

# THE CORPORATION OF THE CITY OF BELLEVILLE

## COUNCIL MINUTES

**FEBRUARY 11, 2019**

The Regular Meeting of the Council of the Corporation of the City of Belleville was held on the above date in the City Hall Council Chamber at the hour of 4:00 p.m.

It is noted that there was a City Council In Camera (closed session) Meeting at 1:30 p.m. to 4:00 p.m. In view of this, City Council met very briefly in open session at 1:30 p.m. to consider approval of the following resolution.

Moved by Councillor Sandison  
Seconded by Councillor Culhane

THAT City Council enter into In Camera session to consider the following items, pursuant to Section 239 of the Municipal Act.

- In Camera Report No. CAO-2019-01 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)
- In Camera Report No. DCS-2019-08 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. DCS-2019-09 regarding potential acquisition or disposition of land (Pursuant to Section 239(2)(c) of the Municipal Act)
- In Camera Report No. MHR-2019-03 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)
- In Camera Report No. MHR-2019-04 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)
- In Camera Report No. MHR-2019-05 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)

- In Camera Report No. MHR-2019-07 regarding labour relations or employee negotiations (Pursuant to Section 239(2)(d) of the Municipal Act)
- Review of the Regular In Camera Minutes of January 28, 2019.

- CARRIED -

**1. CALL TO ORDER**

**1.1. ATTENDANCE**

PRESENT                      His Worship Mayor Panciuk

|                    |                     |
|--------------------|---------------------|
| Councillor Carr    | Councillor McCaw    |
| Councillor Culhane | Councillor Sandison |
| Councillor Kelly   | Councillor Thompson |
| Councillor Malette | Councillor Williams |

(Matt MacDonald, City Clerk)

**2. MOMENT OF REFLECTION**

2.1 City Clerk, Matt MacDonald, opened this session of Council with a Moment of Reflection

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Williams declared a pecuniary interest in Reports Item 8.a.4 (City of Belleville Grant Committee Recommendations) as his business, Williams Hotels, is potential business for certain events seeking grants. He will therefore be refraining from discussion and voting on this matter in view of the possibility that a Pecuniary Interest may be involved.

**4. PUBLIC MEETINGS**

None.

**5. READING AND CONFIRMATION OF MINUTES**

Moved by Councillor Malette  
Seconded by Councillor Sandison

THAT the Minutes of the Regular Council Meeting of January 28, 2019, and Regular In Camera Minutes of January 28, 2019, be approved.

- CARRIED -

**6. DEPUTATIONS**

- 6.1 David Allen, President and Chief Executive Officer of the YMCA of Central East Ontario made a deputation to Council

Moved by Councillor Culhane  
Seconded by Councillor Malette

THAT the deputation by David Allen, President and Chief Executive Officer of the YMCA of Central East Ontario regarding the new Y project, be received.

- CARRIED -

- 6.2 Jennifer May Anderson, Executive Director of Hospice Quinte made a deputation to Council

Moved by Councillor Kelly  
Seconded by Councillor Sandison

THAT the deputation by Jennifer May Anderson, Executive Director of Hospice Quinte providing Council with an update on the Hospice Quinte Hospice Care Centre project, be received.

- CARRIED -

**7. CORRESPONDENCE**

There were no items brought forward under this section on today's Agenda.

**8. COMMITTEE OF THE WHOLE**

**MOTION TO GO INTO COMMITTEE OF THE WHOLE TO HEAR AND CONSIDER REPORTS, PASSING OF RECOMMENDATIONS AND RESOLUTIONS WITH COUNCILLOR CULHANE IN THE CHAIR**

Moved by Councillor Carr  
Seconded by Councillor McCaw

THAT Council rise and go into Committee of the Whole to hear and consider reports, passing of recommendations and resolutions with Councillor Culhane in the Chair.

