

THE CORPORATION OF THE CITY OF BELLEVILLE

AGENDA

2019 CITY OF BELLEVILLE BUDGET MEETING

APRIL 2, 3, 4, 2019 at 9:00 a.m.
Council Chamber

A Special Council Meeting will be held on Tuesday, Wednesday and Thursday, April 2, 3, and 4 at 9:00 a.m. in the Council Chamber to discuss the 2019 Budget.

It is noted that there will be a City Council In Camera (closed session) Meeting on April 2. City Council will be requested to consider approval of the following resolution:

“THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. MRS-2019-02 regarding personal matters about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act)
- In Camera Report No. ECDEV-2019-07 regarding personal matters about an identifiable individual (Pursuant to Section 239(2)(b) of the Municipal Act).”

1. **CALL TO ORDER**

1.1. **ATTENDANCE**

His Worship Mayor Panciuk

Councillor Carr

Councillor Culhane

Councillor Kelly

Councillor Malette

Councillor McCaw

Councillor Sandison

Councillor Thompson

Councillor Williams

3. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

THE FOLLOWING ITEMS WILL NOT BE DEALT WITH AT THIS MEETING:

2. MOMENT OF PRAYER/MEDITATION
4. PUBLIC MEETINGS
5. READING AND CONFIRMATION OF MINUTES
8. b. CONSENT ITEMS
8. c. COUNCIL INFORMATION MATTERS
9. BY-LAWS
11. MOTIONS
12. NOTICE OF MOTIONS
13. ANNOUNCEMENTS

6. **DEPUTATIONS**

- 6.1 Trevor Pross, CEO, Belleville Public Library will make a presentation to Council
Correspondence Item 7.1 refers
Operating Issue No. 8-06 refers

RESOLUTION

“THAT the presentation by Trevor Pross, CEO, Belleville Public Library be received and referred to Correspondence Item 7.1 and Operating Issue No. 8-06.”

- 6.2 Belleville Police Services Board Chair, Jack Miller, Chief Ron Gignac, and Deputy Chief Mike Callaghan will make a presentation to Council with respect to the 2019 Police Budget
Correspondence Item 7.2 refers (ADDENDUM AGENDA)
Operating Issue No. 8-07 refers

RESOLUTION

“THAT the presentation by Belleville Police Chief Ron Gignac, regarding the 2019 Police Budget be received and referred to Correspondence Item 7.2 and Operating Issue No. 8-07.”

- 6.3 Dug Stevenson, Executive Director, Bay of Quinte Regional Marketing Board will make a presentation to Council
Correspondence Item 7.3 refers
Operating Issue No. 8-02 refers

RESOLUTION

“THAT the presentation by Dug Stevenson, Executive Director, Bay of Quinte Regional Marketing Board be received and referred to Correspondence Item 7.3 and Operating Issue No. 8-02.”

7. CORRESPONDENCE

Section 1

7.1 2019 BELLEVILLE PUBLIC LIBRARY BUDGET

March 12, 2019 letter from Trevor Pross, CEO, Belleville Public Library
Deputations Item 6.1 refers
Operating Issue No. 8-06 refers

7-1

RESOLUTION

“THAT the March 12, 2019 letter from Trevor Pross, CEO re: Belleville Public Library 2019 Budget be received and referred to Operating Issue No. 8-06.”

7.2 BELLEVILLE POLICE SERVICES BUDGET

Belleville Police Services Budget (SEE ADDENDUM AGENDA)
Deputations Item 6.2 refers
Operating Issue No. 8-07 refers

RESOLUTION

“THAT the Belleville Police Services Budget be received and referred to Operating Issue No. 8-07.”

7.3 **2019 BAY OF QUINTE REGIONAL MARKETING BOARD**

Letter from Dug Stevenson, Executive Director, Bay of Quinte Regional Marketing Board
 Deputations Item 6.3 refers
 Operating Issue No. 8-02 refers

7-17

RESOLUTION

“THAT the letter from Dug Stevenson, Executive Director, Bay of Quinte Regional Marketing Board be received and referred to Operating Issue No. 8-02.”

