



## MAYOR'S IMPLEMENTATION TEAM

# AGENDA

**Monday, January 18, 2016**

**7:30AM**

**Build Belleville Project Centre**

**116 Pinnacle Street**

1) Declaration of Pecuniary Interest and the General Nature Thereof

2) Confirmation of Minutes – January 7, 2016

3) Staff Reports

a) Build Belleville Project/ Financial Summary

b) City Centre Revitalization Phase 2 Project Review

i. Parking Consultation

ii. BDIA Survey

4) New Business

Presentation to Prince Edward County Committee of the Whole  
Bay Bridge Road/ Dundas Street West Project – January 28<sup>th</sup> at 1:00 p.m.

5) Next Meeting

Thursday, February 4, 2016

6) Adjournment



## MAYOR'S IMPLEMENTATION TEAM

### Minutes

Thursday, January 7, 2016

7:30AM

Build Belleville Project Centre

116 Pinnacle Street

A meeting of the City of Belleville Mayor's Implementation Team Committee was held on the above date, commencing at the hour of 7:30 a.m.

Members Present: Mayor Christopher  
Councillor Garnet Thompson  
Councillor Egerton Boyce  
Councillor Mike Graham

Staff Support Present: Rod Bovay, Director of Engineering & Development  
Ray Ford, Deputy Director/ Manager of Engineering  
Mark Fluhrer, Director of Recreation, Culture & Community Services  
Elisha Purchase, Build Belleville Projects Coordinator

Regrets: Councillor Kelly McCaw  
Councillor Jack Miller

1) Declaration of Pecuniary Interest & the General Nature Thereof

- None noted.

2) Confirmation of Minutes

Moved by Councillor Garnet Thompson  
Seconded by Mayor Taso Christopher

**"THAT the minutes of the November 12, 2015 Mayor's Implementation Team be approved."**

- CARRIED -

### 3) Staff Reports

#### a. 2015 Completed Project/ 2016 Forecast

- A presentation was made highlighting Build Belleville projects completed in 2015 and projects planned for construction in 2016.
- Projects completed in 2015 include Old Highway 2, Phase 1 construction of the City Centre Revitalization Project, and the North East Feedermain. These projects represent a combined total of over \$32M in infrastructure work.
- Ten (10) projects are scheduled for 2016 with the majority being completed in 2016 and 2017. These projects represent another \$46M in infrastructure work.

#### b. City Centre Revitalization Phase 2 Project Review

##### i. Schedule

A proposed schedule outlining dates for consultation, planning and tendering for Phase 2 was presented. The tender for phase 2 is scheduled to be issued between late January and early February and presented to Council in March with construction planned for late April/ early May 2016.

##### ii. Proposed Staging Plan

The proposed three (3) stage plan will be incorporated in the Phase 2 construction contract as a recommended plan. Stage 1 is Front Street from Campbell Street to Bridge Street. Stage 2 is Victoria Avenue and Campbell Street. Stage 3 is Front Street from Victoria Avenue to Campbell Street. Each stage will be closed to vehicular traffic when under construction while traffic continues to circulate throughout the rest of the project area. Closing sections to vehicular traffic will create efficiencies for the contractor and make each stage easier to construct. Pedestrian and emergency access will be maintained during all times.

##### iii. Business Continuity/ Communications

Staff reported that communications and information signage has been recognized as an area for improvement for Phase 2 construction. Improved signage will include information like where to find parking areas, key points of entry and how to access businesses in the construction area.

## iv. Parking

Build Belleville staff are reviewing options with the BDIA and City parking staff to determine the best incentives for parking during Phase 2 construction. A draft report is being prepared for the next MIT meeting for discussion.

Moved by Councillor Garnet Thompson  
Seconded by Councillor Egerton Boyce

**“THAT the staff reports presented be received and forwarded to Council.”**

- CARRIED -

4) New Business

- An update regarding upgrades to the North East Industrial Park was provided. This project is scheduled to be tendered in the spring 2016 with construction beginning in the summer and completed late fall 2016.
- An update was provided on the status of the Bay Bridge Road/ Dundas Street West project. Work on the bridge has commenced and will continue in the spring. Construction on Dundas Street West will also begin in the spring 2016.

