



City of Belleville

Finance Department/Taxation
169 Front Street Belleville, On
K8N 2Y8

Dear Taxpayer:

RE: 2016 Low Income Senior Property Tax Credit Application

You can apply for the Low Income Senior Property Tax Credit for 2016 by mailing or delivering the attached application to City hall at the address noted on the application form. If you qualify, please complete the attached application form, date and sign Section 7.

Please remember to include the documentation referenced in Sections 6A and 6B.

1. Applicant must be sixty-five (65) years of age or older by December 31st, 2015.
2. Applicant must solely own this property as their principal residence.
3. Application Deadline is August 31, 2016.
4. Applicant must be in receipt of benefits for the Guaranteed Income Supplement provided under the Old Age Security Act. (Canada). Applicants must provide a copy of the 2015 Old Age Security T4A (OAS) statement with the application.
5. Applications must be made on a yearly basis.
6. Approved applicants will receive a \$300.00 credit, which the City will apply towards the September tax instalment.. The applicant is able to claim the total 2016 taxes as billed on the applicant's income tax.
7. For further information please contact the City of Belleville Taxation Department at phone number 613-967-3243.

Susan Howard, CMTP, AMCT
Manager of Revenue and Taxation
Phone: 613-967-3241
Fax: 613-967-3206





City of Belleville

Application for \$300 Low income Senior Property Tax Credit for the year 2016

(For tax department use only)
Roll Number:

Amount
(\$300.00) **Year**
2016

Full Name of Applicant (Owner of Property) _____

Full Name of Spouse (If Applicable) _____

Applicant's Date of Birth (MM-DD-YY)

Spouse's Date of Birth (MM-DD-YY)

Municipal Address

House Number: _____

Street Name: _____

Postal Code: _____

Telephone: _____

If you, the applicant, can answer YES to the following questions 1 through 6a, please sign (or have your agent sign) and date SECTION 6b. This application can then be delivered in person or by mail to the Tax Department (Mailing address below), by August 31, 2016.

Applications cannot be accepted electronically.

#	Question	YES	NO
1	Do you and your spouse (If applicable) solely own this property?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2	If you are receiving a Guaranteed Income Supplement under Part II of the Old Age Security (Canada), do you occupy this property as your principal residence?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
3	If your spouse is the Guaranteed Income Supplement recipient, does your spouse occupy this property as his or her principal residence?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
4	Were you 65 (Sixty-five) years of age or older on December 31, 2015?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
5	Is this the only property for which you have completed an application for the 2016 rebate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
6a	Are you receiving a Guaranteed Income Supplement Under Part II of the Old Age Security (Canada)? Applicants MUST provide a copy of the 2015 Old Age Security T4A (OAS Statement) with this application.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
6b	What is the amount of your Monthly Old Age Security Cheque, including the Guaranteed Income Supplement? Do not include the Canada Pension.	Cheque Amount <input type="text"/>	
7	I, the (Applicant) or (Agent for the Applicant), declare that I can answer YES to Questions 1 through 6a above, and I certify the above information to be true.	YES <input type="checkbox"/>	NO <input type="checkbox"/>

I make the declaration on (date, use month, day, year)

Signature of Applicant (Or Agent) _____

Personal information on this form is collected under the authority of the Municipal Act 2001, SO 2001, c25, will be used to process your Seniors Tax Credit application. Questions about the collection of this personal information only should be directed to the Manager of Revenue and Taxation, Taxation Department, **169 Front Street, Belleville, On K8N 2Y8** Phone 613-967-3243 (This form is available in an alternate format upon request)

