

**CITY OF BELLEVILLE  
PLANNING ADVISORY COMMITTEE MEETING**

**MINUTES**

**February 4, 2019**

A Regular Meeting of the Belleville Planning Advisory Committee was held in the City Hall Council Chamber on the above date at 5:30 p.m.

**1. ATTENDANCE**

Councillor Paul Carr  
Councillor Pat Culhane  
Councillor Sean Kelly  
Councillor Kelly McCaw  
Councillor Ryan Williams

Mr. John Baltutis  
Ms. Kathryn Brown  
Mr. Paul Jennings  
Mr. David Joyce

**ABSENT**

Councillor Bill Sandison

**STAFF PRESENT**

Ms. Chris Stewart, Deputy City Clerk  
Mr. Rod Bovay, Director of Engineering and Development Services  
Mr. Stephen Ashton, Manager of Policy Planning

**2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

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There were no disclosures of pecuniary interest.

**3. CONFIRMATION OF MINUTES**

3.1 Minutes of the City Council Planning Committee Meeting and Planning Advisory Committee Meeting held on November 5, 2018 had been circulated.

Moved by David Joyce  
Seconded by John Baltutis

THAT the Minutes of the City Council Planning Committee Meeting and the Planning Advisory Committee Meeting held on November 5, 2018 be approved and adopted.

-CARRIED-

4. **DEPUTATIONS**

There were no items brought forward under this section of today's agenda.

5. **COMMUNICATIONS**

There were no items brought forward under this section of today's agenda.

6. **REFERRALS FROM PUBLIC MEETING**

6.1 **PROPOSED AMENDMENT TO ZONING BY-LAW NUMBER 3014, AS AMENDED – 5 SCENIC DRIVE, CITY OF BELLEVILLE, COUNTY OF HASTINGS**

**FILE NUMBER: B-77-1070**

**OWNER/APPLICANT: MARTIN J. GEERTSMA**

The Planning Advisory Committee considered the "Martin J. Geertsma" Planning Application in light of the Public Meeting.

Moved by Councillor McCaw  
Seconded by Mr. Baltutis

That the Planning Advisory Committee recommends the following to City Council:

THAT Report No. PP-2019-04 dated February 4, 2019 regarding Proposed Amendment to Zoning By-law Number 3014, as amended – 5 Scenic Drive, former Township of Thurlow, now City of Belleville, County of Hastings be received as information; and,

THAT Staff report back at such time as input from the public, commenting agencies, and municipal departments has been received, assessed, and addressed to the satisfaction of the Engineering and Development Services Department.

-CARRIED-

- 6.2 **PROPOSED AMENDMENT TO ZONING BY-LAW NUMBER 3014, AS AMENDED – 473 WILLET ROAD, FORMER TOWNSHIP OF THURLOW, NOW IN THE CITY OF BELLEVILLE, COUNTY OF HASTINGS**  
**FILE NUMBER: B-77-1071**  
**APPLICANT: JAIME CASEY**  
**OWNER: BLAINE M.CASEY**  
**AGENT: RFA PLANNING CONSULTANT INC.**
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The Planning Advisory Committee considered the “Jaime Casey” Planning Application in light of the Public Meeting.

Moved by Councillor Kelly  
Seconded by Councillor Culhane

That the Planning Advisory Committee recommends the following to City Council:

THAT Report No. PP-2019-05 dated February 4, 2019 regarding Proposed Amendment to Zoning By-law Number 3014, as amended – 473 Willet Road, former Township of Thurlow, now City of Belleville, County of Hastings be received as information; and,

THAT Staff report back at such time as input from the public, commenting agencies, and municipal departments has been received, assessed, and addressed to the satisfaction of the Engineering and Development Services Department.

-CARRIED-

## 7. **REPORTS**

### 7.1 **THE ONTARIO- BELLEVILLE PLANNING FRAMEWORK**

Moved by Councillor Culhane  
Seconded by Mr. Baltutis

THAT Report Number PP-2019-06 “The Ontario-Belleville Planning Framework” be received.

-CARRIED-

7.2 **UPDATING BELLEVILLE'S PLANNING APPLICATION PROCESS TO COMPLY WITH BILL 139 AND CHANGES TO THE PLANNING ACT**

Moved by Mr. Joyce  
Seconded by Councillor McCaw

THAT Report Number PP-2019-02 "Updating Belleville's Planning Application Process to Comply with Bill 139 and Changes to the Planning Act" be received.

-CARRIED-

7.3 **GUIDELINES FOR THE ROLE OF COUNCIL MEMBERS IN THE PUBLIC PLANNING PROCESS**

Moved by Councillor Culhane  
Seconded by Councillor Kelly

THAT Report Number PP-2019-03 "Guidelines for the Role of Council Members in the Public Planning Process" be received.

-CARRIED-

8. **INFORMATION MATTERS**

8.1 **OFFICIAL PLAN AND ZONING BY-LAW AMENDMENT MONITORING REPORT**

Moved by Ms. Brown  
Seconded by Mr. Baltutis

THAT the Official Plan and Zoning By-law Amendment Monitoring Report to February 4, 2019 be received.

-CARRIED-

8.2 **RESIDENTIAL LAND SUPPLY**

Moved by Mr. Baltutis  
Seconded by Councillor Williams

THAT the Residential Land Supply Report to  
December 31, 2018 be received.

-CARRIED-

9. **GENERAL BUSINESS AND INQUIRIES**

9.1 **APPOINTMENT OF BROWNFIELD COMMITTEE**

The Chair called for nominations from the floor for appointments to the  
Brownfields Sub-Committee. It was noted that the Chair will sit on the Sub  
Committee.

Moved by Councillor McCaw  
Seconded by Councillor Kelly

THAT Paul Jennings be nominated as a member of  
the Brownfields Sub-Committee.

-CARRIED-

Moved by Councillor Williams  
Seconded by Mr. Baltutis

THAT David Joyce be nominated as a member of the  
Brownfields Sub-Committee.

-CARRIED-

Moved by Councillor Culhane  
Seconded by Councillor Kelly

THAT Kathryn Brown be nominated as a member of  
the Brownfields Sub-Committee.

-CARRIED-

There were no further nominations from the floor.

Moved by Councillor Williams  
aSeconded by Councillor Kelly

THAT Councillor Carr, Paul Jennings, David Joyce  
and Kathryn Brown be appointed as members of The  
Brownfields Sub Committee.

-CARRIED-

10. **ADJOURNMENT**

Moved by Councillor Culhane  
Seconded by Mr. Joyce

THAT the Regular Planning Advisory Committee  
Meeting adjourn.

-CARRIED-