5) Next Meeting

The next meeting of the MIT Committee has been scheduled for Monday, January 18, 2016 at 7:30 a.m. at the Build Belleville Project Centre.

6) Adjournment

Moved by Councillor Egerton Boyce  
Seconded by Councillor Mike Graham

**“THAT the meeting be adjourned at 8:19 a.m.”**

- CARRIED -

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## BUILD BELLEVILLE PROJECTS SUMMARY

JANUARY 2016

### ONGOING PROJECTS

#### 1 Bay Bridge Road / CPR Overhead Replacement & Dundas Street West Rehabilitation

Budget: \$20.73 Million (updated to reflect SCF Grant per Council Report No. ENG-2015-27)

Timeline: **Design:** Complete

**Construction:** Fall 2015 - Fall 2016; Final Completion: Spring 2017

- On September 14<sup>th</sup> Council awarded Contract ENG2015-14, Bay Bridge Road and CP Rail Overpass and Dundas Street West Reconstruction to Toronto Zenith Contracting Ltd. in the amount of \$15,521,316.00 plus HST.
- Work on the bridge abutments on Bay Bridge Road has commenced. The installation of the H piles have been completed for the north abutment of the bridge.
- Site visit for members of Council was arranged for December 16, 2015 to observe pile setting operations.
- Setting of the piles for the south abutment will continue over the month of January. Work will cease over the winter and recommence as early in 2016 as weather conditions permit.

#### 4 Sidney Street / Bell Boulevard Intersection Improvements

Budget: \$1.6 Million (including preliminary and detailed design, property acquisition, utility relocation and construction).

Timeline: **Design:** Summer 2014 – May 2016.

**Construction:** Summer 2016 - Fall 2016 (pending property)

- This project was partnered with the Sidney Street / Tracey Street project (#2) for the purpose of completing the Environmental Assessment (EA) which has been completed and finalized with the Preliminary Design for the ultimate upgrade (i.e. 20 year planning horizon) completed.
- The construction phase of this approved project is to address an interim solution that would see dedicated left turn lanes for north and southbound traffic constructed.
- Property requirements for the intersection improvements were identified in the EA. The Clerks department has been requested to obtain the property necessary for the improvements.
- Veridian's hydro poles must be relocated before any construction can begin and the property is required before this relocation work can begin. Discussions and design work regarding the Veridian hydro pole relocations to accommodate the proposed interim improvements at Bell Blvd and Sidney Street are ongoing.
- Design and construction work, including Veridian relocation work, is on hold pending completion of the property acquisition.

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## 5 Herchimer Avenue Reconstruction

Budget: \$4.2 Million

Timeline: **Design:** May 2015 - Summer 2016.

**Construction:** Spring 2017 – December 2017 (subject to CPR approvals)

- Final design of the storm water management facility is underway and being completed by Quinte Conservation.
- The design consultant, WSP Canada Inc. is approaching the 60% design stage.
- WSP Canada Inc. is behind schedule with their MOECC and CPR submission dates; they have been directed to complete this task as soon as possible.
- The final design submission and PIC are scheduled for the end of April, 2016.

## 6 Bronk Road Rehabilitation and Bridge Replacement

Budget: \$2.94 Million

Timeline: **Construction:** June 2015 – November 2015 (bridge)

Spring 2016 - Summer 2016 (road)

- Project has been separated into two (2) phases.
- Phase 1 – Blessington Road to Thrasher Road was completed in October 2014.
- Phase 2 - Property acquisition to accommodate the curve realignments is required. The design for road reconstruction is being finalized.
- Bronk Road was closed on Monday, July 6<sup>th</sup> for bridge work to commence and was reopened at the end of November 2015 when the bridge work was substantially completed; however guide rails remain to be installed to complete the bridge work.
- The old single-lane bridge has been replaced with a new two-lane bridge.
- Road work between Thrasher Road and Scuttlehole Road will be tendered once the property acquisition is completed (targeted for Summer 2016).

