FIRST READING OF BY-LAWS**

2019-160, a by-law to approve and authorize an amendment to By-law Number 12967 being a by-law to regulate traffic within the corporate limits of the Corporation of the City of Belleville, for the addition of roundabouts

9.a.-1

2019-161, a by-law to approve and authorize a Water and Sanitary Servicing Agreement (Pertaining to 322 Maitland Drive) between the Corporation of the City of Belleville and the property owners of 322 Maitland Drive pursuant to Parts II and III of The Municipal Act, 2001

9.a.-6

2019-162, a by-law to approve and authorize an Encroachment Agreement (pertaining to 182 Front Street) between the Corporation of the City of Belleville and Earl & Angelo's pursuant to Parts II and III of The Municipal Act, 2001

9.a.-15

- 2019-163, a by-law amending Zoning By-law Number 10245, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (260-262 Dundas Street East) **9.a.-20**
- 2019-164, a by-law to approve and authorize the acceptance of certain underground and water City services in Phase 8 of Canniff Mill Estates Subdivision **9.a.-22**
- 2019-165, a by-law to exempt 34-40 South John Street – Part Lot 1 E/S Church Street, Government Plan Lot 15 and Part Lot 16, Registered Plan No. 17, City of Belleville, County of Hastings, from the provisions of Section 50(5) of the Planning Act for a period of 12 months **9.a.-23**
- 2019-166, a by-law to designate and dedicate Part 3 on Plan 21R-16351, City of Belleville, as part of a public highway and to name same Thrasher Road **9.a.-24**
- 2019-167, a by-law to approve and authorize Connecting Links Program Contribution Agreement between Her Majesty the Queen in right of Ontario, as represented by the Minister of Transportation and the Corporation of the City of Belleville **9.a.-26**
- 2019-168, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the areas of land and premises known as Quinte Healthcare Belleville General, 111 Bay Drive, 1 First Street and 2 Second Street [Patrolled by G4S Secure Services (Canada) Ltd.] **9.a.-71**
- 2019-169, a by-law to amend By-law Number 2017-156, being a by-law to regulate the operation of All-Terrain Vehicles on municipal highways within the City of Belleville **(FIRST READING ONLY)** **9.a.-73**

**9. b. SECOND READING OF BY-LAWS AND DISCUSSION**

2019-160	2019-165
2019-161	2019-166
2019-162	2019-167
2019-163	2019-168
2019-164	

**9. c. THIRD READING OF BY-LAWS**

2019-160, a by-law to approve and authorize an amendment to By-law Number 12967 being a by-law to regulate traffic within the corporate limits of the Corporation of the City of Belleville, for the addition of roundabouts

2019-161, a by-law to approve and authorize a Water and Sanitary Servicing Agreement (Pertaining to 322 Maitland Drive) between the Corporation of the City of Belleville and the property owners of 322 Maitland Drive pursuant to Parts II and III of The Municipal Act, 2001

2019-162, a by-law to approve and authorize an Encroachment Agreement (pertaining to 182 Front Street) between the Corporation of the City of Belleville and Earl & Angelo's pursuant to Parts II and III of The Municipal Act, 2001

2019-163, a by-law amending Zoning By-law Number 10245, being a by-law to regulate the use of land and the height, bulk, location, size, floor area, spacing, character and use of buildings (260-262 Dundas Street East)

2019-164, a by-law to approve and authorize the acceptance of certain underground and water City services in Phase 8 of Canniff Mill Estates Subdivision

2019-165, a by-law to exempt 34-40 South John Street – Part Lot 1 E/S Church Street, Government Plan Lot 15 and Part Lot 16, Registered Plan No. 17, City of Belleville, County of Hastings, from the provisions of Section 50(5) of the Planning Act for a period of 12 months

2019-166, a by-law to designate and dedicate Part 3 on Plan 21R-16351, City of Belleville, as part of a public highway and to name same Thrasher Road

2019-167, a by-law to approve and authorize Connecting Links Program Contribution Agreement between Her Majesty the Queen in right of Ontario, as represented by the Minister of Transportation and the Corporation of the City of Belleville

2019-168, a by-law to appoint Municipal By-law Enforcement Officers for the purpose of enforcing By-law Number 9457 and Part iii, Section 3 (Parking of Vehicles on Private Property) and Section 6 (Handicapped Parking Zones) of By-law Number 12967, as they affect the areas of land and premises known as Quinte Healthcare Belleville General, 111 Bay Drive, 1 First Street and 2 Second Street [Patrolled by G4S Secure Services (Canada) Ltd.]

## **10. NEW BUSINESS**

## **11. MOTIONS**

11.1 Moved by Councillor Thompson

“THAT the Façade Improvement Committee recommends to City Council that the maximum Grant allocation for the 2019 Façade Improvement Program Application for 265 Front Street – Edie Haslauer be approved in the amount of \$20,000.00 subject to the requirements of the Façade Improvement Committee; and

THAT the Mayor and City Clerk be authorized to sign the Commitment Agreement with the Grant recipient on behalf of The Corporation of the City of Belleville and that the City Clerk be authorized to affix the Corporate Seal”

## **12. NOTICE OF MOTIONS**

## **13. ANNOUNCEMENTS**



**14. CONFIRMATORY BY-LAW**

“THAT By-law Number 2019-170, a by-law to confirm the proceedings of Council at its meeting held on September 9, 2019, be read a first, second and third time and finally passed this 9<sup>th</sup> day of September, 2019.”

**14-1****15. ADJOURNMENT**