May 1, 2018

To: Financial Institutions

A candidate, running in the 2018 municipal election, is required under the Municipal Elections Act, 1996 to open an account in the name of the campaign (for example: Campaign for John Doe or John Doe’s Campaign).

The Act does not contain any prohibition against a municipal candidate being a signing officer on the campaign account, nor does it require the candidate to have a chief financial officer, as is the case with provincial and federal candidates.

Section 88.22(1) of the Municipal Elections Act, 1996 states:

"A candidate shall ensure that:

(a) no contributions of money are accepted or expenses are incurred unless one or more campaign accounts are first opened at a financial institution exclusively for the purpose of the election campaign;
(b) all contributions of money are deposited into the campaign accounts;
(c) all funds in the campaign accounts are used exclusively for the purposes of the election campaign;
(d) all payments for expenses are made from the campaign accounts;

Should you have any further questions on this matter please contact me at 613-967-3256.

Matt MacDonald
City Clerk/Returning Officer
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