## 10 Mineral Road / Maitland Drive Reconstruction and Servicing Extension

Budget: \$10.1 Million

Timeline: **Design:** Summer 2014 – Fall 2015 (EA); Fall 2015 - Summer 2016 (Property/ Approvals)

**Construction:** Summer 2016 – Fall 2017

- The Environmental Assessment (EA) and preliminary design has been partnered with the Farnham Road project (#12).
- The Environmental Study Report/ Master Plan has been completed with the Notice of Study Completion being issued on December 15, 2015. The public review and comment period ended

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on January 15, 2016. At the time of writing this update report, no comments or Bump-up Requests had been received.

- Final design work is underway and with the Environmental Study Report comment period now closed, the MOECC applications can be submitted. This will be done by the end of January.
- Discussions with Cogeco, Bell, Hydro One, and Union Gas for utility relocations are underway.
- With the Environmental Study Report completed and the comment period now closed, the City can proceed with necessary property acquisitions. Notice will be provided to the Clerk's office before the end of January to proceed with the property acquisitions.

## 11 Foxboro Bridge Rehabilitation

Budget: \$1 Million

Timeline: **Design:** May 2015 - Spring 2016.

**Construction:** Spring 2016 - Fall 2016

- Detailed design for the Foxboro Bridge project and reconstruction of Ashley Street from Tile Drive to Ducette Road have been combined to ensure project coordination.
- 30% design submission has been completed and work on the 60% design submission is underway.
- A rehabilitation of the bridge has been recommended as the appropriate strategy to address the condition of the bridge.
- A PIC is tentatively schedule in February 2016.

## 12 Farnham Road Reconstruction and Servicing Extension

Budget: \$400,000

Timeline: **Design:** Summer 2014 – Fall 2015 (EA and preliminary design)

**Construction:** None

- This project is to complete the Environmental Assessment and preliminary design only.
- The Environmental Assessment and preliminary design has been partnered with the Mineral / Maitland project (#10).
- The Environmental Study Report/ Farnham Road Master Plan has been completed with the Notice of Study Completion being issued on December 15, 2015. The public review and comment period ended on January 15, 2016. At the time of writing this update report, no comments had been received.

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## 13 Grass Boulevard Reconstruction

Budget: \$500,000

Timeline: **Design:** Summer 2015 – Spring 2016  
**Construction:** Summer 2016

- Topographic survey and geotechnical work has been completed.
- Easement for drainage outlet needs to be obtained.
- Need to engage a consultant to complete design including drainage outlet.

## 14 North East Industrial Park Road and Sidewalk Upgrades

Budget: \$5 Million

Timeline: **Design:** Fall 2015 – Spring 2016  
**Construction:** Summer 2016 - Fall 2016

- Detailed design of the North East Industrial Park Roadway Upgrades is being completed by Candevcon Limited.
- An Active Transportation Technical Memorandum to review options for incorporating cycling and pedestrian facilities into the project was submitted to the project team in late December. A summary report will be provided to the Mayors Implementation Team at a future meeting date to brief the committee on the active transportation recommendations.
- A PIC will be scheduled in spring 2016 to present the proposed design and receive feedback from stakeholders and the public.
- Construction tender scheduled to be issued in spring 2016.

## 15 City Centre Revitalization and Redevelopment

Budget: \$21 Million

Timeline: **Design:** Complete  
**Construction:** Phase 1: Complete / Phase 2: May 2016 - December 2016 / Phase 3: 2017

- The Phase 1 construction contract was awarded by Belleville Council to Len Corcoran Excavating in April 2015 for a net cost to the City of \$8,506,900.00 as part of the City Centre Revitalization and Redevelopment (CCRR) project. Phase 1 construction commenced May 11, 2015.
- A ribbon cutting for the reopening of Front Street for Phase 1 construction was held in downtown Belleville on December 3, 2015. This revitalized section of Front Street now features upgrades to underground infrastructure (new watermain, new or relined sanitary sewers, and new utilities); reconstructed roads, boulevards, and sidewalks, including new asphalt, concrete and brick paver surfaces; new street elements including street lights and traffic signals; and new street-scape elements such as bike racks, and granite-curb planters and trees.