- CARRIED -

**8. a. REPORTS**

**8.a.1 REORGANIZATION OF STAFFING – OFFICE OF THE MAYOR & CAO**

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Moved by Councillor McCaw  
Seconded by Councillor Kelly

REC. NO. 102/19 THAT pursuant to the Manager of Human Resources Report No. MHR-2019-06, Reorganization of Staff – Office of the Mayor & CAO, the organizational alignments noted be approved; and

THAT the New positions of Special Projects Assistant – Mayor and Council Services and Communications and Social Media Assistant and the Revised staff position of Coordinator of Mayor and Council Services receive pre-budget approval.

- CARRIED -

Councillor Culhane left the Chair to speak to the following resolution.  
Councillor Kelly assumed the Chair.

8.a.2 **RECREATION, CULTURE AND COMMUNITY SERVICES NEW STAFF POSITION – DIRECTOR’S ASSISTANT – RCCS, ADMINISTRATIVE NON UNION**

Moved by Councillor Williams  
Seconded by Councillor McCaw

REC. NO. 103/19 THAT pursuant to Director of Recreation, Culture & Community Services Report No. DRCCS-2019-02 that City Council approve the hiring of one full time Director’s Assistant – RCCS – Administrative Non Union position for the Recreation, Culture & Community Services Department and that the job duties and responsibilities be determined, and

THAT the Director’s Assistant – RCCS position receive pre-budget approval.”

- CARRIED -

Councillor Culhane assumed the Chair.

8.a.3 **CITY OF BELLEVILLE GRANT COMMITTEE**

Moved by Councillor Williams  
Seconded by Councillor Carr

104/19 THAT pursuant to the Director of Finance/Treasurer’s Report No. DF-2019-07, City of Belleville Grant Committee recommends to City Council the following amendments:  
1) Grant Committee Terms of Reference (Attachment A)  
2) Grant Policy (Attachment B)  
3) Social Infrastructure Funding Application (Attachment C)

- CARRIED -

Councillor Williams left the Council Chamber due to his previously declared Pecuniary Interest.

8.a.4 **CITY OF BELLEVILLE GRANT COMMITTEE**

The following motions were **approved as amended**.

Moved by Councillor Carr  
Seconded by Councillor McCaw

REC. NO. 105/19 THAT Council approve the recommendations of the Grant Committee for the following applications outlined in the Director of Finance/Treasurer's Report No. DF-2019-08, City of Belleville Grant Committee: **"Wheels on The Bay", "Berkley B1 Fishing Tournament" and "Kiwanis Club of Belleville – Fishing Tournament"**.

- CARRIED -

Councillor Williams returned to the Council Chamber.

Moved by His Worship Mayor Panciuk  
Seconded by Councillor McCaw

106/19 THAT Council approve the recommendations of the Grant Committee for those applications outlined in the Director of Finance/Treasurer's Report No. DF-2019-08, City of Belleville Grant Committee **(with the exception of 'Wheels on The Bay', 'Berkley B1 Fishing Tournament' and 'Kiwanis Club of Belleville – Fishing Tournament')**; and,

THAT the Grant Committee recommends to Council that pre-budget approval be given to the distribution of \$50,000 from the Social Infrastructure Reserve account to support a community service provider for the purpose of establishing an overnight warming centre until **April 10, 2019** and that the Mayor and Clerk be authorized to enter into an agreement for such purpose.

- CARRIED -

**8. b. CONSENT ITEMS**

Moved by Councillor Kelly  
Seconded by Councillor Carr

REC. NO. 107/19 THAT the following Agenda items be approved.

- CARRIED -

8.b.1 **PROPOSED AMENDMENT TO ZONING BY-LAW NUMBER 3014, AS AMENDED – 5 SCENIC DRIVE, CITY OF BELLEVILLE, COUNTY OF HASTINGS**  
**FILE NUMBER: B-77-1070**  
**OWNER/APPLICANT: MARTIN J. GEERTSMA**

108/19 That the Planning Advisory Committee recommends the following to City Council:

THAT Report No. PP-2019-04 dated February 4, 2019 regarding Proposed Amendment to Zoning By-law Number 3014, as amended – 5 Scenic Drive, former Township of Thurlow, now City of Belleville, County of Hastings be received as information; and,

THAT Staff report back at such time as input from the public, commenting agencies, and municipal departments has been received, assessed, and addressed to the satisfaction of the Engineering and Development Services Department.