7.4 **2019 BAY OF QUINTE ECONOMIC DEVELOPMENT COMMISSION**

March 8, 2019 email from Chris King, Chief Executive Officer, Bay of Quinte Economic Development Commission
 Operating Issue No. 8-01 refers

7-23

RESOLUTION

“THAT the March 8, 2019 email from Chris King, Chief Executive Officer, Bay of Quinte Economic Development Commission be received and referred to Operating Issue No. 8-01.”

7.5 **2019 QUINTE WASTE SOLUTIONS BUDGET**

Letter from Rick Clow, General Manager, Quinte Waste Solutions (SEE ADDENDUM AGENDA)
 Operating Issue 8-03 refers

RESOLUTION

“THAT the letter from Rick Clow, General Manager, Quinte Waste Solutions be received and referred to Operating Issue No. 8-03.”

7.6 **2019 QUINTE CONSERVATION BUDGET**

February 28, 2019 letter from Bradley McNevin, Chief Administrative Officer, Quinte Conservation Operating Issue No. 8-04 refers

7-36

RESOLUTION

“THAT the letter dated February 28, 2019 from Bradley McNevin, Chief Administrative Officer, Quinte Conservation be received and referred to Operating Issue No. 8-04.”

7.7 **HASTINGS COUNTY BUDGETS**

2019 Joint Services Budgets and Shared Services Analysis

7-71

- a) Hastings/Quinte 911
- b) Provincial Offenses
- c) Hastings/Quinte Emergency Medical Services (EMS)
- d) County of Hastings Community & Human Services
- e) Hastings Manor
- f) Centennial Manor

7-73
7-74
7-75
7-76
7-78
7-79

RESOLUTION

“THAT the Hastings County Budgets be received and referred as follows: Hastings/Quinte 911 to Operating Issue No. 8-05; Provincial Offenses to Operating Issue No. 9-01; Hastings/Quinte EMS to Operating Issue No. 9-02; County of Hastings Community & Human Services to Operating Issues No. 9-03 & 9-04; Hastings Manor to Operating Issue No. 9-05; Centennial Manor to Operating Issue No. 9-06.”

7.8 **2019 MPAC’S FUNDING REQUIREMENTS**

December 14, 2018 letter from Municipal Property Assessment Corporation (MPAC) Operating Issue No. 9-07 refers

7-80

RESOLUTION

“THAT the December 14, 2018 letter from Municipal Property Assessment Corporation (MPAC) be received and referred to Operating Issue No. 9-07.”

7.9 **2019 HEALTH UNIT BUDGET AND MUNICIPAL LEVY ASSESSMENT**

February 14, 2019 letter from Valerie Dunham, Director of Corporate Services
Operating Issue No. 9-08 refers

7-83

RESOLUTION

“THAT the February 14, 2019 letter from Valerie Dunham, Director of Corporate Services be received and referred to Operating Issue No. 9-08.”

7.10 **STIRLING & DISTRICT RECREATION CENTRE**

(SEE ADDENDUM AGENGA)

8. COMMITTEE OF THE WHOLE

MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH HIS WORSHIP MAYOR PANCIUK IN THE CHAIR

8. a. REPORTS

The agenda shall include under Reports items that warrant individual attention from Council...

8.a.1 **2019 OPERATING BUDGET PRESENTATION**

Director of Finance/Treasurer’s Presentation (SEE ADDENDUM AGENDA)

RESOLUTION

“THAT the Director of Finance/Treasurer’s 2019 Operating Budget Presentation, be received.”

