

# The Corporation of the City of Belleville

## Application for Property Tax Rebate for the Year 2016

### Application to Registered Charities in Leased or Rented Premises by-Law Number 2003-179

#### Instructions:

1. The Charity should complete parts A, B and C of this form
  2. The Charity should request the Landlord to complete Section 2; Parts D, E and F of this form
  3. After all parts indicated above are completed, the Charity should mail the completed application to:  
The Corporation of the City of Belleville  
Taxation Services  
169 Front Street  
Belleville, On K8N 2Y8
- Applications may also be dropped off at the Reception Counter at City Hall - 169 Front Street
4. **The deadline for submission of 2016 applications is February 28, 2017**

|  |                                       |                                  |
|--|---------------------------------------|----------------------------------|
| <b>Part A: Identification</b>  | Application Date;                     | <input type="text"/>             |
| Name of Registered Charity   | <input type="text"/>                  |                                  |
| Charitable Registration Number   | <input type="text"/>                  |                                  |
| <b>Applicant must submit a copy of designation letter provided by Revenue Canada</b>   |                                       |                                  |
| Name of Contact  | <input type="text"/>                  |                                  |
| Mailing Address  | <input type="text"/>                  |                                  |
| Telephone Number   | <input type="text"/>                  | Postal Code <input type="text"/> |
| <b>Part B: Taxes Payable by Charity</b>  |                                       |                                  |
| 1. Annual property tax payable for the year 2016, including, if applicable, any adjustment under Bill 140.   |                                       |                                  |
| (This amount must be confirmed by the Landlord in Section 2, Part 3: \$___"D")   |                                       |                                  |
| \$ _____ <b>"A"</b>  |                                       |                                  |
| The rebate can only be made with respect to eligible charities that pay taxes on properties they occupy in one of the commercial or industrial classes of property within the City of Belleville. The rate of rebate set by the Corporation of the city of Belleville is 40%. Taxes on property assessed as residential or multi-residential are NOT applicable. |                                       |                                  |
| 2. If "A" above is for a time period other than the full calendar year, specify the time period below:   |                                       |                                  |
| FROM:  | <input type="text"/>                  | TO: <input type="text"/>         |
| <b>Part C: Certification</b>   |                                       |                                  |
| <b>I certify that the foregoing information is true, correct and complete</b>  |                                       |                                  |
| Signature of Officer of Organization   | <input type="text"/>                  |                                  |
| Name of Officer  | Title of Officer <input type="text"/> |                                  |
| Date:  |                                       | <input type="text"/>             |

Personal information on this form is collected under the authority of the Municipal Act 2001, SO 2001, c.25 and will be used to process your Property Tax Rebate application. Questions about the collection of this personal information only, should be directed to the Manager of Revenue and Taxation, City of Belleville Taxation department, 169 Front Street, Belleville, ON K8V 2Y8 Phone 613-967-3243

Next Page

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Section 2

Landlord / Property Owner Declaration

Application to Registered Charities in Leased or Rented Premises

In order to verify the annual 2016 taxes that will be charged to the registered charity by the property owner, the registered charity must have the landlord complete parts D, E and F below.

**Part D: Landlord Identification**

Name of Landlord/Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Number

Postal Code

Assessment Roll number of the property where the charity is located

1208-

Property Occupied by Registered Charity  
(Municipal Address)

Please include unit number, floor level and/  
or sketch to clearly identify location

Square footage occupied by Charity \_\_\_\_\_

Total Square Footage of Building \_\_\_\_\_

**Part E: 2016 Tax Allocated to Registered Charity**

Amount of 2016 Commercial and/or Industrial Taxes allocated to Registered Charity,  
including Business Improvement Area Charges. (Residential class taxes as NOT eligible for the  
"Charity Rebate")

\$  "D"

If the amount in "D" is for a time period other than the full calendar year 2016, specify time  
period below:

From:

To:

Portion of 2016 phase-in-adjustment, if any, allocated to registered charity and reflected in  
"D" above.

\$  "E"

Please indicate the method used to allocate taxes to the registered charity (Use separate  
page if necessary)

**Part F: Landlord Certification** I certify that the information here is true, correct and  
complete.

Signature of Landlord/Owner \_\_\_\_\_

Name of Landlord/Owner \_\_\_\_\_

Print Form

Clear Form

First Page

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