- CARRIED -

8.b.2 **PROPOSED AMENDMENT TO ZONING BY-LAW NUMBER 3014, AS AMENDED – 473 WILLET ROAD, FORMER TOWNSHIP OF THURLOW, NOW CITY OF BELLEVILLE, COUNTY OF HASTINGS**  
**FILE NUMBER: B-77-1071**  
**APPLICANT: JAIME CASEY**  
**OWNER: BLAINE M. CASEY**  
**AGENT: RFA PLANNING CONSULTANT INC.**

109/19 That the Planning Advisory Committee recommends the following to City Council:

THAT Report No. PP-2019-05 dated February 4, 2019 regarding Proposed Amendment to Zoning By-law Number 3014, as amended – 473 Willet Road, former Township of Thurlow, now City of Belleville, County of Hastings be received as information; and,

THAT Staff report back at such time as input from the public, commenting agencies, and municipal departments has been received, assessed, and addressed to the satisfaction of the Engineering and Development Services Department.

- CARRIED -

8.b.3 **ACCEPTANCE OF UNDERGROUND AND WATER SERVICES, CANNIFF MILLS ESTATES SUBDIVISION – PHASE 9, OWNER: MAN HOLE TEN DEVELOPMENTS INC.**

REC. NO. 110/19 THAT a by-law to approve and authorize the acceptance of certain underground and water City services in Phase 9 of the Canniff Mills Estates Subdivision be prepared for Council's consideration.

- CARRIED -

**8. c. COUNCIL INFORMATION MATTERS**

Moved by Councillor Carr  
Seconded by Councillor Kelly

111/19 THAT the following Agenda items be received.

8.c.1 **CITY COUNCIL PLANNING ADVISORY COMMITTEE PUBLIC MEETING MINUTES**

Planning Advisory Committee Secretary's February 5, 2019 report in connection with the Public Meeting Minutes dated November 5, 2018

8.c.2 **ITEMS RECEIVED IN THE CORPORATE SERVICES DEPARTMENT THAT MAY BE OF INTEREST TO CITY COUNCIL/STAFF**



- City Council Planning Committee Minutes dated November 5, 2018
- Planning Advisory Committee Minutes dated November 5, 2018

- CARRIED -

**8. d. RISE AND REPORT**

Moved by Councillor Kelly  
Seconded by Councillor Carr

THAT Council rise and report.

- CARRIED -

**9. BY-LAWS**

**9. a. FIRST READING OF BY-LAWS**

Moved by Councillor Thompson  
Seconded by Councillor Culhane

REC. NO. 112/19 THAT the following by-laws be read a first time:

2019-32, a by-law to appoint the signing officers for and on behalf of The Corporation of the City of Belleville

2019-33, a by-law to approve and authorize the acceptance of certain underground City services and water services in Canniff Mills Estates Subdivision-Phase 9

- CARRIED -

**9. b. SECOND READING OF BY-LAWS AND DISCUSSION**

Moved by Councillor Carr  
Seconded by Councillor Kelly

REC. NO. 113/19 THAT the following by-laws be read a second time:

2019-32  
2019-33

- CARRIED -

**9. c. THIRD READING OF BY-LAWS**

Moved by Councillor Williams  
Seconded by Councillor Malette

114/19 THAT the following by-laws be read a third time:

2019-32, a by-law to appoint the signing officers for and on behalf of The Corporation of the City of Belleville

2019-33, a by-law to approve and authorize the acceptance of certain underground City services and water services in Canniff Mills Estates Subdivision-Phase 9

- CARRIED -

**10. NEW BUSINESS**

Councillor Carr spoke about recent amendments to the Property Standards by-law and requested a staff report regarding current vacant buildings, any outstanding issues with vacant buildings as well as the creation of a Vacant Building Registry for the 2019 Operating Budget.