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- Project details from Phase 1 are being finalized. This includes items such as the installation of waste receptacles and installation of sign posts.
- A pre-tender notice for Phase 2 construction was issued in early January 2016.
- The 95% design package was received from the consultants on December 24, 2015. Final comments from the City were sent back to consultant on January 11<sup>th</sup>. Staff is awaiting the final design package for approval.
- Phase 2 of the project, which includes Front Street between Victoria Avenue and Bridge Street and the side streets, Victoria Avenue and Campbell Street between Front Street and Pinnacle Street, will be tendered in 2016 with an anticipated start of construction as early as April 2016.
- Coordination of utilities and review of the final contract package for Phases 2 and 3 is underway.
- Project Coordinator began site visits with Phase 2 stakeholders on January 14, 2016 to describe the proposed Staging Plan for Phase 2 construction and address any questions or concerns from stakeholders. This plan will be provided to all businesses in the CCRR project area.
- A business continuity management plan is being implemented as part of Phase 2 that will address communication with stakeholders throughout construction, maintaining access to businesses, and addressing public parking that is displaced due to construction.
- Consultation with the BDIA and parking authority has taken place and a report is being prepared for Council to address parking incentives during Phase 2 construction.
- A detailed work plan highlighting the proposed tendering and consultation dates for Phase 2, as presented to the Mayors Implementation Team on January 7<sup>th</sup>, has been appended to this report.

## 16 Waste Water Treatment Plant Upgrades

Budget: \$12.5 Million

Timeline: Ongoing

- Minor upgrades to the secondary treatment process were completed in the fall of 2014 with performance testing and reporting having been completed by Operations.
- With performance testing of secondary treatment process completed, a Terms of Reference for a Wet Weather Flow Master Plan and Environmental Assessment must be developed. This Master Plan / EA will review options to address high wet weather flows experienced at the Plant. Preliminary work has commenced on development of the necessary Terms of Reference.
- Once the Terms of Reference for the Master Plan /EA has been developed a meeting with MOECC will be arranged.

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## 17 Northeast Feedermain

Budget: \$17.75 Million

Timeline: **Construction:** August 2014 - November 2015

- The construction contract for this project was awarded in August 2014 to Cobourg Development Services Ltd (CDS).
- A ribbon cutting was held on Yeomans Street on December 18, 2015 to celebrate the completion of this project. The new 600mm diameter feedermain is one of the largest infrastructure projects within the City as far as size and complexity. The City's new 4.6 kilometres of feedermain extends from the Gerry O'Connor Water Treatment Plant to the recently completed feedermain on Moira Street East. In conjunction with the installation of the feedermain, the project includes road reconstruction providing for new storm and sanitary sewers, concrete curb and gutter, new sidewalk, and new asphalt. Also included is the added feature of on-street bicycle lanes on Yeomans Street which will be marked with line painting in the spring.
- Construction of the feedermain began in September 2014 and was completed over a 14 month period.
- Final completion of some restoration work at Sarah Court and the painting of bike lanes could not be completed due to the onset of winter weather. This work will be completed in the spring of 2016.

## 18 New Police Station

Budget: \$21 Million

Timeline: Ongoing

- Request for Proposals was issued on Friday, June 19<sup>th</sup> for Professional Consulting Services for Design & Construction of Police Services Headquarters and closed on August 11<sup>th</sup> at 1pm.
- Report No. CAO-2015-08 8.b. was approved by Council on November 9<sup>th</sup> with the recommendation that the Request for Proposal submission from Shoalts and Zaback be accepted for RFP CAO 2015-01, Professional Consulting Services for the Concept Design and Site Selection of Belleville Police Service Headquarters, in the amount of \$59,500 plus \$7,735 HST for a total amount of \$67,235, this being the lowest cost and most qualified proposal received.

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## 19 Solar FIT Program

Budget: \$3.75 Million

Timeline: **Construction:** Spring 2015 – Spring 2016

- FIT contracts have been secured for solar roof installations with 235kW on the Water Treatment Plant and 135kW on the Neil Britton Building.
- The RFP submission from Carmanah Technologies Corp. was accepted.
- Re-roofing of Water Treatment Plant has been completed. Structure has been reviewed by a structural engineer to ensure the building will handle roof weight without issues.
- Carmanah has applied for Connection Impact Assessment (CIA) approvals from Veridian to determine impact on grid and surrounding area.
- Panel installation anticipated for spring 2016.