8.a.2 **PROPOSED NEW STAFF – RCCS – FACILITIES SUPERVISOR**

Director, Recreation, Culture & Community Services’ Report No. DRCCS-2019-03
Issue No. 1-04 refers

8.a.-1

RESOLUTION

“THAT pursuant to the Director of Recreation, Culture and Community Services’ Report No. DRCCS-2019-03, a full-time Facilities Supervisor in the Recreation, Culture and Community Services Department be received and referred to Issue No. 1-04.”

8.a.3 **ASSET MANAGEMENT CONTRIBUTION**

TCA Accounting Coordinator’s Report No. TAC-2019-01
Issue No. 3-01 refers

8.a.-4

RESOLUTION

“THAT pursuant to the Tangible Capital Asset Accounting Coordinator’s Report No. TAC-2019-01 ; Asset Management Contribution be received and referred to Operating Issue No. 3-01.”

8.a.4 **OPERATING BUDGET ISSUE #4-03, FULL-TIME CUSTOMER SERVICE REPRESENTATIVE**

General Manager of Transportation & Operations Services’ Report No. GMTOS-2019-04
Issue No. 4-03 refers

8.a.-8

RESOLUTION

“THAT pursuant to the General Manager of Transportation and Operations Services’ Report No. GMTOS-2019-04, a full-time Customer Service Representative in the Department of Transportation and Operations Services be received and referred to Issue No. 4-03.”

8.a.5 **OPERATING BUDGET ISSUE #4-04, TWO (2) FULL-TIME PERMANENT OPERATORS**

General Manager of Transportation & Operations Services’ Report No. GMTOS-2019-05
Issue No. 4-04 refers

8.a.-11

RESOLUTION

“THAT pursuant to the General Manager of Transportation and Operations Services’ Report No. GMTOS-2019-05, that two (2) full-time permanent Operator positions for Transportation and Operations Services be received and referred to Issue No. 4-04.”

8.a.6 **PROPERTY TAX REBATE PROGRAMS FOR LOW INCOME SENIORS AND DISABLED PERSONS**

Director of Finance/Treasurer’s Report No. DF-2019-09
Issue No. 5-01 refers

8.a.-15

RESOLUTION

“THAT pursuant to the Director of Finance/Treasurer’s Report No. DF-2019-09, Property Tax Rebate Programs, the increase phase-in of \$100 per year for the term of Council, be received and referred to Issue No. 5-01.”

8.a.7 **OPERATING BUDGET ISSUE #5-14, TRANSIT ROUTE 11 LATE NIGHT ON DEMAND SERVICE INCREASE**

Manager of Transit Services’ Report No. MT-2019-03
Issue No. 5-14 refers

8.a.-17

RESOLUTION

“THAT pursuant to the Manager of Transit Services’ Report No. MT-2019-03, that the Route 11 Late Night on Demand Service hours be increased; and

THAT two (2) permanent Operator positions in the Transit Services section of the Department of Transportation and Operations Services be received and referred to Issue No. 5-14.”

8.a.8 **PROPOSED WATER AND WASTEWATER RATES FOR THE CITY OF BELLEVILLE EFFECTIVE MAY 1, 2019**

Manager of Finance/Deputy Treasurer’s Report No. DDF-2019-06
Water & Wastewater Issue No. 1-01 refers

8.a.-20

RESOLUTION

“THAT a by-law to amend By-law Number 2009-209 being a by-law to establish rates and procedures for Water and Wastewater, for the City of Belleville be prepared for Council’s consideration.”

8.a.9 **OPERATING BUDGET ISSUE #1-02, ASSET MANAGEMENT ANALYST**

General Manager of Environmental Services’ Report No. GMES-2019-07
Water & Wastewater Issue No. 1-02 refers

8.a.-27

RESOLUTION

“THAT pursuant to the General Manager of Environmental Services’ Report No. GMES-2019-07, that a full-time Asset Management Analyst position in the Environmental Services’ Department be received and referred to Water & Wastewater Issue No. 1-02.”