Councillor Williams spoke to Council about an application for submission to the Rural and Northern Immigration Pilot project:

Moved by Councillor Williams  
Seconded by Councillor Culhane

REC. NO. 115/19 THAT staff prepare an application for submission to the Rural and Northern Immigration Pilot project through Immigration Canada prior to the March 1, 2019 deadline; and,

THAT City staff seek letters of support from the Quinte Home Builders Association (QHBA), Quinte United Immigration Service (QUIS) and the Bay of Quinte Regional Marketing Board, the municipalities of the City of Quinte West, the Municipality of Prince Edward County and any other Bay of Quinte municipality experiencing the same challenges to support the application and,

THAT a letter of support from the office of His Worship Mayor Panciuk be prepared to accompany this application.

Members of Council spoke on this resolution and a Recorded Vote was requested.

YEAS: Councillor Carr  
Councillor Culhane  
Councillor Kelly  
Councillor Malette  
Councillor McCaw  
Councillor Sandison  
Councillor Thompson  
Councillor Williams  
His Worship Mayor Panciuk

NAYS:

YEAS: In total number of (9) nine  
NAYS: In total number of (0) zero

- CARRIED -



Moved by Councillor Malette  
Seconded by Councillor Sandison

REC. NO. 118/19 THAT Section 4.6 (5) of the City's Procedural by-law No. 2007-194 being a By-law to Provide Rules Governing the Calling, Place and Proceedings of Meetings of the City of Belleville Council and the Conduct of its Members be Amended to permit the Member who made a motion to speak to the motion first and reply immediately prior to the calling of a vote.

- CARRIED -

Moved by Councillor Sandison  
Seconded by Councillor Malette

119/19 THAT Section 5.4(2) of the City's Procedural By-law No. 2007-194 being a By-law to Provide Rules Governing the Calling, Place and Proceedings of Meetings of the City of Belleville Council and the Conduct of its Members be Amended to change the time that Council Meetings commence from 4:00 p.m. to 5:00 p.m.

Members of Council spoke on this resolution and a Recorded Vote was requested.

YEAS: Councillor Carr  
Councillor Malette  
Councillor Sandison  
Councillor Williams

NAYS: Councillor Culhane  
Councillor Kelly  
Councillor McCaw  
Councillor Thompson  
His Worship Mayor Panciuk

YEAS: In total number of (4) four

NAYS: In total number of (5) five

- FAILED -

Moved by Councillor Carr  
Seconded by Councillor Sandison

120/19 THAT Section 5.4(2) of the City's Procedural By-law No. 2007-194 being a By-law to Provide Rules Governing the Calling, Place and Proceedings of Meetings of the City of Belleville Council and the Conduct of its Members be Amended to change the time that Council Meetings commence from 4:00 p.m. to 5:30 p.m.

Members of Council spoke on this resolution and a Recorded Vote was requested.

YEAS: Councillor Carr  
Councillor Sandison  
Councillor Williams

NAYS: Councillor Culhane  
Councillor Kelly  
Councillor Malette  
Councillor McCaw  
Councillor Thompson  
His Worship Mayor Panciuk

YEAS: In total number of (3) three

NAYS: In total number of (6) six

The resolution

**- FAILED -**

Moved by Councillor Kelly  
Seconded by Councillor Thompson

REC. NO. 121/19

THAT Section 7.2 (2) of the City's Procedural By-law No. 2007-194 being a By-law to Provide Rules Governing the Calling, Place, Proceedings of Meetings of the City of Belleville Council and the Conduct of its Members be Amended to require the singing of "O Canada" at the Inaugural Meeting and other meetings as may be determined by the Mayor.