## 21 Environmental Remediation

Budget: \$2.7 Million

Timeline: Pinnacle St – Ongoing, Zwicks Park - complete

- Project includes funding to complete remedial work at Zwicks Park and on South Pinnacle Street.
- Contract No. ES-15-01: Zwick's Park Ditch Rehabilitation along Bay Bridge Road was awarded by Council on July 13<sup>th</sup> to 1549791 Ontario Inc. (Al White Landscaping). This work has been completed. Zwicks Park environmental remediation portion of this project is now complete and no further reporting will be provided regarding Zwicks Park.

## 22 West Riverside Park – Asphalt Trail Surfacing

Budget: \$300,000

Timeline: **Construction:** Spring 2016 Completion

- Paving of the multi-use path has been completed from North Park Gardens to the Veteran's Memorial Bridge.
- Paving from North Park Gardens to College Street West was deferred until the Northeast Feedermain project has completed the Feedermain tie-ins at this location. With the Feedermain work now complete, the multi-use trail paving will be completed in May 2016 when asphalt becomes available.

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## COMPLETED PROJECTS

### 2 Sidney Street / Tracey Street Intersection Improvements

Budget: \$300,000 (including preliminary design and property acquisition).

Timeline: **Design:** Summer 2014 - July 2015.

**Construction:** None

- This project has been partnered with the Sidney Street / Bell Boulevard project (#4) for the purpose of completing the Environmental Assessment and preliminary design.
- An Environmental Study Report has been prepared documenting the study process.
- Project is now considered complete.

### 3 North Park Gardens Reconstruction

- New road complete with curb and gutter, sidewalk on the north side, new storm sewer, new watermain complete with new services, and a reconstructed entrance into West Riverside Park.

### 7 Old Highway 2 Rehabilitation

- Project area is Highway 2 between Point Anne Road and Burns Drive.
- Paving of Old Highway 2 and installation of street lights is now complete.
- Ribbon cutting to celebrate project completion was held on Monday, October 5, 2015.

### 8 Old Madoc Road

- Road has been rehabilitated with new asphalt surface.

### 9 Boundary Road Reconstruction

- As a boundary road, the cost was shared with Centre Hastings.

### 20 College Street East Extension

- Construction contract was completed in September 2014.
- Street light design and installation is underway for the extension with this work to be tendered as soon as the City receives approval from Veridian for attachment of the street lights to the Veridian poles. Approval timeline by Veridian is uncertain.

Schedule: Phase 2 Construction Consultation/ Planning/ Tendering (Updated January 15, 2016)

Task	Timeline
Issue Survey – Downtown Stakeholders	January 6, 2016
MIT Meeting - High Level Phase 2	January 7, 2016
Individual Business Visits	January 14 –22, 2016
Close Survey – Downtown Stakeholders	January 15, 2016
MIT Meeting	January 18, 2016
Council Meeting – Phase 2 Parking Plan	February 4, 2016
Tender Issued	Late January/ mid-February
Business Focus Group: Phase 1 and 2 Stakeholders	Late February/ Early March
Tender Closing Date	Late February/ mid-March
Council report submitted for agenda package	March 22, 2016
Contract awarded by Council	March 29, 2016
Kick-off Meeting: Contractor/ City	Early April 2016
Kick-off Presentation: Phase 2 Stakeholders	Mid-April 2016
Construction	Late April/ Early May 2016