8.a.10 **OPERATING BUDGET ISSUE #1-03, ENVIRONMENTAL SERVICES’ CO-OP STUDENT POSITION**

General Manager of Environmental Services’ Report No. GMES-2019-09
Water & Wastewater Issue No. 1-03 refers

8.a.-29

RESOLUTION

“THAT pursuant to the General Manager of Environmental Services’ Report No. GMES-2019-09, that an Engineering Co-op Student position in Environmental Services be received and referred to Water & Wastewater Issue No. 1-03.”

8.a.11 **OPERATING BUDGET ISSUE #1-04, WATER TREATMENT/DISTRIBUTION RELIEF OPERATOR**

General Manager of Environmental Services' Report No. GMES-2019-08
Water & Wastewater Issue No. 1-04 refers

8.a.-31

RESOLUTION

“THAT pursuant to the General Manager of Environmental Services' Report No. GMES-2019-08, that a full-time Water Treatment/Distribution Relief Operator position in the Environmental Services' Department be received and referred to Water & Wastewater Issue No. 1-04.”

8.a.12 **VACANT BUILDINGS REPORT**

Chief Building Official's Report No. CBO-2019-03

8.a.-33

RESOLUTION

“THAT the Chief Building Official's Report No. CBO-2019-03 regarding vacant buildings and the creation and implementation of a Vacant Buildings Registry be received.”

8.a.13 **2019 DRAFT SUMMARY BASE BUDGET ADJUSTMENTS**

2019 Draft Summary of Base Budget Adjustments

Section 2

RESOLUTION

“THAT the 2019 Draft Summary of Base Budget Adjustments be approved.”

8.a.14 **2019 DRAFT OPERATING BUDGET ISSUES SUMMARY**

2019 Draft Operating Budget Issues and Issues Summary

Section 3

RESOLUTION

“THAT the 2019 Draft Operating Budget Issues 1-01 to 9-08 be approved as amended.”

8.a.19 [2019 DRAFT OPERATING BUDGET – WATER – BASE BUDGET ADJUSTMENTS](#)

2019 Draft Operating Budget – Water – Base Budget Adjustments

Section 5

RESOLUTION

“THAT the 2019 Draft Operating Budget – Water – Base Budget Adjustments be approved.”

8.a.20 [WATER ISSUES 1.01-107](#)

Water Issues 1.01-107

Section 5

RESOLUTION

“THAT Water Issues 1.01 – 1.07 be approved as amended.”

8.a.21 [2019 DRAFT OPERATING BUDGET – WATER – DETAIL](#)

2019 Draft Operating Budget – Water – Detail

Section 5

RESOLUTION

“THAT the 2019 Draft Operating Budget – Water – Detail be approved.”

8.a.22 [2019 DRAFT OPERATING BUDGET – WASTEWATER – BASE BUDGET ADJUSTMENTS](#)

2019 Draft Operating Budget – Wastewater – Base Budget Adjustments

Section 5

RESOLUTION

“THAT the 2019 Draft Operating Budget – Wastewater – Base Budget Adjustments be approved.”

8.a.23 WASTEWATER ISSUES 1.01-1.03

Waste-Water Issues 1.01-1.03

Section 5

RESOLUTION

“THAT Wastewater Issues 1.01 – 1.03 be approved as amended.”

8.a.24 2019 DRAFT OPERATING BUDGET – WASTEWATER –
DETAIL

2019 Draft Operating Budget – Wastewater – Detail

Section 5

RESOLUTION

“THAT the 2019 Draft Operating Budget – Wastewater – Detail be approved.”

8. d. **RISE AND REPORT**

10. **NEW BUSINESS**

14. **CONFIRMATORY BY-LAW**

“THAT By-law Number 2019-54, a by-law to confirm the proceedings of Council at its meeting held on April 2, 3 and 4, be read a first, second and third time and finally passed this 4th day of April, 2019.”

15. **ADJOURNMENT**