**- CARRIED -**

Moved by Councillor McCaw  
Seconded by Councillor Sandison

122/19

THAT Section 7.6 (2) of the City's Procedural By-law No. 2007-194 being a By-law to Provide Rules Governing the Calling, Place and Proceedings of Meetings of the City of Belleville Council and the Conduct of its Members be Amended to Limit the number of persons appearing as a Deputation at a Regular Council Meeting no more than three (3).

**- CARRIED -**

Moved by His Worship Mayor Panciuk  
Seconded by Councillor Culhane

REC. NO. 123/19 THAT the City Clerk be directed to prepare the necessary By-law for presentation and consideration to City Council to amend the City's Procedural By-law No. 2007-194 being a By-law to Provide Rules Governing the Calling, Place and Proceedings of Meetings of the City of Belleville Council and the Conduct of its Members, as **AMENDED**.

- CARRIED -

## 12. NOTICE OF MOTIONS

Moved by Councillor Williams

WHEREAS Economic and Strategic Initiatives has identified multiple short-term initiatives that require support, does not currently have a strategy for growth and is severely underfunded; and,

WHEREAS there are issues that will require an Economic Development Committee to create a diversified economy besides manufacturing and manufacturing retention which is currently handled by Quinte Economic Development Commission (QEDC);

NOW THEREFORE, it is deemed necessary that a new Economic Development Committee be created immediately with the Mandate and Terms of Reference as provided in the Manager of Economic and Strategic Initiatives' Memorandum to His Worship Mayor Panciuk and Council.

### 13. ANNOUNCEMENTS

Councillor Sandison announced two upcoming Town Hall Meetings he is hosting with Councillor Carr for Thurlow Ward residents on March 26, 2019 at the Gerry Masterson Community Centre as well as March 28, 2019 at Belleville Station # 3 Fire Hall, Old Hwy 2, both at 6:30 p.m.

Councillor Carr provided an update on the “Connect to Innovate” Rural Broadband timeline. MP Mike Bossio recently stated to Councillor Carr that the current project is anticipated to be a 24-month project commencing spring 2019 through 2020 with estimated completion in 2021. Bell has announced running fibre on River Road soon.

His Worship Mayor Panciuk reported attending the following events since the last Council Meeting:

- Eastern Ontario Mayors’ Caucus meeting (portion of ROMA conference) with Ministry of Transportation and Ministry of Municipal Affairs – noted Councillors Kelly, Williams and Culhane attended full days at ROMA
- Belleville Chamber of Commerce Breakfast – introduced new members
- Loyalist College International Student welcome event
- Operation Red Nose Volunteer banquet with Orlena Cain and Councillor Kelly
- Opening of new business Art Works
- Feed the Meter campaign results announcement – raised over \$15K
- February 4 attended Rotary Club lunch - Belleville Senators outdoor rink presentation
- Fire Department Historical Artifacts Open House at Station #1
- Mayor Panciuk accompanied by Councillors Thompson, Culhane, McCaw and Carr attended the Belleville Chamber of Commerce Presidents Dinner and presented Past President, Suzanne Hunt with a Key to the City
- January 31, 2019 Mayor Panciuk and Councillor McCaw attended a meeting with other community groups to discuss homelessness in the City and the need for a warming room / the Belleville Public Library will be used as a Warming Centre from 8 p.m. to 8 a.m. to be activated when temperatures drop to -15° C or -20° C with the windchill beginning February 12, 2019



**14. CONFIRMATORY BY-LAW**

Moved by Councillor Sandison  
Seconded by Councillor Thompson

REC. NO. 124/19 THAT By-law Number 2019-34, a by-law to confirm the proceedings of Council at its meeting held on February 11, 2019, be read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

- CARRIED -

**15. ADJOURNMENT**

Moved by Councillor McCaw  
Seconded by Councillor Sandison

THAT this session of Council be adjourned.

- CARRIED -

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MAYOR

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CLERK