**City of Belleville**  
**Build Belleville - Financial Update**  
**As of January 12, 2016**

Project	Budget	Expenditures to Date	Outstanding Purchase Orders	Total Expenditures & Commitments	Remaining	Status	Funding Source							
							Taxation	Tax Funded	Rate Funded	Reserve Fund	Grants	Federal Gas Tax	Wastewater Rates	Water Rates
1 Bayridge Road / Dundas Street West	20,730,000.00	3,984,440.04	15,721,176.77	19,721,616.81	1,008,383.19	Ongoing	380,000.00	2,550,000.00	75,000.00	6,500,000.00	10,000,000.00	25,000.00	600,000.00	20,730,000.00
2 Tracey St / Sidney St Intersection	300,000.00	268,397.50	142.20	268,529.70	43,470.30	Ongoing	50,000.00	840,000.00	570,000.00			650,000.00	1,100,000.00	3,210,000.00
3 North Park Gardens	3,210,000.00	2,793,208.59	-	2,793,208.59	416,791.41	Completed								1,600,000.00
4 Bell Blvd/Sidney St Intersection	1,600,000.00	122,128.08	30,068.78	152,187.84	1,447,812.16	Ongoing		1,600,000.00	1,200,000.00					4,200,000.00
5 Hetchimer Avenue	4,200,000.00	186,960.66	88,537.62	255,498.28	3,944,501.72	Ongoing	60,000.00	3,000,000.00						3,000,000.00
6 Brink Road	3,000,000.00	1,712,598.62	687,185.63	2,399,751.15	600,248.85	Ongoing	25,000.00	3,200,000.00	50,000.00					3,275,000.00
7 Old Highway 2	3,275,000.00	3,086,538.37	18,076.03	3,115,614.30	159,385.10	Completed		750,000.00						750,000.00
8 Old Melcor Road	750,000.00	583,982.09	-	583,982.09	166,017.91	Completed	250,000.00							250,000.00
9 Boundary Road	250,000.00	152,642.08	-	152,642.08	97,457.92	Completed	95,000.00	4,598,000.00	4,890,000.00			20,000.00	20,000.00	10,276,000.00
10 Mineral Road / Millend Drive	10,276,000.00	712,378.47	88,524.49	800,897.96	9,474,102.04	Ongoing		1,000,000.00						1,000,000.00
11 Foxboro Bridge	1,000,000.00	57,674.95	42,918.34	100,593.29	899,406.71	Ongoing	30,000.00	500,000.00						530,000.00
12 Farnham Road	400,000.00	91,168.78	26,965.24	118,125.02	281,874.98	Ongoing		400,000.00						400,000.00
13 Grass Boulevard	530,000.00	16,758.58	-	16,758.58	513,241.42	Ongoing		5,000,000.00						5,000,000.00
14 North East Industrial Park	5,000,000.00	192,210.33	122,183.00	254,393.33	4,745,606.67	Ongoing	2,700,000.00	18,040,000.00	5,000,000.00	25,000.00		120,000.00	160,000.00	21,095,000.00
15 City Centre Revitalization	21,095,000.00	10,560,951.30	3,132,219.35	13,693,170.65	7,401,829.35	Ongoing			10,750,000.00					10,750,000.00
16 Wastewater Treatment Plant	10,750,000.00	17,851.75	-	17,851.75	10,732,148.25	Ongoing		6,450,000.00	10,300,000.00	969,544.21			2,040,455.79	19,750,000.00
17 North East Feedermain	19,750,000.00	15,941,678.93	3,736,344.60	19,678,023.53	75,076.47	Ongoing		20,000,000.00						21,000,000.00
18 Police Station	21,000,000.00	41,672.74	74,316.00	115,988.74	20,884,011.26	Ongoing		3,750,000.00						3,750,000.00
19 Solar Ftr	3,750,000.00	256,623.10	1,007,250.00	1,263,873.10	2,487,126.90	Ongoing		8,511,000.00	1,488,000.00					10,000,000.00
20 College Street East Extension	10,000,000.00	9,792,599.47	7,407.19	9,800,006.66	199,993.34	Completed		2,800,000.00						2,800,000.00
21 Environmental Remediation	2,800,000.00	714,059.15	34,553.66	748,612.71	2,151,387.29	Ongoing		300,000.00						300,000.00
22 West Riverside Trail	300,000.00	233,703.67	48,475.68	283,179.25	16,820.75	Ongoing								
<b>Total</b>	<b>144,065,000.00</b>	<b>91,428,416.73</b>	<b>24,673,295.28</b>	<b>76,299,712.01</b>	<b>67,765,287.99</b>		<b>3,590,000.00</b>	<b>81,968,000.00</b>	<b>28,791,000.00</b>	<b>6,525,000.00</b>	<b>10,600,000.00</b>	<b>815,000.00</b>	<b>3,920,455.79</b>	<b>144,065,000.00</b>

Issued To Be Issued  
23,891,000.00 9,739,000.00  
97,379,000.00 28,072,000.00  
81,969,000.00 287,917,000.00