



## MAYOR'S IMPLEMENTATION TEAM

# Minutes

**Thursday, March 5, 2015  
7:30AM  
Build Belleville Project Centre  
116 Pinnacle Street**

A meeting of the City of Belleville Mayor's Implementation Team Committee was held on the above date, commencing at the hour of 7:30 a.m.

Members Present: Mayor Christopher  
Councillor Garnet Thompson

Staff Support Present: Rod Bovay, Director of Engineering & Development  
Mark Fluhrer, Director of Recreation, Culture & Community Services  
Ray Ford, Deputy Director/ Manager of Engineering  
Elisha Purchase, Build Belleville Projects Coordinator

Regrets from: Councillor Jack Miller

1. Declaration of Pecuniary Interest & the General Nature Thereof

- None noted

2. Confirmation of Minutes

Moved by Councillor Garnet Thompson  
Seconded by Mayor Christopher

**“THAT the minutes of the February 20, 2015 Mayor's Implementation Team be approved.”**

- CARRIED -

3. Communications Update

a. Report – Communications Strategy, Build Belleville Projects

- A report was presented by staff outlining a strategy for communications. The template reviewed provides a consistent framework that can be adjusted for each project depending on the scope, audience, and complexity of the project.

- An advertising budget will be established on a project by project basis. Advertising needs for each project will fluctuate and are based on a number of variables.
- As part of the report, draft plans were presented and discussed by members for the City Centre Revitalization Project and North East Feedermain project.

Moved by Councillor Garnet Thompson  
Seconded by Mayor Christopher

**“THAT the Communications Strategy report provided by Elisha Purchase, Build Belleville Projects Coordinator, be received.”**

- CARRIED -

#### 4. Project Update

##### a. Downtown Revitalization

- The closing date for the street light procurement RFP was extended to March 11, 2015 with a report to award the contract planned for the March 23, 2015 meeting of Council.
- Tender for phase 1 construction was issued on March 4, 2015. Staff has received a number of inquiries to date. The closing date for this tender is currently scheduled for March 31, 2015.

##### b. Build Belleville Projects Summary

- A monthly summary was provided for all Build Belleville projects.
  - Bay Bridge Road construction will begin in 2015 and can take place over the winter. Purpose of the ramp adjacent to the existing bridge is to consolidate the soil below where the new bridge will be constructed. This ensures material is settled before loading access weight.
  - Request for proposal has been issued for design services for Herchimer Avenue.
  - Staff are moving forward with the bridge contract for Bronk Road.
  - Old Highway 2 rehabilitation is shut down for winter operations. Utility pole relocations required. Paving on this road will be wider when completed.
  - Preparing for second PIC for Mineral/ Maitland and Farnham Road planned for April. Design for Mineral/ Maitland is underway.
  - Interesting options were presented during the first PIC to staff for Farnham Road which are being reviewed for consideration.
  - Approval has been received from CN Rail for the North East Feedmain.
  - Review of the contract is ongoing for Solar FIT Program.
  - College Street East Expansion project is substantially completed. Street lights still need to be installed.

Moved by Councillor Garnet Thompson  
Seconded by Mayor Christopher

**“THAT updates pertaining to the City Centre Revitalization project and Build Belleville Projects Summary provided by Ray Ford, Deputy Director/ Manager of Engineering, be received.”**

- CARRIED -

5. New Business

- Mark Fluhrer recognized the hard work of project managers involved in the City Centre Revitalization project and their efforts in getting the tender issued on scheduled for Phase 1 construction.

6. Adjournment

Moved by Garnet Thompson  
Seconded by Mayor Christopher

**“THAT the meeting be adjourned at 8:25 a.m. MIT Committee to meet again on Thursday, March 19, 2015 at 7:30 a.m. at the Build Belleville Project Centre.”**

- CARRIED -